

**COUNCIL OF THE DISTRICT OF COLUMBIA
COMMITTEE OF THE WHOLE
COMMITTEE REPORT**

1350 Pennsylvania Avenue, NW, Washington, DC 20004

DRAFT

TO: All Councilmembers

FROM: Chairman Phil Mendelson
Committee of the Whole

DATE: February 6, 2018

SUBJECT: Report on PR 22-653, “Historic Preservation Review Board Thomas G. Brokaw Confirmation Resolution of 2017”

The Committee of the Whole, to which PR 22-653, the “Historic Preservation Review Board Thomas Brokaw Confirmation Resolution of 2017,” was referred, reports favorably thereon, with technical amendments, and recommends approval by the Council.

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I. BACKGROUND AND NEED

On December 1, 2017, PR 22-653, the “Historic Preservation Review Board Thomas G. Brokaw Confirmation Approval Resolution of 2017” was introduced by Chairman Mendelson at the request of the Mayor. The purpose of PR 22-653 is to confirm the appointment of Thomas G. Brokaw as an architect member of the Historic Preservation Review Board (the “Board”) for a term to expire July 21, 2020, replacing Joseph Taylor. Mr. Brokaw is a Ward 4 resident.

Thomas Brokaw is an architect and project manager. He earned both his Bachelor of Science in Architectural Studies and Master of Architecture from Florida A&M University. After earning his degrees, Mr. Brokaw moved to Orlando, Florida in 2006 and worked in the field of architecture, focusing on the design of healthcare facilities, schools, airports, and residential buildings. In 2008, Mr. Brokaw received his Leadership in Energy and Environmental Design (LEED) accreditation.

Mr. Brokaw moved to Washington, DC in 2010 and began working for the Department of Homeland Security as a facilities portfolio manager for the New England Region. In this role, he

translated the agency's mission needs into floorplans and a scope of work to present to the General Service Administration ("GSA") to procure design services and general contractors. Currently, Mr. Brokaw serves as the Unit Chief for the facilities located in the National Capitol Region where he manages roughly 1.2 million square feet of leased space and a team of architects, construction contractors, and project managers. Additionally, he has earned the Director's award for creating the design guidelines for a new architype and for acting as the liaison between the architect and the agency for that particular effort. This experience has allowed Mr. Brokaw to apply complex design standards and to collaborate with others on largescale projects.

Further, Mr. Brokaw has demonstrated his commitment to public service. For four years, Mr. Brokaw served as president of the DC Chapter of National Organization of Minority Architects ("NOMA"). As past president, he oversaw NOMA's annual awards ceremonies that honor architects and community members, and award scholarships to students who are continuing their education in architecture. Mr. Brokaw currently serves as committee chair for the NOMA summer camp that exposes underprivileged youth to the profession of architecture. Additionally, Mr. Brokaw is active in his fraternity, Omega Psi Phi Fraternity, Inc. and regularly volunteers with his fraternity at the Good Hope Kitchen to feed the District's homeless.

The Historic Preservation Review Board was created by the "Historic Landmark and Historic District Protection Act of 1978" (District Act).¹ This law includes a section declaring the purposes behind the legislation, which include: to protect and enhance landmarks and districts "which represent distinctive elements of the city's cultural, social, economic, political, and architectural history," to in turn "[s]afeguard the city's historic, aesthetic and cultural heritage," in order to foster civic pride in the history of the city, to enhance and perpetuate tourism, to bolster the economy, and to generally promote the use of the District's landmarks and historic districts "for the education, pleasure, and welfare of the people" of the city.²

The Board is composed of nine members appointed by the Mayor after confirmation by the Council.³ The District Act requires that the Board shall be constituted and its members qualified in order to comply with the requirements for a State Review Board pursuant to the National Historic Preservation Act of 1966 (federal Act) and federal regulations.⁴ The federal Act was enacted in 1966 as a response to the destruction of older buildings and neighborhoods following World War II and to preserve the history and heritage of the nation.⁵ With the federal law, a national framework was established that linked national with local historic preservation efforts, creating historic preservation offices in the states and the District, expanding the National Register of Historic Places to include state and local properties, and making preservation grants available to the states.⁶

¹ See Bill 2-367; D.C. Law 2-144 (codified at D.C. Official Code § 6-1101 *et seq.* (2014)).

² D.C. OFFICIAL CODE § 6-1101(a) (2016).

³ *Id.* § 6-1103(a).

⁴ *Id.*

⁵ *Preserving America's Historic Places*, NATIONAL PARK SERVICE, U.S. DEPARTMENT OF THE INTERIOR, <http://www.nps.gov/history/40th/> (last visited Mar. 28, 2016).

⁶ See TANYA EDWARDS BEAUCHAMP, FROM GERMANY TO AMERICA: HISTORIC PRESERVATION SOLUTIONS FOR ADOLF CLUSS BUILDINGS 1962-2005 2 (undated), *available at*: <http://goo.gl/VqxS3s>.

