

**COUNCIL OF THE DISTRICT OF COLUMBIA  
COMMITTEE OF THE WHOLE  
COMMITTEE REPORT**

1350 Pennsylvania Avenue, NW, Washington, DC 20004

DRAFT

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**TO:** All Councilmembers

**FROM:** Chairman Phil Mendelson  
Committee of the Whole

**DATE:** March 19, 2019

**SUBJECT:** Report on PR 23-70, the “Director of the Office of Planning Andrew Trueblood Confirmation Resolution of 2019”

The Committee of the Whole, to which PR 23-70, the “Director of the Office of Planning Andrew Trueblood Confirmation Resolution of 2019” was referred, reports favorably thereon, and recommends approval by the Council.

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**I. BACKGROUND AND NEED**

Proposed Resolution 23-70, the “Director of the Office of Planning Andrew Trueblood Confirmation Resolution of 2019,” was introduced by Chairman Mendelson at the request of the Mayor on January 16, 2015 and referred to the Committee of the Whole. The purpose of PR 23-70 is to confirm the Mayor’s nomination of Mr. Andrew Trueblood for appointment as the Director of the Office of Planning, to serve at the pleasure of the Mayor.

The Home Rule Act places the central local planning function for the District of Columbia in the Mayor of the District of Columbia. The Mayor, during the history of home rule, has delegated this function to a Director of the Office of Planning. Pursuant to Mayor’s Order 83-25, dated January 3, 1983, which is the existing authority, the purpose of the Office of Planning is to “assist the Deputy Mayor for [Planning and] Economic Development and the Mayor in the performance of the planning functions of the District of Columbia, and in the preparation of plans for the physical and economic development of the city.”

The functions of the Director of Planning are also set forth in Mayor's Order 83-25, which provides that the Director of the Office of Planning shall:

1. Prepare, refine and implement the District elements of the Comprehensive Plan for the National Capital.
2. Prepare, refine and implement area and specific plans such as the Downtown and neighborhood plans.
3. Establish and implement procedures for citizen participation in the planning process.
4. Manage the collection of demographic and statistical information, including the computerized MAGIS system, in order to maintain accurate population and land use evaluation and projections.
5. Provide planning liaison for the District of Columbia government with other federal and regional agencies, task forces and committees as appropriate.

The Office of Planning is currently organized into seven divisions: Neighborhood Planning; Revitalization and Design; Citywide Planning; State Data Center; Development Review and Zoning; Historic Preservation Office; and Geographic Information Systems and Information Technology.

PR 23-70 would confirm the appointment of Mr. Andrew Trueblood to serve as the Director of the Office of Planning, replacing Mr. Eric Shaw, who left the office in November 2018. Mr. Trueblood served as Acting Director beginning in November 2018 and has served as Interim Director since his nomination by Mayor Bowser in January 2019.

During his confirmation hearing, Mr. Trueblood stressed the importance extensive community engagement and the need to have more dialogue and the need to for sometimes difficult conversations about what growth means for the District. With respect to better community engagement, he stressed the need to meet with residents where they are to provide better data to the public. The Committee raised concern at his hearing over his ability to retain a level of independence from the Deputy Mayor for Planning and Economic Development which has traditionally been seen as an agency focused more on project development than overall planning. However, Mr. Trueblood testified that he understands the different missions of the two agencies and that he would preserve the appropriate level of independence and carrying out the mission of the Office of Planning. In response to questions about the adequacy of the current iteration of the federal Height of Buildings Act which restricts the height of buildings in the District, Mr. Trueblood noted that much had changed in the 10 years since he wrote his thesis which advocated for additional height, especially outside of the central business district. Chairman Mendelson noted that development in the District had grown differently than leaders thought it would ten years ago in spite of the Height Act. Chairman Mendelson expressed his desire to not reopen the Height Act.

Mr. Trueblood is currently a resident of Ward 6. He holds a Masters in City Planning degree from the Massachusetts Institute of Technology where he wrote his thesis on the District's Height Act. He holds a Bachelors degree from Princeton, University.

Most recently, Mr. Trueblood was Chief of Staff to the Deputy Mayor for Planning and Economic Development. In that role, Mr. Trueblood worked on a number of economic development and business attraction projects, as well as affordable housing initiatives. During the Gray administration, Mr. Trueblood served as Deputy Chief of Staff to the Deputy Mayor for Planning and Economic Development. Mr. Trueblood began his career in the District of Columbia at the District of Columbia Housing Authority. He also worked at the United States Department of Treasury and the Consumer Protection Financial Bureau.

Mr. Trueblood has a demonstrated commitment of service to the District. His wealth of experience and education equips him with the tools necessary to serve as the Director of the Office of Planning. The Committee of the Whole believes that Mr. Trueblood will be an asset to the District in the role of Director of the Office of Planning and recommends his appointment.

## II. LEGISLATIVE CHRONOLOGY

- |                   |   |
|-------------------|---|
| January 7, 2019   | PR 23-70, the "Director of the Office of Planning Andrew Trueblood Confirmation Resolution of 2019" is introduced by Chairman Mendelson at the request of the Mayor.  |
| January 22, 2019  | PR 23-70 is "read" at a Committee of the Whole meeting; on this date the referral of the PR to the Committee of the Whole is official and the 90-day period for Council review begins. If this measure is not acted upon by the Council before May 1, 2019, PR 23-70 will be deemed approved. |
| January 11, 2019  | Notice of Intent to Act on PR 23-70 is published in the <i>DC Register</i> .  |
| February 22, 2019 | Notice of a Roundtable on PR 23-70 is published in the <i>DC Register</i> .   |
| February 28, 2019 | The Committee of the Whole holds a roundtable on PR 23-70.  |
| March 19, 2019    | The Committee of the Whole marks-up PR 23-70.   |

## III. POSITION OF THE EXECUTIVE

Mr. Trueblood is the Mayor's nominee for appointment as Director of the District of Columbia Office of Planning.

#### IV. COMMENTS OF ADVISORY NEIGHBORHOOD COMMISSIONS

The Committee received no testimony or comments from any Advisory Neighborhood Commission on PR 23-70.