Table 1: Membership of the Historic Preservation Review Board

Resolution #	Position	Appointee	Term Expiring:	Residency
PR 22-653	Architect Member	Thomas G. Brokaw*	July 21, 2020	Ward 4
PR 22-653	Historian Member	Sandra Jowers-Barber	July 21, 2020	Ward 4
R. 21-704	Public Member	Outerbridge Horsey	July 21, 2019	Ward 2
R. 21-668	Public Member	Marnique Heath	July 21, 2018	Ward 6
R. 21-584	Public Member	Linda Greene	July 21, 2019	Ward 8
R. 20-583	Architect Member	Chris Landis	July 21, 2019	Ward 4
R. 21-445	Archeologist Member	Brian D. Crane	July 21, 2017	Ward 2
R. 20-646	Architect Member	Joseph Taylor*	July 21, 2017	Ward 4
R. 21-555	Historian Member	Andrew P. Aurbach	July 21, 2018	Ward 3
R. 21-556	Architectural Historian Member	Gretchen K. Pfaehler	July 21, 2018	Ward 6

* Thomas Brokaw would replace Mr. Joseph Taylor.

The federal regulations for State Review Boards require that all Board members have “demonstrated competence, interest, or knowledge in historic preservation.”⁷ Additionally, a majority of the members must meet the “Secretary of the Interior’s (Historic Preservation) Professional Qualification Standards.”⁸ The Secretary’s Standards specify professional qualifications for the disciplines of history, archeology, architectural history, architecture, and historic architecture. The members of the Board subject to the Standards must include, at a minimum, one individual meeting the Standards for history, one meeting the Standards for prehistoric archeology or historic archeology, and one meeting the Standards for architectural history.⁹ The remaining members of the Board subject to the Standards may represent any of the described disciplines.¹⁰

Thomas Brokaw is nominated for appointment as an architect member of the Board. As discussed in Table 2 below, there are a number of qualifications required for a Board member specializing in architecture. While Mr. Brokaw meets the architecture requirements as demonstrated by his professional degree in architecture and over two years of full-time experience in architecture, the Committee recognizes and acknowledges that Mr. Brokaw lacks experience with historic preservation. However, at his January 16, 2018 confirmation hearing, Mr. Brokaw expressed his willingness to take the time to understand the Historic Preservation Act, its regulations, and the regulations that govern the Board. Notably, although Mr. Brokaw’s architectural background does not include historic preservation, he is versed in interpreting and understanding design standards and guidelines.

D.C. Law 21-144 specifies that all appointments to the Board: “...shall be made with a view toward having its membership represent to the greatest practicable extent the composition of the adult population of the District of Columbia with regard to race, sex, geographic distribution and other demographic characteristics.”¹¹ Each member serves a term of three years, and terms are staggered so

⁷ 36 C.F.R. § 61.4(f)(1) (2016).

⁸ *Id.*

⁹ *Id.* (The regulations state that one person may meet the standards for more than one required discipline. *Id.*).

¹⁰ *Id.*

¹¹ D.C. OFFICIAL CODE § 6-1103(b) (2014).

that one-third of the appointments expire each year.¹² Mr. Thomas Brokaw’s nomination by the Mayor for appointment is for a term to end July 21, 2020.

The duties of the Board include:

- Advising the Mayor on whether proposed demolitions, alterations, subdivisions, and new construction affecting historic properties in the District are compatible with the Historic Landmark and Historic District Protection Act of 1978 (D.C. Law 2-144; D.C. Official Code § 6-1101 *et seq.*);
- Designating and maintaining a current inventory of historic landmarks and historic districts;
- Performing the functions and duties of a State Review Board pursuant to D.C. Law 2-144 and the National Historic Preservation Act (16 U.S.C. 470 *et seq.*);
- Acting on referrals from the Foreign Missions Board of Zoning Adjustment relating to the demolition, alteration, or new construction of foreign missions, chanceries, and international organizations located in historic districts or that are historic landmarks, pursuant to the Foreign Missions Act (22 U.S.C. § 4306); and
- Other functions and duties relating to the “protection, preservation, enhancement and perpetuation of the historic, architectural, cultural and aesthetic heritage” of the District as assigned by the Mayor.¹³

Table 2: Secretary of the Interior’s Professional Standards for Historic Preservation¹⁴

Discipline	Professional Qualifications
History	<ul style="list-style-type: none"> ▪ Graduate degree in history or closely-related field; or ▪ Bachelor’s degree in history or closely-related field, plus one of the following: <ol style="list-style-type: none"> 1. At least two years of full-time experience in research, writing, teaching, interpretation, or other demonstrable professional activity with an academic institution, historic organization or agency, museum, or other professional institution; or 2. Substantial contribution through research and publication to the body of scholarly knowledge in the field of history.
Archeology	<ul style="list-style-type: none"> ▪ Graduate degree in archeology, anthropology, or closely-related field, plus: <ol style="list-style-type: none"> 1. At least one year of full-time professional experience or equivalent specialized training in archeological research, administration, or management; 2. At least four months of supervised field and analytic experience in general North American archeology, and 3. Demonstrated ability to carry research to completion. ▪ For prehistoric archeology, must also have at least one year of full-time professional experience at a supervisory level in the study of archeological resources of the prehistoric period.

¹² *Id.*

¹³ *Id.* § 6-1103(c); D.C. MUN. REGS. title 10C, § 106 (2004).

¹⁴ *Archeology and Historic Preservation: Secretary of the Interior’s Standards and Guidelines [As Amended and Annotated]*, NATIONAL PARK SERVICE, <http://goo.gl/qDMbmn> (last visited Mar. 28, 2016).