#### V. SUMMARY OF TESTIMONY

The Committee of the Whole held a public hearing on PR 23-70 on Tuesday, February 28, 2019. The testimony summarized below is from that hearing. Submitted copies of testimony are attached to this report.

*Rebecca Miller, Executive Director, DC Preservation League*, testified that the DC Preservation does not oppose Mr. Trueblood's confirmation. She explained that Mr. Trueblood met with the DC Preservation League and were encouraged by Mr. Trueblood's affinity for alleys and pleased that he was not dismissive of historic preservation. She mentioned some concerns raised over Mr. Trueblood's Masters thesis on the Height Act.

*Chris Otten, DC for Reasonable Development*, testified to his serious reservations with Mr. Trueblood. He also testified to the District's stewardship of the Comprehensive Plan and support for development projects.

*Andrew Trueblood, Nominee*, testified before the Council regarding his background and desire to serve as the Director of the Office of Planning.

#### SUBMITTED TESTIMONY

*David Alpert, Greater Greater Washington*, submitted written testimony in support of Mr. Trueblood's nomination.

There were no comments received in opposition to the nominee.

#### VI. IMPACT ON EXISTING LAW

PR 23-70 is an exercise of the Council's discretion to approve or disapprove Mayoral nominations of subordinate agency heads in the Executive Service, pursuant to § 1-523.01(a) of the District of Columbia Official Code.

#### VII. FISCAL IMPACT

The Office of the Chief Financial Officer indicates that a Fiscal Impact Statement is not needed for a confirmation. The annual compensation for Mr. Trueblood, which is \$172,651, is included as part of the annual budget for the Office of Planning.

## VIII. SECTION-BY-SECTION ANALYSIS

- Section 1 States the short title of PR 23-70.
- Section 2 Confirms the appointment of Andrew Trueblood to serve at the pleasure of the Mayor.
- Section 3 Provides that PR 23-70 shall take effect immediately.

## IX. COMMITTEE ACTION

## X. ATTACHMENTS

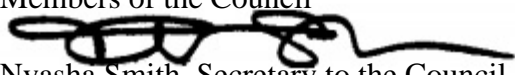
1. PR 23-70 as introduced.
2. Nominee's responses to Committee pre-hearing and post-hearing questions.
3. Written Testimony and Comments.
4. Legal Sufficiency Review.
5. Committee Print for PR 23-70.

**COUNCIL OF THE DISTRICT OF COLUMBIA**  
**1350 Pennsylvania Avenue, N.W.**  
**Washington D.C. 20004**

Memorandum

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To : Members of the Council

From :   
Nyasha Smith, Secretary to the Council

Date : January 08, 2019

Subject : Referral of Proposed Legislation

Notice is given that the attached proposed legislation was introduced in the Office of the Secretary on Monday, January 7, 2019. Copies are available in Room 10, the Legislative Services Division.

TITLE: "Director of the Office of Planning Andrew Trueblood Confirmation Resolution of 2019", PR23-0070

INTRODUCED BY: Chairman Mendelson at the request of the Mayor

The Chairman is referring this legislation to the Committee of the Whole. This resolution will be deemed approved on Wednesday, May 1, 2019 without Council action.

Attachment

cc: General Counsel  
Budget Director  
Legislative Services



2019 JAN -7 AM 10:32  
OFFICE OF THE  
SECRETARY

**MURIEL BOWSER**  
MAYOR

JAN 7 2019

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue, NW, Suite 504  
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01) and with Mayor's Order 83-25, dated January 3, 1983, I am pleased to nominate the following individual:

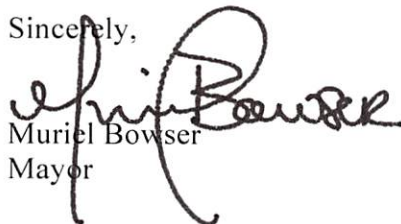
Andrew Trueblood  
351 L Street  
Washington, DC 20003  
(Ward 6)

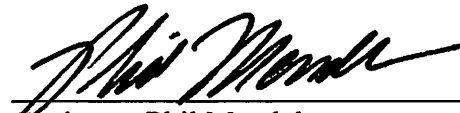
for appointment as the Director of the Office of Planning, to serve at the pleasure of the Mayor.

Enclosed, you will find biographical information detailing the experience of the above-mentioned nominee, along with proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of these nominations for confirmation. Please do not hesitate to contact me or Steven Walker, Director, Office of Talent and Appointments, should the Council require additional information.

Sincerely,

  
Muriel Bowser  
Mayor



Chairman Phil Mendelson  
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,  
which was referred to the Committee on \_\_\_\_\_

To confirm the appointment of Andrew Trueblood as the Office of Planning Director.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, that this resolution may be cited as the "Director of the Office of Planning Andrew Trueblood Confirmation Resolution of 2019".

Sec. 2. The Council of the District of Columbia confirms the appointment of:

Andrew Trueblood  
351 L Street  
Washington, DC 20003  
(Ward 6)

as the Director of the Office of Planning, in accordance with Mayor's Order 83-25, dated January 3, 1983 and section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01) to serve at the pleasure of the Mayor.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution, upon its adoption, each to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.



# Andrew Tyson Trueblood

## PROFESSIONAL EXPERIENCE

**DC Office of Planning** Washington, DC  
*Interim Director* 11/2018 - present

- Lead 75-person agency that guides development and preservation in the District of Columbia, with the goal of ensuring our distinctive neighborhoods are vibrant and inclusive.

**DC Deputy Mayor for Planning and Economic Development** Washington, DC  
*Chief of Staff* 1/2015 - 11/2018

- Oversaw budget, operations, and policy implementation of 80-person agency with an operating budget of \$40 mn, a 6 year capital budget of \$250 mn.
- Led coordination of 11 District planning, housing, transportation, and creative agencies.
- Led special Mayoral policy initiatives such as Opportunity Zones, affordable housing, autonomous vehicles, and corporate attraction, which included retaining The Advisory Board, Fiscal Note and Yelp, as well work on the #ObviouslyDC Amazon HQ bid team.
- Created Economic Intelligence team, which tracks DC economic and housing indicators through data collection, analysis and visualization. More at [dmped.dc.gov/dashboard](http://dmped.dc.gov/dashboard).

*Deputy Chief of Staff* 7/2013 - 12/2014

- Advised economic development policy with a focus on affordable housing, crowdfunding, small businesses and implementing data analysis and visualization.

**Consumer Financial Protection Bureau** Washington, DC  
*Team Lead and Senior Analyst, Office of Supervision Examinations* 9/2010 - 7/2013

- Created and managed the Risk Analytics and Monitoring team of 10 analysts.
- Improved efficiency of field supervision activities through development and operation of data-driven Supervision Prioritization process that modeled and monitored consumer risk.
- Led multi-agency unique loan and unique entity identifier initiatives for mortgage loan reporting to improve regulatory oversight of mortgage markets.

**U.S. Department of Treasury** Washington, DC  
*Policy and Program Officer, Community Development Financial Institutions Fund* 8/2009 - 9/2010

- Developed \$80 million Capital Magnet Fund program that leveraged over \$1 billion in affordable housing development through its inaugural round.
- Provided policy and operational support for the New Markets Tax Credit program.

**District of Columbia Housing Authority** Washington, DC  
*Redevelopment Planning Specialist* 8/2005 - 8/2007

- Assisted with the financing, planning, and implementation of redevelopment projects, including four HOPE VI public housing redevelopment projects.

## EDUCATION

**Massachusetts Institute of Technology** Cambridge, Massachusetts  
*Master of City Planning, Department of Urban Studies and Planning* 2009

- Research Assistant, Redevelopment and HOPE VI, Professor Larry Vale
- Thesis: "DC's Marble Ceiling: Urban Height and its Regulation in Washington, DC"

**Princeton University** Princeton, New Jersey  
*A.B., Woodrow Wilson School of Public and International Affairs* 2005

- Thesis: "Beyond the Sin and Lights: Cultural Development and Public Policy in Las Vegas."

## SELECT AWARDS and ACTIVITIES

- Girls on the Run DC · Treasurer, board member, race committee, volunteer 2010 - present
- Georgetown University · Adjunct Faculty (Capstone Advisor) 2012 - 2014
- Flora Crockett Stephenson Writing Prize, "Campaigning for Market Intervention: Public Redevelopment of Private Housing in Washington, DC and Beijing, China," · MIT DUSP 2009



Executive Office of the Mayor - Office of Talent and Appointments  
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

## Andrew Trueblood



Mr. Andrew Trueblood has served as the Interim Director of the DC Office of Planning since November 2018. Prior to that time, he was the Chief of Staff at DC's Office of the Deputy Mayor for Planning and Economic Development (DMPED) where he guided economic policy development, including legislative and budget proposals and oversaw the operations of the 80-person agency. He also oversaw policy coordination among across 11 District agencies, including planning, housing, transportation, regulatory, and creative agencies. This included work on Mayoral policy initiatives such as Opportunity Zones, the Pennsylvania Avenue Initiative, the Housing

Preservation Strike Force, the Mayor's affordable housing initiatives, and autonomous vehicles and mobility innovation. Prior to that role, Andrew served as Deputy Chief of Staff at DMPED, where he assisted the organization with improving its use of data and advised on economic development policy. Throughout his time at DMPED, he worked to improve the agency's data and analysis capacity and to create open and accessible data and analysis, especially through the creation of the Economic Intelligence program.

Before joining the District Government, Mr. Trueblood helped start up the Consumer Financial Protection Bureau. He developed an analytics team to model consumer risk for financial institutions and helped create and run the Director's Financial Analyst Program, which recruited undergraduates to join the Bureau for a two year rotational program. Andrew has also worked at Treasury's Community Development Financial Institution Fund standing up the Capital Magnet Fund for affordable housing and supporting the New Markets Tax Credit program. Prior to his federal government service, Andrew worked on redevelopment planning and finance for the DC Housing Authority.

A Ward 6 resident, Mr. Trueblood holds a Master of City Planning from the Massachusetts Institute of Technology and a Bachelor of Arts from Princeton's Woodrow Wilson School of Public and International Affairs.



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

**To:** Alana Intrieri; Steve Walker  
**From:** Betsy Cavendish  
**Date:** January 5, 2019  
**Subject:** Legal sufficiency review of Resolution nominating Andrew Trueblood as  
Director, Office of Planning

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**This is to Certify** that this office has reviewed the above-referenced legislation and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call me at 202-724-7681.

A handwritten signature in cursive script that reads 'Elizabeth A. Cavendish'.

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Elizabeth Cavendish

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of Planning**



**Responses to Questions for the**  
**Agency Performance Oversight Hearing on FY 2018-2019**

**Andrew T. Trueblood**

Acting Director, Office of Planning

Submission to

Committee of the Whole  
Chairman Phil Mendelson

February 18, 2019

Committee of the Whole  
John A. Wilson Building  
1350 Pennsylvania Ave., NW  
Washington, DC 20004

**Office of Planning  
 FY 18-19 Performance Oversight  
 Responses to Pre-Hearing Questions  
 February 18, 2019**

- 1. Please provide, as an attachment to your answers, a current organizational chart for your agency with the number of vacant and filled FTEs marked in each box. Include the names of all senior personnel, if applicable. Also include the effective date on the chart.**

Please see Attachment Q1.

- 2. Please provide, as an attachment, a Schedule A for your agency which identifies all employees by title/position, current salary, fringe benefits, and program office as of February 1, 2019. The Schedule A also should indicate all vacant positions in the agency. Please do not include Social Security numbers.**

Please see Attachment Q2.

- 3. Please list as of February 1 all employees detailed to or from your agency, if any, anytime this fiscal year (up to the date of your answer). For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date the detail began, and the employee’s actual or projected date of return.**

Malaika Scriven was detailed from the Office of the Deputy Mayor for Economic Development on November 13, 2018, for up to 120 days (and may be extended for an additional 120 days), to serve as OP Chief of Staff. Ms. Scriven was hired as the Office of Planning’s Chief of Staff on February 3, 2019.

OP’s Melissa Bird is managing the Census 2020 effort for the Executive Office of the Mayor, as of October 1, 2018, for a year and a half.