	<ul style="list-style-type: none"> ▪ For historic archeology, must also have at least one year of full-time professional experience at a supervisory level in the study of archeological resources of the historic period.
Architectural History	<ul style="list-style-type: none"> ▪ Graduate degree in architectural history, art history, historic preservation, or closely-related field, with coursework in American architectural history, or ▪ Bachelor’s degree in architectural history, art history, historic preservation or closely-related field, plus one of the following: <ol style="list-style-type: none"> 1. At least two years of full-time experience in research, writing, or teaching in American architectural history or restoration architecture with an academic institution, historical organization or agency, museum, or other professional institution; or 2. Substantial contribution through research and publication to the body of scholarly knowledge in the field of American architectural history.
Architecture	<ul style="list-style-type: none"> ▪ Professional degree in architecture plus: <ol style="list-style-type: none"> 1. At least two years of full-time experience in architecture; or 2. A state license to practice architecture.
Historic Architecture	<ul style="list-style-type: none"> ▪ Professional degree in architecture, or state license to practice architecture, plus one of the following: <ol style="list-style-type: none"> 1. At least one year of graduate study in architectural preservation, American architectural history, preservation planning, or closely- related field; or 2. At least one year of full-time professional experience on historic preservation projects. ▪ Graduate study or experience must include detailed investigations of historic structures, preparation of historic structures research reports, and preparation of plans and specifications for preservation projects.

Mr. Brokaw possess over a decade of experience as an architect and project manager that has given him the skills to assess design standards and interpret guidelines. Although he has presented before the HPRB once, Mr. Brokaw’s lacks experience specifically in historic preservation. However, his willingness the learn the rules and regulations that govern the HPRB and his expressed dedication to preserving the District’s culture through public spaces gives the Committee reassurance in moving forward with his nomination, as a vacancy currently exists on the Board. Thus, the Committee recommends the confirmation of Thomas Brokaw’s nomination for appointment as an architect member of the Historic Preservation Review Board.

II. LEGISLATIVE CHRONOLOGY

December 1, 2017	PR 22-653, “Historic Preservation Review Board Thomas Brokaw Confirmation Resolution of 2017” is introduced by Chairman Mendelson at the request of the Mayor.
December 5, 2017	PR 22-653 is officially “read” at the legislative meeting; on this date the referral of the proposed resolution to the Committee of the Whole is official and the 90-day period for Council review begins. If the measure is not acted upon by the Council before March 14, 2018, PR 22-653 will be deemed disapproved.
December 8, 2017	Notice of Intent to Act on PR 22-653 is published in the <i>District of Columbia Register</i> .
December 29, 2017	Notice of a public hearing on PR 22-653 is published in the <i>Register</i> .
January 12, 2018	Revised notice of a public hearing on PR 22-653 is published in the <i>Register</i> .

January 16, 2018 The Committee of the Whole holds a public hearing on PR 22-653.
February 6, 2018 The Committee of the Whole marks-up PR 22-653.

III. POSITION OF THE EXECUTIVE

Thomas Brokaw is the Mayor's nominee for one of nine positions appointed by the Mayor to the Historic Preservation Review Board.

IV. COMMENTS OF ADVISORY NEIGHBORHOOD COMMISSIONS

The Committee received no testimony or comments from any Advisory Neighborhood Commission on PR 22-653.

V. SUMMARY OF TESTIMONY

The Committee of the Whole held a public roundtable on PR 22-653 on Tuesday, January 16, 2018. The testimony summarized below is from that roundtable. Copies of the written testimony are attached to this report.

Rebecca Miller, DC Preservation League ("DCPL"), testified on behalf of Thomas Brokaw's nomination with no objection. Ms. Miller summarized DCPL's meeting with Mr. Brokaw prior to the hearing and appreciated that while Mr. Brokaw acknowledges that he has limited experience with historic preservation in the District, he is willing to learn. Ms. Miller also stated "that DCPL found him to be thoughtful in answering our questions about compatibility of design and process."

Thomas Brokaw, Nominee, testified and answered questions regarding his background and experience as it pertains to the HPRB, and his interest in serving on the Board. Mr. Brokaw summarized his background as an architect and project manager, stating that this experience gives him "the perspective to understand multiple viewpoints with regard to the development of the area." He also stated his commitment to learning HPRB's rules and standards and adhering to them, even in difficult cases. Mr. Brokaw expressed his desire to maintain the District's various cultures through preservation "as they enhance the community and character of the buildings that make up physical space."

The Committee received no testimony or comments in opposition to PR 22-653.

VI. IMPACT ON EXISTING LAW

Nine positions exist on the Historic Preservation Review Board that require Council confirmation. Pursuant to D.C. Official Code § 6-1103(a), the Board shall be constituted and its members qualified in order to meet the requirements for a State Review Board under regulations issued pursuant to the National Historic Preservation Act of 1966. These regulations require all Review Board

members to have “demonstrated competence, interest, or knowledge in historic preservation,” and that a majority of Board members meet the Secretary of the Interior’s Professional Qualification Standards for Historic Preservation.¹⁵ That majority must specifically include at a minimum, one individual meeting the Secretary’s Standards for history, one meeting the Standards for archeology, and one meeting the Standards for architectural history.¹⁶ One member may meet the Standards for more than one of the required disciplines, and the other members required to meet the Standards may represent any of the described disciplines.¹⁷ Thus, five members of the Board must meet the Standards as described above, while the other four members are not so required. As an architect member, Mr. Brokaw is required to meet the Secretary’s standards for professional qualifications, which he does (as discussed earlier in this report). However, while Mr. Brokaw does not meet the standard of having a demonstrated competence, interest, and knowledge in historic preservation at this time, the Committee finds his commitment and willingness to learn HPRB procedural and substantive matters sufficient to fulfil this requirement.