- 4. (a) For fiscal year 2018, please list each employee whose salary was \$125,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and/or bonus pay.**

**FY 2018**

<b>Employee Name</b>	<b>Position Title</b>	<b>Salary</b>	<b>Overtime</b>	<b>Bonus Pay</b>
Alemayehu Anna	Information Technology Specialist	\$130,641		
Melissa Bird	Neighborhood Planner	\$127,233		
Maxine Brown-Roberts	Development Review Specialist	\$127,223	\$733.98	
Stephen Cochran	Development Review Specialist	\$134,059		
Deborah Crain	Neighborhood Planner	\$127,223	\$237.54	
Christopher Delfs	Chief of Staff/Deputy Director	\$142,054		
Edward Giefer	Assist Director, Strategic Ops & Finance	\$136,104		

Sakina Khan	Dep Dir., Citywide Strategy & Analysis	\$137,917		
Joel Lawson	Senior Dev Zoning Planning	\$132,533		
Charles Lewis	Historic Preservation Specialist	\$127,223		
David Lieb	Senior Counsel	\$154,005		
David Maloney	State Historic Preservation Officer	\$126,721		
Stephen Mordfin	Development Review Specialist	\$127,233		
Joy Phillips	Assoc. Director State Data Center	\$129,395		
Charlie Richman	Assoc. Director of GIS & IT	\$151,541		
Eric Shaw	Director	\$172,651		
Jennifer Steingasser	Dep Director, Development Review	\$155,255		
Kevin Storm	Assoc. Director, Design	\$136,727		
Karen Thomas	Development Review Specialist	\$127,223		

**(b) For fiscal year 2019, please list each employee whose salary is or was \$125,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and/or bonus pay as of the date of your response.**

**FY 2019\***

Employee Name	Position Title	Salary	Overtime	Bonus Pay
Alemayehu Anna	Information Technology Specialist	\$133,256		
Melissa Bird	Neighborhood Planner	\$129,769		
Maxine Brown-Roberts	Development Review Specialist	\$129,769		
Stephen Cochran	Development Review Specialist	\$136,743	\$197.23	
Deborah Crain	Neighborhood Planner	\$129,769		
Christopher Delfs	Dep. Dir., Planning, Engagement, Design	\$144,895		
Rogelio Flores	Community Planner	\$126,282		
Edward Giefer	Assist Director, Strategic Ops & Finance	\$138,826		
Evelyn Kasongo	Neighborhood Planner	\$126,282		
Sakina Khan	Dep Dir., Citywide Strategy & Analysis	\$140,675		
Joel Lawson	Senior Dev Zoning Planning	\$135,184		
Charles Lewis	Historic Preservation Specialist	\$129,769		
David Lieb	Senior Counsel	\$157,085		
David Maloney	State Historic Preservation Officer	\$129,255		
Stephen Mordfin	Development Review Specialist	\$129,769		
Joy Phillips	Assoc. Director State Data Center	\$134,570		
Charlie Richman	Assoc. Director of GIS & IT	\$154,572		
Arthur Rodgers	Community Planner	\$126,282		
Jennifer Steingasser	Dep Director, Development Review	\$158,360		
Kevin Storm	Assoc. Director, Design	\$139,462		
Karen Thomas	Development Review Specialist	\$129,769		
Andrew Trueblood	Acting Director	\$180,841		

Note: \* - As of 1/31/19

**5. Please list, in descending order, the top 15 overtime earners in your agency for fiscal year 2018. For each, state the employee's name, position or title, salary, and aggregate overtime pay.**

Employee Name	Position Title	Salary	Overtime
Andrea Limauro	Community Planner	\$106,858	\$7,052.42
Valecia Wilson	Community Planner	\$82,412	\$2,388.17
Evelyn Kasongo	Community Planner	\$126,282	\$2,264.64
Ryan Hand	Community Planner	\$115,821	\$2,038.81
Joshua Silver	Community Planner	\$112,334	\$1,079.29
Karen Harris	Executive Assistant	\$70,831	\$829.21
Stephen Gyor	Community Planner	\$115,821	\$818.88
Maxine Brown-Roberts	Development Review Specialist	\$129,769	\$733.98
Timothy Dennee	Historic Preservation Specialist	\$115,717	\$619.23
Lamont Cobb	Community Planner (no longer at OP)	--	\$284.53

Laine Cidlowski	Food Policy Director (no longer @ OP)	--	\$250.81
Deborah Crain-Kemp	Community Planner	\$129,769	\$237.54
Arthur Rodgers	Community Planner	\$126,282	\$178.56
Ashley Stephens	Staff Assistant	\$68,755	\$145.83
Dennis Waardenburg	Cartographer	\$112,764	\$77.70

6. For fiscal years 2018 and 2019 (through January 31), please provide a list of employee bonuses or special award pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

No employees received bonuses or special award pay in FY 2018 or in 2019 to date.

7. For fiscal years 2018 and 2019 (through January 31), please list each employee separated from the agency with separation pay. State the amount and number of weeks of pay. Also, for each, state the reason for the separation.

In FY 2019, separation pay totaling \$40,639 was paid to one employee.

8. For fiscal years 2018 and 2019 (through January 31), please state the total number of employees receiving worker's compensation payments.

No employees received worker's compensation payments in FY 2018 or in 2019 to date.

9. Please provide the name of each employee who was or is on administrative leave in fiscal years 2018 and 2019 (through January 31). In addition, for each employee identified, please provide: (1) their position; (2) a brief description of the reason they were placed on leave; (3) the dates they were/are on administrative leave; (4) whether the leave was/is paid or unpaid; and (5) their current status (as of January 31, 2019).

There were no OP employees placed on administrative leave in FY 2018 or in 2019 to date.

10. For fiscal years 2018 and 2019 (through January 31), please list, in chronological order, all intra-District transfers to or from the agency. Give the date, amount, and reason for the transfer.

**FY 2018**

OP IS THE BUYER		
OZ	Broadcast and archive HPRB hearings (10/1/17)	\$19,020
DPW	Pay for fleet costs (10/1/17)	\$6,826
OCFO/OCP	Pay for costs associated with Purchase Card purchases (10/1/17)	\$118,303
OCTO	Fee for Microsoft 365 (12/5/17)	\$16,879
DCHR	Fees associated with hosting Leadership Interns at OP 1/25/18)	\$48,680
DGS	Costs associated with the rental of meeting space at DCPS schools for public meetings (2/13/18)	\$655
OCTO	Routine telecom services (6/30/18)	\$1,850

ODR	Sign language interpretation services (8/8/18)	\$2,500
<b>OP IS THE SELLER</b>		
DDOT	Planning support for federal Historic Preservation requirements (10/1/17)	\$140,000
OCTO	Vision Zero project (5/11/18) (not spent; project did not start in FY 2018)	\$65,000

**FY 2019\***

<b>OP IS THE BUYER</b>		
OZ	Broadcast and archive HPRB hearings (1/31/19)	\$19,020
DPW	Pay for fleet costs (10/1/18)	\$5,893
OCFO/OCP	Pay for costs associated with Purchase Card purchases (10/1/18)	\$30,000
DCHR	Fees associated with hosting Leadership Interns at OP (1/31/19)	\$21,340
<b>OP IS THE SELLER</b>		
DDOT	Planning support for federal Historic Preservation requirements (10/1/18)	\$140,000

Note: \* - Through 1/31/19

11. Please list, in chronological order, every reprogramming of funds into or out of the agency for fiscal years 2018 and 2019 (through January 31). Include a “bottom line” that explains the revised final budget for your agency. For each reprogramming, list the reprogramming number (if submitted to the Council for approval), the date, the amount, and the rationale.

Date	Repro #	Amount	Rationale
<b>2018</b>			
<u>LOCAL</u>			
1/25/2018		\$20,000	Unneeded DOEE funding, to support year 2 of 2 of a food study
4/6/2018		\$25,000	Unneeded DDOT funding, to support year 2 of 2 of a food study
<b>2019*</b>			
<u>LOCAL</u>		None	

Note: \* - Through 1/31/19

12. Please list, in chronological order, every reprogramming within your agency during fiscal year 2019 to date. Include known, anticipated intraagency reprogrammings. For each, give the date, amount, and rationale.

**FY 2019\***

Date	Amount	Rationale
11/13/2018	\$275,000	Local funds (1000L). Internal reprogrammings to make two technical adjustments only. \$25,000 to support the operations of the Food Policy Council was erroneously posted during FY 2019 Formulation to grants (0506) instead of contracts (0409). \$250,000 for the revolving Targeted Homeowner grant program



		corrects the Fund number (from 0100 to 1120) and index number for better transparency.
1/8/2019	\$15,000	Special Purpose Revenue (O2001). Internal reprogramming to establish a budget for paying stipends to members of the Historic Preservation Review Board.
1/31/2019	\$94,000	Special Purpose Revenue (O2001). Internal reprogramming to move funds from 0408 to 0409 to allow these O-type funds to be spent on contracts and grants to support OP's Historic Preservation program.

Note: \* - Through 1/31/19

13. For fiscal years 2018 and 2019 (through January 31), please identify each special purpose revenue fund maintained by, used by, or available for use by your agency. For each fund identified, provide: (1) the revenue source name and code; (2) the source of funding; (3) a description of the program that generates the funds; (4) the amount of funds generated annually by each source or program; and (5) expenditures of funds, including the purpose of each expenditure. For (4) and (5) provide specific data for fiscal years 2017, 2018, and 2019 (as of January 31) and give starting and ending balances. You may wish to present this information first as a list (for numbers 1-5) and then as separate tables for numbers 4 and 5.

Historic Landmark & Historic District Application Fees (O2001)

This is a non-lapsing revolving fund established within the General Fund of the District to pay the costs of repair work necessary to prevent demolition by neglect, or for the costs of carrying out any other historic preservation program consistent with the purposes of and pursuant to this act. Sources of funding are fees collected for historic landmark and historic district nominations, fees paid by developers for historic preservation mitigation (such as from a builder for work done at a property without permission), and fees paid for violations on historic properties or other properties in historic districts.

FY	Starting Bal + Revenue - Expenses = Ending Bal	Expenses	Description
2017	\$265,112 + \$99,620 - \$99,533 \$265,199	\$19,642 \$10,483 \$5,000 \$47,992 <u>\$16,416</u> \$99,533	<ul style="list-style-type: none"> <li>▪ Payment to the Office of Zoning for broadcasting and archiving all hearings of the Historic Preservation Review Board.</li> <li>▪ Stipends to HPRB members</li> <li>▪ Mayor's Agent services</li> <li>▪ Archaeological services</li> <li>▪ Historic preservation outreach services</li> </ul>
2018	\$265,199 + \$96,767 <u>- \$131,758</u> \$230,208	\$19,020 \$13,858 \$5,000 \$50,625 \$2,000 \$37,000 <u>\$4,255</u> \$131,758	<ul style="list-style-type: none"> <li>▪ Payment to the Office of Zoning for broadcasting and archiving all hearings of the Historic Preservation Review Board.</li> <li>▪ Stipends to HPRB members</li> <li>▪ Mayor's Agent services</li> <li>▪ Historic preservation outreach services</li> <li>▪ Transcription services for HPRB meetings and Mayor's Agent hearings</li> <li>▪ Historic preservation education and digital documentation project</li> <li>▪ Annual dues to preservation organization</li> </ul>
2019*	\$230,208	\$3,583	<ul style="list-style-type: none"> <li>▪ Stipends to HPRB members</li> </ul>

	+ \$84,264 - \$7,938 TBD	\$4,355 \$7,938	▪ Annual dues to preservation organization
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Note: \* - Through 1/31/19

**Reimbursables From Other Governments (O2002)**

This is a non-lapsing revolving fund established by the Office of the Chief Financial Officer to manage non-grant funds from the federal government.