VII. FISCAL IMPACT

PR 22-653 will have no fiscal impact on the District of Columbia budget or financial plan. Pursuant to D.C. Official Code § 1-611.08(c)(2)(h), Historic Preservation Review Board members are compensated for their services at a rate of \$25 per hour, with a cap of \$3,000 per board member per year.¹⁸ The compensation for members of the Board is included as part of the annual budget for the Office of Planning.

VIII. SECTION-BY-SECTION ANALYSIS

<u>Section 1</u>	States the short title of PR 22-653.
<u>Section 2</u>	Confirms the appointment of Thomas Brokaw as an architect member of the Historic Preservation Review Board for a term to expire July 21, 2020.
<u>Section 3</u>	Requires that a copy of the resolution, upon adoption, be transmitted to the nominee and to the Office of the Mayor.
<u>Section 4</u>	Provides that PR 22-653 shall take effect immediately.

IX. COMMITTEE ACTION

¹⁵ 36 C.F.R. 61.4(f)(1) (2016).

¹⁶ *Id.*

¹⁷ *Id.*

¹⁸ In the case when the Chairperson of the Board a public member, that member receives an addition compensation of 20% above the annual \$3,000 cap. *See* D.C. OFFICIAL CODE § 1-611.08.

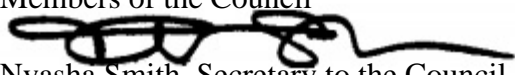
X. ATTACHMENTS

1. PR 22-653 as introduced
2. Nominee's response to Committee questions
3. Written testimony and letters in support of nominee
4. Legal sufficiency determination
5. Committee Print for PR 22-653

COUNCIL OF THE DISTRICT OF COLUMBIA
1350 Pennsylvania Avenue, N.W.
Washington D.C. 20004

Memorandum

To : Members of the Council

From : 
Nyasha Smith, Secretary to the Council

Date : December 04, 2017

Subject : Referral of Proposed Legislation

Notice is given that the attached proposed legislation was introduced in the Office of the Secretary on Friday, December 1, 2017. Copies are available in Room 10, the Legislative Services Division.

TITLE: "Historic Preservation Review Board Thomas G. Brokaw Confirmation Resolution of 2017", PR22-0653

INTRODUCED BY: Chairman Mendelson at the request of the Mayor

The Chairman is referring this legislation to the Committee of the Whole. This resolution will be deemed disapproved on Wednesday, March 14, 2018 without Council action.

Attachment

cc: General Counsel
Budget Director
Legislative Services



2017 DEC -1 PM 2:13
OFFICE OF THE
SECRETARY

MURIEL BOWSER
MAYOR

DEC 1 2017

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, N.W., Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01) and pursuant to Mayor's Order 83-119, dated May 6, 1983, and section 4 of the Historic Landmark and Historic Protection Act of 1978, effective March 3, 1979 (D.C. Law 2-144; D.C. Official Code § 6-1103), I am pleased to nominate the following person for appointment:

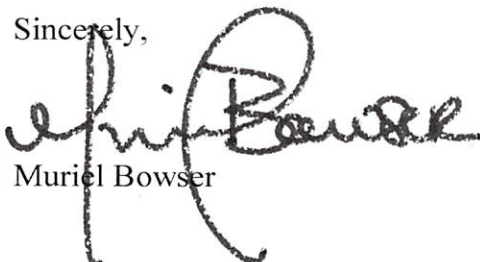
Mr. Thomas G. Brokaw
5405 7th NW Unit #102
Washington, D.C. 20011
(Ward 4)

as a member of the Historic Preservation Review Board, replacing Joseph Taylor, for a term to end July 21, 2020.


Enclosed you will find biographical information detailing Mr. Brokaw's experience, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,



Muriel Bowser


Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution
which was referred to the Committee on _____.

To confirm the appointment of Mr. Thomas G. Brokaw to the Historic Preservation Review Board.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this resolution may be cited as the "Historic Preservation Review Board Thomas G. Brokaw Confirmation Resolution of 2017".

Sec. 2. The Council of the District of Columbia confirms the appointment of:

Mr. Thomas G. Brokaw
5405 7th NW Unit #102
Washington, D.C. 20011
(Ward 4)

as a member of the Historic Preservation Review Board, established by Mayor's Order 83-119, issued May 6, 1983 (30 DCR 3031) in accordance with section 4 of the Historic Landmark and Historic District Protection Act of 1978, effective March 3, 1979 (D.C. Law 2-144; D.C. Official Code § 6-1103), replacing Joseph Taylor, for a term to end July 21, 2020.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution, upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

Thomas G. Brokaw, NOMA, LEED BD+C

PERSONAL SUMMARY

Seasoned Project Manager with over 10 years experience supervising multi-million dollar federal/private sector projects and designing strategic organizational initiatives that accomplish desired results. Recognized as a dedicated team-oriented professional with a strong track record of consistently meeting deadlines, and positively responding to challenges through positions of increased responsibility. Exceptional communicator with proven multi-tasking, organizational, and problem resolution skills.

CORE COMPETENCIES:

- Project Management
- Architectural Consulting
- Schematic Design
- Budget Formulation
- Budget Management
- Trend Analysis
- Space Programing
- Marketing Strategy
- Strategic Planning

PROFESSIONAL EXPERIENCE

Immigration and Customs Enforcement (ICE)
Unit Chief, NCR Facilities;
National Capitol Region (NCR) Facilities/Architect;
Washington, D.C.

January 2015 - Present

ICE's primary mission is to promote homeland security and public safety through the criminal and civil enforcement of federal laws governing border control, customs, trade, and immigration.