FY	Revenue	Expenditures	Description
2017	\$25,000	\$25,000	▪ Funds from the National Park Service to support a historic preservation youth summit
	\$50,000	\$0	▪ Funds from the Eisenhower Commission to develop an updated National Register Nomination for the L'Enfant Plan, pursuant to an agreement for construction of the Eisenhower Memorial near the National Mall
2018	\$50,000 (carried over)	\$0	▪ Funds from the Eisenhower Commission to develop an updated National Register Nomination for the L'Enfant Plan, pursuant to an agreement for construction of the Eisenhower Memorial near the National Mall
2019*	\$50,000 (carried over)	\$0	▪ Funds from the Eisenhower Commission to develop an updated National Register Nomination for the L'Enfant Plan, pursuant to an agreement for construction of the Eisenhower Memorial near the National Mall (Note: Expected be spent in FY 2019)

Note: \* - Through 1/31/19

14. Please provide a table showing your agency Council-approved original budget, revised budget (after reprogrammings, etc.) for fiscal years 2017, 2018, and the first quarter of 2019. In addition, please explain the variances between fiscal year appropriations and actual expenditures for fiscal years 2017 and 2018.

Please see Attachment Q14.

15. Please list all memoranda of understanding (MOU) either entered into by your agency or in effect during fiscal years 2018 and 2019 (through January 31). For each, describe its purpose, indicate the date entered, and provide the actual or anticipated termination date.

Buyer	Seller	Purpose	Amount
<b>2018</b>			
OP	OZ	Broadcast and archive hearings of the HPRB (start 10/1/17, end 9/30/18)	\$19,020
OP	DCHR	District Leadership Program year-round intern and summer intern fees (start 10/1/17, end 9/30/18)	\$48,680
OP	DGS	Costs associated with the rental of meeting space at a DCPS school for a public meeting (start 2/13/18, end 9/30/18)	\$655
OP	ODR	Sign language interpretation services (start 10/1/17, end 9/30/18)	\$2,500

DDOT	OP	Historic Preservation planning support for transportation projects (start 10/1/17, end 9/30/18)	\$140,000
DDOT	OP	Vision Zero project (start 5/11/18, end 9/30/18)	\$65,000
<b>2019*</b>			
OP	OZ	Broadcast and archive hearings of the HPRB (start 10/1/18, end 9/30/19)	\$19,020
OP	DCHR	District Leadership Program year-round intern and summer intern fees (start 10/1/18, end 9/30/19)	\$21,340
DDOT	OP	Historic Preservation planning support for transportation projects (start 10/1/18, end 9/30/19)	\$140,000

Note: \* - Through 1/31/19

- 16. D.C. Law requires the Mayor and the Chief Financial Officer to submit to the Council, simultaneously with a proposed budget submission, actual copies of all agency budget enhancements requests, including the “Form B” for all District agencies (See D.C. Code § 47- 318.05a). In order to help the Committee understand agency needs, and the cost of those needs for your agency, please provide, as an attachment to your answers, all budget enhancement requests submitted by your agency to the Mayor or Chief Financial Officer as part of the budget process for fiscal years 2017 and 2018.**

The Office of Planning works each year with the Mayor’s Office of Budget and Performance and the Deputy Mayor for Planning and Economic Development to develop our annual budget. The Mayor’s annual budget submission reflects these efforts.

- 17. Please list all currently open capital projects for your agency (as of January 31st) including those projects that are managed or overseen by another agency or entity. Include a brief description of each, the total estimated cost, expenditures to date, the start and completion dates, and the current status of the project. Also, indicate which projects are experiencing delays and which require additional funding.**

Name	Description	Total cost	Expenditures*	Dates
HP staff review	OP and DDOT have a multi-year intra-district agreement to support one OP Historic Preservation Specialist FTE to expedite review of DDOT projects and other transportation related tasks, including project coordination, technical assistance, and document review on matters relating to historic preservation, history, architectural history, and archaeology. DDOT funds this agreement with capital funds.	\$140,000	\$46,641	Current MOU covers FY 2019, for all Personal Services costs for 1 FTE plus \$19,638 for Nonpersonal Services costs.

Note: \* - Through 1/31/19

- 18. Please list all pending lawsuits that name your agency as a party. Please identify which cases on the list are lawsuits that potentially expose the city to significant liability in terms of money and/or change in practices. The Committee is not asking for your judgment as to the city's liability; rather, we are asking about the extent of the claim. For those claims identified, please include an explanation about the issues for each case.**

The District and three employees of the Office of Planning were among the defendants named in *Gordon, Peter, et al. v. D.C., et al.*, 2016 CA 004493 B (Super. Ct.). The plaintiffs are brothers who own the house at 3020 Albemarle Street, N.W. OP employee defendants were named in both their official and individual capacities. The brothers challenge the Historic Preservation Review Board's designation of the house as historic as arbitrary and capricious. Additionally, the Plaintiffs allege, among other things, trespass stemming from several defendants having gained "unconsented" entry to the home and taken photos, which were subsequently used in the historic-designation application. The plaintiffs allege a violation of their Fourth Amendment rights due to the "unreasonable and unconsented" search of their property by a District inspector. The plaintiffs further allege a violation of due process because of a failure to provide a "meaningful opportunity to be heard" prior to the HPRB hearing, and that the historic preservation statute is vague, a violation of due process due to a failure to provide a neutral decision-maker, and an unconstitutional taking based on the reduced value of the property post-designation. In the fall of 2017, the plaintiffs dismissed one of the District employees as a defendant, leaving two. The Plaintiffs seek actual damages from the District and its employees of \$376,000.

- 19. (a) Please list and describe any investigations, studies, audits, or reports on your agency or any employee of your agency that were completed at any time in fiscal years 2018 or 2019 (through January 31).  
(b) Please list and describe any ongoing investigations, audits, or reports of your agency or any employee of your agency.**

There were no investigations, studies, audits, or reports on OP completed during this period.

OP is not aware of any ongoing investigations, audits, or reports.

- 20. How many grievances have been filed by employees or labor unions against agency management? Please list each of them by year for fiscal years 2017, 2018, and 2019 (through January 31). Give a brief description of each grievance, and the outcome as of January 31, 2019. Include on the chronological list any earlier grievance that is still pending in any judicial forum.**

OP did not have any grievances filed by employees or labor unions during this period.

21. (a) Please describe the agency's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees.  
 (b) List and describe each allegation received by the agency in FY18 and FY19, to date, and the resolution of each as of the date of your answer.