Manage and coordinate projects for the 22 locations in the National Capitol Region (NCR)

- Supervise seven Architects/Project Managers who manage multiple locations within the National Capitol Region; work detail includes the following:
 - Develop tasks for managers based on visible strengths in an effort to better utilize talent, and to effectively and successfully manage client expectations.
 - Work directly with ICE Budget to execute maintenance and utility contracts for security equipment, HVAC equipment, high density storage equipment, and general building maintenance.
 - Work with ICE Budget to formulate fiscal year facilities budgets and project future budgets for out years.
 - Meet with GSA leasing, budget, and building managers on a weekly basis to ensure GSA is providing ICE with appropriate information to accomplish its mission effectively.
- Provide weekly project related data to executive leadership regarding the National Capitol Region real-estate portfolio and contracts.
- Overseeing and managing the current headquarters prospectus to relocate 3,000 FTE to an alternate location within the D.C., Maryland, or Virginia area.
- Overseeing and managing 3 Northern Virginia consolidations, in an effort to better our space utilization rate as well as to lower the yearly maintenance and rent cost for the Agency.
- Serve as resident expert on matters related to NCR's portfolio and architectural needs.

Architect/ Portfolio Manager
National Capitol Region (NCR);
Washington, D.C.

August 2012 – December 2014

Responsible for overall portfolio management of the National Capitol Region for the Immigration and Customs Enforcement (ICE) for Department of Homeland Security (DHS).

Acting as the ICE liaison for the Department Homeland Security (DHS) initiative to develop a new nationwide Bulk Purchase Agreement for furniture purchasing

- Serve as the ICE representative on the operations management component team which is responsible for developing a more efficient process of purchasing and installing furniture.

- Streamline processes related to furniture purchasing by evaluating data calls and monitoring purchasing trends.
- Support the implementation of time saving guidelines within the furniture purchasing bulk purchasing agreement process.

ICE liaison and architect for the Dilley Family Residential Center in Dilley, TX (Multi-Million Dollar; 512,313sqft Project)

- Served as ICE architect project lead for the residential Center in Dilley, TX. Ensured all internal and external deadlines were achieved.
- Collaborated directly with Program leads from Enforcement and Removal Operations (ERO), ICE Health Service Corps (IHSC), Office of the Principal Legal Advisor (OPLA), Executive Office for Immigration Review (EOIR), Citizenship and Immigration Services (CIS), and Office of the Chief Information Officer (OCIO) to translate their program requirements into a physical representation of space.
- Generated specifications and set parameters for the competitive bid process to obtain funding for the 2,440 resident facility.
- Created program requirements and site plans for project implementation.
- Monitored the schematic and construction documentation phases to ensure compliance with ICE program requirements.

Manage Headquarters consolidation project and general building maintenance at the "Techworld" facility (\$10M)

- Coordinate project execution between ICE Program project managers, the General Service Administration (GSA) building manager, GSA project manager, building property manager, project architect, and construction contractor.
- Coordinate efforts on a complete redesign of four floors to fulfill multiple Program requirements.
- Responsible for sketching all preliminary floor plans and reviewing potential layouts and Program requirements.
- Intricately involved in the competitive bid process, from the architect firm selection, to the approved construction plans, and ultimately construction.

Manage the installation of the backup generator for ICE Headquarters location at the Potomac Center North (PCN) Building

- Coordinate efforts with GSA, ICE management, the PCN property management and owner, and contractor to right size, design, and install a backup generator.
- Successfully created synergies between management, the end user, and contractor to facilitate daily construction and ongoing business productivity.
- Manage communication between GSA, the property managers, and the construction contractor to socialize and communicate shutdown procedures, to include surrounding streets and building evacuation.
- This project is on schedule for completion in March 2015.

Manage Headquarters consolidation project and general building maintenance at the Potomac Center North (PCN) facility (\$8M)

- Coordinate project execution between ICE Program project managers, the General Service Administration (GSA) building manager, GSA project manager, building property manager, project architect, and construction contractor.
- Facilitate communication across six ICE Programs to create a program of requirements to aid in executing their specific missions.
- Lead a team to create preliminary floor plans and reviewed layouts with the respective Programs.
- Intricately involved in the competitive bid process, from the architect firm selection, to the approved construction plans, and ultimately construction.
- Facilitate coordination between stakeholders, ICE Public Affairs, ICE management, and ICE National Capitol Region (NCR) project managers to create and deploy a communications plan to enhance project transparency for stakeholders and end users.

Participating in the compilation of the ICE prospectus for submission and review by General Services Administration and Congress

- Serve as member of ICE project team that consists of ICE management, ICE project managers, GSA representatives, and DHS representatives to create the prospectus for the ICE headquarters building.
- Play an integral role on the project team responsible for reviewing the published standards to ensure the program requirements are in line with guidelines set forth by Congress and the Department of Homeland Security.
- Monitor quality control of prospectus program of requirements to aid in the lessor's compliance of ICE's requirements for new or renovated space.