OP follows the policy, guidance, and procedures outlined for District agencies that are outlined in Mayor's Order 2017-313, dated December 18, 2017. OP did not receive any sexual harassment or misconduct allegations during FY 2018 or FY 2019 to date.

22. In table format, please list the following for fiscal years 2018 and 2019 (through January 31, 2019) regarding the agency's use of SmartPay (credit) cards for agency purchases: (1) individuals (by name and title/position) authorized to use the cards; (2) purchase limits (per person, per day, etc.); and (3) total spent (by person and for the agency).

<u>Cardholder</u>	<u>Limits</u>	<u>Spent FY 2018</u>	<u>Spent FY 2019*</u>
Edward Giefer Assoc. Director	\$10,000 per day/\$20,000 per month	\$107,464	\$32,229
Rita Poindexter Staff Assistant	\$10,000 per day/\$20,000 per month	\$6,677	\$231
<b>Total</b>		\$114,141	\$32,460

Note: \* - Through 1/31/2019

23. Please provide a list of all procurements for goods or services for use by your agency over \$10,000 for fiscal years 2018 and 2019 (through January 31). Give a brief explanation of each, including the name of the contractor, purpose of the contract, and the total dollar amount of the contract. Exclude from this answer purchase card (SmartPay) purchases.

<u>Supplier</u>	<u>Description</u>	<u>Order Date</u>	<u>Amount</u>
MB Staffing Services	Temp admin contract for reception desk (FY 18)	10/2/17	\$46,640
Neal R Gross & Co	Transcription services for HPRB mtgs. and Mayor's Agent hearings (FY 18)	10/6/17	\$27,000
Raimi + Associates	Updating DC's Comprehensive Plan (final year of contract) including public engagement and other outreach activities.	10/31/17	\$50,674
Patsy M. Fletcher dba T.H.R.E.A.D.	Historic preservation community outreach services (FY 18)	11/1/17	\$50,625
Computer Aid, Inc.	GIS specialist	12/14/17	\$93,328
ICF Macro	Food policy study (year 2 of 2)	1/31/18	\$150,958
Prologue DC	Research, write, and develop an African-American 20th Century Civil Rights Heritage Trail for the District of Columbia (year 1 of 2)	2/1/18	\$11,212
B.Brilliant	Design of the Cultural Plan and Anacostia Waterfront Progress report	3/22/18	\$66,001
The Louis Berger Group	Complete a historic context statement on the architectural, historic, and cultural resources that represent the LGBTQ communities in the District of Columbia (year 1 of 2)	4/30/18	\$26,322

Public Performance Management	Replacement backup IT server	5/22/18	\$11,423
Dell Computer Corp.	Replacement PCs and monitors	7/6/18	\$19,179
Partners for Economic Solutions	Market assessment services	7/17/18	\$51,175
MVS, Inc.	Replacement PCs and monitors	9/5/18	\$11,002
National League of Cities	As part of Cultural Plan efforts, membership fee to join Culture 21 Committee on Culture	9/10/18	\$15,000
DigiDoc Document Managers	Replacement copier	9/11/18	\$23,500
Computer Aid, Inc.	GIS specialist	10/2/18	\$75,829
Walton & Green	Temp admin contract for reception desk (FY 19)	10/12/18	\$46,613
Olender Reporting	Transcription services for HPRB mtgs. and Mayor's Agent hearings (FY 19)	10/22/18	\$20,000
Prologue DC	Research, write, and develop an African-American 20th Century Civil Rights Heritage Trail for the District of Columbia (year 2 of 2)	11/28/18	\$16,913
The Louis Berger Group	Complete a historic context statement on the architectural, historic, and cultural resources that represent the LGBTQ communities in the District of Columbia (year 2 of 2)	12/12/18	\$22,967
Patsy M. Fletcher dba T.H.R.E.A.D.	Historic preservation community outreach services (FY 19)	1/22/19	\$41,328

Note: Through 1/31/2019

**24. (a) Please describe how your agency manages and limits its mobile, voice, and data costs, including cellular phones and mobile devices.**

OP pays for mobile phones for a limited number of employees with jobs that require immediate availability and/or frequent off-site communications. These employees have reviewed and signed the "DC Government Landline and Cell Phone User Agreement." OP's Agency Telephone Coordinator monitors the bills monthly for OP's mobile phone users.

**(b) In table format and as an attachment, please provide the following information for fiscal years 2018 and 2019 (through January 31), regarding your agency's use of cellular phones and mobile devices: (1) individuals (by name and title/position) authorized to carry and use such devices; (2) total annual expense (FY) for each individual's use; and (3) justification for such use (per person). If the list is more than 20 individuals, group the answer by program, giving the total number of FTEs for that program as well as the number of cellular phones and mobile devices.**

Name	Position	Annual Expense		Justification
		FY 2018	FY 2019*	
Andrew Trueblood	Acting Director	--	\$0.00	Agency head; duties require frequent off-site meetings and ability to communicate immediately. Mayor, Council, and others. (Device to be transferred to OP.)
Eric Shaw	Director	\$1,668.79	\$255.84	No longer at OP. Phone transferred within office. Costs

				include a new phone in FY 2018, and service for an iPad.
Mekdy Alemayehu	Communications Officer	--	\$0.00	Reports to the Director; duties require immediate availability and frequent off-site communications. (Assigned a phone in January 2019.)
Doris Benson	Budget Officer/OCFO	\$581.55	\$145.59	OP has agreed to pay these costs for our OCFO colleague.
David Lieb	Senior Counsel	--	\$0.00	Reports to the Director; duties require immediate availability and frequent off-site communications. (Assigned a phone in January 2019.)
Tanya Stern	Deputy Director, Planning, Engagement & Design	\$581.55	\$145.59	No longer at OP. Phone transferred within office.
Sakina Khan	Deputy Director, Citywide Policy and Analysis	--	\$0.00	Reports to the Director; duties require immediate availability and frequent off-site communications. (Assigned a phone in January 2019.)
David Maloney	State Historic Preservation Officer	\$581.72	\$145.59	Duties require immediate availability and frequent off-site communications.
Keith Lambert	Historic Preservation Inspector	\$581.55	\$145.59	Duties require substantial off-site work in the field.
Toni Cherry	Senior HP Inspector	\$892.60	\$145.59	Duties require substantial off-site work in the field.
Anthony Williams	Historic Preservation Inspector	\$387.61	\$145.59	Duties require substantial off-site work in the field.
Tracy Gabriel	Associate Director, Neighborhood Planning	\$581.55	\$145.59	No longer at OP. Phone transferred within office.
Joel Lawson	Assoc. Director, Development Review	\$584.23	\$145.59	Duties require immediate availability and frequent off-site communications.
Jennifer Steingasser	Deputy Director, Development Review and HP	\$581.55	\$145.59	Duties require immediate availability and frequent off-site communications