**Architect/ Portfolio Manager
Region 1; Washington DC**

August 2010 – December 2014

Managed and coordinated projects for properties in Region 1 in the Office of Facilities Administration

- **Lead the project team for the renovation of the Law Enforcement Support Center (ESC) facility in Burlington, VT.**
 - Worked directly with a team composed of the ICE end user, GSA project manager, and the property lessor.
 - Created the preliminary floor plan sketch and worked with the ICE Program point of contact for approval.
 - Intricately involved in the competitive bid process, from the architect firm selection, to the approved construction plans, and construction process.
 - Played an integral role in ensured the project was completed within the allotted time and budget
- **Lead the project team for the procurement and the design of space for the Bulk Cash Smuggling Facility in Burlington, VT.**
 - Worked directly with a team composed of the ICE end user, GSA project manager, and the property lessor.
 - Created the preliminary floor plan sketch worked with the ICE Program point of contact for approval.
 - Intricately involved in the competitive bid process, from the architect firm selection, to the approved construction plans, and ultimately construction.
 - Played an integral role in ensured the project was completed within the allotted time and budget
 - This space received notoriety from the ICE Director (John Morton) and CFO (Radha Sekar) and was showcased on the news during its grand opening.
- **Procured and managed funding for ICE programs to obtain new space as well as renovate existing spaces.**
 - Performed market surveys with GSA based on ICE's Program requirements
 - Worked with ICE Programs and ICE Budget to secure funding for new or existing space.
 - Tracked new and existing projects with the ICE database system in order to ensure fiscal responsibility for the use of money provided by ICE Programs.

**Schenkel Shultz Architecture
LEED AP BD+C/Graduate Architect/Designer
Orlando, FL**

July 2006 – April 2010

LEED project coordinator for multiple public school projects within Central Florida.

- Organized and taught a LEED class to enable candidates to pass the LEED v2.2 New Construction examination.
- Worked directly with Seminole County Public School Facilities Department to design and renovate multiple K-12 schools.
- Collaborated with multiple private sector clients to design the renovation plans of existing private schools and community centers.
- Produced floor plans, elevations, details, and specifications to be included in project construction documents.
- Researched building products for value, efficiency, and performance.
- Reviewed and evaluated Civil, Structural, Mechanical, Electrical, Plumbing, Landscape, Food Service, and Interior design drawings for coordination and quality control.

- Monitored project progress by conducting construction site visits to verify compliance with contract documents.
- Prepared project estimates and negotiated consultant fees to meet project budget.

EDUCATION

Florida Agricultural & Mechanical University
Master of Architecture (M.Arch)
Bachelor of Science in Architectural Studies (B.S.)

Tallahassee, FL
2006
2004

ACTIVITIES, EXTERNAL ORGANIZATIONS & OTHER

National Organization for Minority Architects (NOMA) Immediate past Local Chapter President
Alpha Rho Chi (APX) Architectural Professional Fraternity
Tau Sigma Delta (TSA) National Honor Society for Architecture)
Omega Psi Phi Fraternity, Inc.

References Available Upon Request



Executive Office of the Mayor - Office of Talent and Appointments
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Thomas G. Brokaw



Thomas G. Brokaw is an Architect and Program Director of the National Capital Region Facilities for the Department of Homeland Security (DHS).

Mr. Brokaw has managed to leverage his architectural background and savvy to achieve architectural roles at both the city-planning department and in the private sector. His career was catapulted by multiple internships during his undergraduate studies at a construction company that built private homes, a city planning department, and a traditional architectural firm that specialized in hospitals, healthcare facilities, and sports complexes.

After Mr. Brokaw's undergraduate studies he went on to work for an architectural firm that built public schools. Soon after entering this job was accepted into a program called the Federal Career Internship Process that allowed him to enter into the Department of Homeland Security's Immigration and Customs Enforcement agency (DHS/ICE) as a Project Manager in the facilities department. He later transitioned into his current position. Mr. Brokaw currently oversees 19 facilities leased by ICE in Virginia, Maryland, and DC where he creates a master plan and projects how to accommodate their space needs as the different programs expand and contract.

A Ward 4 resident, Mr. Brokaw received a Bachelor and Master of Architecture from Florida A&M University.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Alana Intrieri, Steve Walker
From: Betsy Cavendish
Date: November 22, 2017
Subject: Legal sufficiency review of Resolution nominating Thomas G. Brokaw to the District of Columbia Historic Preservation Review Board.

This is to Certify that this office has reviewed the above-referenced Resolution and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call me at 202-724-7681.

A handwritten signature in cursive script that reads 'Elizabeth A. Cavendish'.

Elizabeth Cavendish



COUNCIL OF THE DISTRICT OF COLUMBIA
1350 PENNSYLVANIA AVENUE, N.W.
WASHINGTON, D.C. 20004

Phil Mendelson
Chairman

Office: (202) 724-8032
Fax: (202) 724-8085

January 3, 2018

Mr. Thomas G. Brokaw
5405 7th Street NW Unit #102
Washington, DC 20011

Dear Mr. Brokaw:

Congratulations on being nominated for appointment as an architect member to the District of Columbia Historic preservation Review Board ("HPRB"). As you know, the appointment is subject to confirmation by the Council. The Committee of the Whole has scheduled a public hearing on your nomination for **Tuesday, January 16, 2018 at 10:30 a.m. in Hearing Room 412**. Enclosed is a copy of the hearing notice. It is standard for the Council to submit questions to nominees. I request your response to the following questions no later than close of business Friday, January 12, 2018.

1. Please provide a copy of the Financial Disclosure Statement you filed with the Office of Campaign Finance or the Board of Ethics and Government Accountability. If you have not filed a Financial Disclosure Statement, please provide answers to questions 2-8 in lieu of that statement. **Please see below for answers to questions 2-8.**
2. Please provide the name of each business entity transacting any business with the District Government in which you have a beneficial interest valued in excess of \$5,000, including publicly traded stock. **None.**
3. Please provide the name of each business entity transacting any business (including consulting) with the District Government from which you or your immediate family have received (or are receiving) income for services rendered in excess of \$1,000 during the past two years. **None.**
4. Please provide the name of each business entity transacting business with the District Government in which you or any member of your immediate family serves as an officer, director, partner, or agent. Also list the position(s) held, a brief description of the entity, and any other pertinent details. **None.**
5. Please provide the name of any lender and the amount of liability for each outstanding liability borrowed by you or any member of your immediate family in excess of \$5,000. Do not include loans from a federal or state insured or regulated financial institution, or from any business enterprise regularly engaged in the business of providing revolving credit or installment accounts. **None.**
6. Please list the location of all real property located in the District of Columbia in which you have an interest with a fair market value in excess of \$5,000. **5405 7th Street NW, Unit 102, Washington, DC 20011.**
7. Please list all professional and occupational licenses held by you. **LEED AP BD+C.**
8. Please list any professional organizations of which you are currently a member. **National Organization of Minority Architects.**

9. Please list all boards and commissions connected with the District government on which you are or have been a member, and include the term of service for each. **None.**
10. Please list any other boards (e.g. Boards of Directors of a non-profit) on which you are a member. **National Organization of Minority Architects, Omega Psi Phi Fraternity Inc., Florida A&M University Alumni Association.**
11. Do you have any outstanding liability for taxes, fees, or other payments to the District, federal, or other state or local governments, either contested or uncontested? If so, please provide documentation of attempts to pay the amount owed or to resolve the disputed claim. **I do not.**
12. Do you or any member of your immediate family have any interest, financial or otherwise, that may directly or indirectly pose a conflict of interest for you in performance of your duties as a member of the HPRB? **We do not.**
13. Please describe any local political activity (i.e. the District of Columbia local elections or campaigns) that you have engaged in over the past five years, including campaign contributions to a local candidate or political action committee. **I have not been a part of any.**
14. Are you registered with any local, state, or federal government to lobby? If so, list the jurisdiction(s) in which you are registered. **I am not.**
15. Why have you agreed to serve for a three-year term? How do you plan to help the HPRB fulfill its role and mission during your time on the HPRB over the next three years? **I have agreed to serve for the three-year term because I have a passion for architecture and city planning. The HPRB plays a large role in the buildings that will make up the architectural fabric of Washington, DC. As the architect member, I will work with the committee and other preservation entities to make sure that the recommendations that the HPRB provides are fair and based in fact.**
16. Please discuss any past and present experiences not already mentioned that you believe are relevant to support your appointment as a member of the Board. **My master's thesis was done on a historic neighborhood in Orlando, Florida, and through that experience I worked closely with the city and historic boards. Studying the neighborhood, I came up with design guidelines to help preserve the character and feel of the neighborhood. I have also worked on different sides of the built environment which allows me to appreciate the different perspectives between the owner, the architect, the agency, and the user. It is with my diverse experience that I plan to objectively review all submissions that come before the HPRB.**

At the January 16th hearing, you will be asked to make an opening statement indicating your interest in serving as an architect member of the HPRB. The testimony of persons interested in supporting your nomination is helpful but not necessary. Interested parties may call the Committee office to register to testify (202-724-8196) or, alternatively, may submit written comments to the Committee regarding your nomination via letter mail or e-mail (COW@dccouncil.us).

If you have any questions please do not hesitate to call me or Sydney Hawthorne on my staff at (202) 724-7130.

Sincerely,

Chairman

enc.

PM/sh



January 16, 2018

The Honorable Phil Mendelson, Chair
Council of the District of Columbia
1350 Pennsylvania Avenue NW, Suite 402
Washington, DC 20004

RE: "Historic Preservation Review Board Thomas G. Brokaw Confirmation Resolution of 2017",
PR22-653

Dear Chairman Mendelson and Members of the Committee:

The DC Preservation League (DCPL), Washington's citywide nonprofit dedicated to the preservation and protection of the city's historic and built environment would like to offer the following comments for consideration by the Committee.

Mr. Brokaw met with members of the DC Preservation League (DCPL), the Committee of 100 and the Historic Districts Coalition on January 10th. We appreciate his willingness to meet with this group of preservationists, and his candidness and acknowledgment regarding his limited experience with historic preservation in the District of Columbia. Although Mr. Brokaw has only presented before the Historic Preservation Review Board (HPRB) once, DCPL found him to be thoughtful when answering our questions about compatibility of design and process. Mr. Brokaw also expressed a willingness to take the time to understand the Historic Preservation Act, its regulations and the regulations that govern the Historic Preservation Review Board. He also welcomed training on the proper application of the Secretary of Interior Standards criteria for designation of landmarks and historic districts. DCPL requests that the staff of HPO coordinate with the National Park Service to provide this training prior to new HPRB members participating in their first hearing. The organization strongly feels that in order for the board to effectively function and meet its statutory mandate, the members must be well informed on the processes and procedures put forth by Title 10-C and the criteria for designation.

Thank you for your time and consideration of the DC Preservation League's comments.

Sincerely,


Rebecca Miller
Executive Director

1221 Connecticut Avenue NW, Suite 5A | Washington, DC 20036 | T: 202.783.5144 | F: 202.783.5596 | www.dcpreservation.org

John Sandor, *President* | Scott P. DeMartino, Esq., *Vice President* | Howard S. Berger *Treasurer* | Kate M. Olson, Esq., *Secretary*
Fay Armstrong | Amy Ballard | Sean C. Cahill | M. Jesse Carlson, Esq. | Melissa Cohen, AIA, LEED AP
Matthew J. Daw, PE, LEED AP | John DeFerrari | Hany Hassan, FAIA | Gerard Heiber, LEED AP | Rob McClennan, AIA
Donald Beekman Myer, FAIA | D. Peter Sefton | Edwin Villegas | Chuck Wagner | Juliet Zucker

Testimony of Thomas Brokaw
Committee of the Whole
Council of the District of Columbia
Historic Preservation and Review Board

January 16, 2018

Hello, Mr. Chairman and Members of the Council. I would like to thank Mayor Bowser for considering me for this esteemed appointment, as well as Chairperson Heath and the members of the Historic Preservation and Review Board committee. My name is Thomas Brokaw, and I am a current Ward 4 resident. I am a graduate of the Florida A&M University School of Architecture, where I received both my undergraduate and master degree of architecture. Since graduating in 2006, I moved to Orlando, Florida and worked in the field of architecture, focusing on health care, schools, airports, and residential buildings. I obtained an immense amount of knowledge about these building types and the process of design, construction, and project management during my professional tenure. I received my Leadership in Energy and Environmental Design (LEED) accreditation in 2008 and transitioned into LEED BD+C.

I moved to Washington, DC in 2010, when I immediately began working for the Department of Homeland Security as a facilities portfolio manager for the New England Region. In this position, I translated the agencies mission needs into floor plans and a scope of work to present to the General Service Administration (GSA) to procure design services and a general contractor to design and construct the spaces needed. After serving in the portfolio manager role for three years, I was promoted to my current position as the Unit Chief for the facilities located in the National Capitol Region. In this position, I manage roughly 1.2 million square feet of leased space and a team of architects, construction contractors, and project managers who aid in the development of scopes of work to accommodate the mission needs of the programs who reside within the National Capitol Region. While in this position, I have received the Director's award for creating the design guidelines for a new archetype for the agency and acting as the liaison between the architect and the agency for that particular effort.

From a community service standpoint, I participate in feeding the homeless with my fraternity, Omega Psi Phi Fraternity, Inc. in conjunction with The Good Hope Kitchen. I am also the past president of the DC Chapter of National Organization of Minority Architects (NOMA) where I served for 4 years, and during my tenure I spearheaded and oversaw our annual awards

ceremonies where we honor architects, community people, and award scholarships to students who are continuing their education in architecture. I also oversaw our annual summer camp that exposes under privileged youth to the profession of architecture. My current participation in NOMA is in the role of the committee chair for our summer camp, where I look forward to continuing outreach to DC youth and exposing them to the architecture profession.

I am interested in this board because the architectural fabric of Washington, DC is in flux with the entire current development taking place, and it excites me that I might be able to have some part in helping to assist in maintaining the historic architectural vernacular, while allowing for modern improvements in design and function. My background, working as an architect and now as a real estate manager and owner's representative, gives me the perspective to understand multiple viewpoints with regard to the development of an area. I believe having the ability to empathize with multiple parties in a discussion allows one to approach a matter with an open mind and listening ear in hopes of academically approaching a case and presenting an informed and non-biased resolution. In my dealings with different types of scenarios involving conflicting parties, I have noticed that each scenario is best dealt with on a case-by-case basis. Each situation brings different driving factors such as person, place, suggested solution, and with that, open room for adjustment. Another exciting aspect of being a part of this board is the opportunity to gain additional knowledge about the development and growth of the city and the history behind it.

Out of the six functions that the Historic Preservation and Review Board performs, I am most excited about the establishment of rules, design standards, and design guidelines/ recommending nominations to the National Register of Historic Places/ Facilitating public comment in the preservation planning process/ and reviewing proposed construction for compatibility with historic properties. These functions align with my professional skill set, background, and personal interest in planning and architecture. Washington, DC is unique in many ways and has a culture that is prominent but versatile between the different neighborhoods. I believe it is important to maintain these cultures, as they enhance the community and character of the buildings that make up the physical space.

In closing, I am honored to be considered to aid in preserving the past/current culture and helping to shape the culture and aesthetic of the District in the future. Thank you all for your time and consideration and I look forward to working closely with you to continue to move the board and the architectural fabric of the District in a positive direction. I am happy to answer any questions that you may have.

1 **COMMITTEE PRINT DRAFT**

2 Committee of the Whole

3 February 6, 2018

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8 **A PROPOSED RESOLUTION**

9
10
11 22-653

12
13
14 **IN THE COUNCIL OF THE DISTRICT OF COLUMBIA**

15
16
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18
19 To confirm the appointment of Thomas G. Brokaw to the Historic Preservation Review Board.

20
21 **RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this**
22 resolution may be cited as the “Historic Preservation Review Board Thomas G. Brokaw
23 Resolution of 2017”.

24 **Sec. 2. The Council of the District of Columbia confirms the appointment of:**

25
26 **Mr. Thomas G. Brokaw**
27 **5405 7th Street NW Unit #102**
28 **Washington, D.C. 20011**
29 **(Ward 4)**

30
31 as an architect member of the Historic Preservation Review Board, established by Mayor’s Order
32 83-119, issued May 6, 1983 (30 DCR 3031) pursuant to section 4 of the Historic Landmark and
33 Historic District Protection Act of 1978, effective March 3, 1979 (D.C. Law 2-144; D.C. Official
34 Code § 6-1103), replacing Joseph Taylor, for a term to end July 21, 2020.

35 **Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution,**
36 **upon its adoption, to the nominee and to the Office of the Mayor.**

37 **Sec. 4. This resolution shall take effect immediately.**