Note: \* - Through 1/31/19

25. (a) Does your agency have or use one or more government vehicle? If so, for fiscal years 2018 and 2019 (through January 31), please list any vehicle the agency owns, leases, or has assigned to it. You may group the vehicles by category (e.g., 15 sedans, 33 pick-up trucks, three transport buses, etc.).

OP owns one government vehicle (a Dodge Caravan) and leases one other (a Toyota Corolla).

- (b) Please list all vehicle accidents involving your agency's vehicles for fiscal years 2017, 2018, and 2019 (through January 31). Provide: (1) a brief description of each accident; (2) the type of vehicle involved; (3) the name and title/position of the driver involved;

**(4) the justification for using such vehicle; and (5) whether there was a finding of fault and, if so, who was determined to be at fault.**

No OP employees were involved in accidents in the subject years.

**26. Please list every lawsuit against the agency that was settled or decided by a trial court in FY 2018 and FY 2019 to date. Briefly describe each and the sanction, if any.**

There were no lawsuits against the agency that were settled or decided by a trial court in FY 2018 or 2019, to date.

**27. D.C. Law requires the Mayor to pay certain settlements and judgements from agency operating budgets if the settlement is less than \$10,000 or results from an incident within the last two years (see D.C. Code § 2-402(a)(3)). Please itemize each charge-back to your agency for a settlement or judgment pursuant to D.C. Code § 2-402.**

There have been no charge-backs.

**28. (a) D.C. Law prohibits chauffeurs, take-home vehicles, and the use of SUVs (see D.C. Code §§ 50-203 and 50-204). Is your agency in compliance with this law?**

**(b) Please explain all exceptions, if any, and provide the following: (1) type of vehicle (make, model, year); (2) individuals (name/position) authorized to have the vehicle; (3) jurisdictional residence of the individual (e.g., Bowie, MD); and (4) justification for the chauffer or take-home status.**

OP is in compliance with this law.

**29. In table format, please provide the following information for fiscal years 2018 and 2019 (through January 31) regarding your agency’s authorization of employee travel: (1) each trip outside the region; (2) individuals (by name and title/position) authorized to travel outside the region; (3) total expense for each trip (per person, per trip, etc.); and (4) justification for the travel (per person and trip).**

Employee	Cost	Justification
<b>FY 2018</b>		
Lamont Cobb	\$568	Attend the Blacks in Design conference (Boston)
Eric Shaw	\$825	Attend an OUTstanding awards event (London)
Tanya Stern	\$1,867	Attend the Urban Land Institute fall meeting (Los Angeles)
Stephen Gyor	\$1,757	Attend the Urban Land Institute fall meeting (Los Angeles)
Joshua Ghaffari	\$1,205	Attend the Urban Land Institute fall meeting (Los Angeles)
Sakina Khan	\$1,975	Attend the LaCoMotion leadership conference (Los Angeles)
Dan Emerine	\$1,338	Attend Nat’l Assn of City Transpo Officials conference (Chicago)
Charlie Richman	\$1,588.19	Attend the ESRI Developers Summit (Palm Springs, CA)
Ryan Hand	\$1,177.40	Attend the executive program in arts & culture strategy (Phila.)
Ruth Troccoli	\$872.54	Attend the Middle Atlantic Archaeology Conference
Coleen Jordan	\$0.00	Attend State Data Center training conf. (Providence, RI) (donated)



Evelyn Kasongo	\$102.50	Attend the Sustainable Comm. Leadership Academy (Pittsburgh)
Tanya Stern	\$1,621.60	Attend the American Planning Assn. conference (New Orleans)
Sakina Khan	\$1,875.40	Attend the American Planning Assn. conference (New Orleans)
Eric Shaw	\$1,353.06	Attend the American Planning Assn. conference (New Orleans)
Jennifer Steingasser	\$1,217.34	Attend the American Planning Assn. conference (New Orleans)
Andy Lewis	\$1,622.59	Attend the American Planning Assn. conference (New Orleans)
Lamont Cobb	\$1,047.00	Attend the American Planning Assn. conference (New Orleans)
Rogelio Flores	\$2,259.86	Attend the American Planning Assn. conference (New Orleans)
Joy Phillips	\$1,699.58	Attend the Federal-State Cooperative Conference (Denver)
Josh Silver	\$774.17	Attend the Creative Placemaking Summit (Madison, NJ)
Sakina Khan	\$762.67	Attend the Creative Placemaking Summit (Madison, NJ)
Tracy Gabriel	\$962.50	Attend the Urban Land Institute spring meeting (Detroit)
Eric Shaw	\$765.84	Attend the ArtPlace 2018 Annual Summit (Louisville)
Valecia Wilson	\$912.54	Attend the 2018 Conference on Architecture (New York)
Laine Cidlowski	\$1,787.21	Attend the 85th Annual Conference of Mayors (Boston)
Stephen Gyor	\$929.98	Attend the ULI Health Leader Forum (Denver)
Rogelio Flores	\$0.00	Attend a ULI Advisory Services Panel (Chicago) (donated)
Dennis Waardenburg	\$2,079.12	Attend the ESRI User Conference (San Diego)
Ryan Hand	\$553.32	Attend National Arts Strategies 2018 (Philadelphia)
Rogelio Flores	\$0.00	Attend a ULI Advisory Services Panel (Chicago) (donated)
Spike Mendelsohn	\$2,062.82	Attend the Milan Urban Food Policy pact conf. (Tel Aviv, Israel) (Mr. Mendelsohn is the Chair of the District's Food Policy Council)
Erkin Ozberk	\$1,154.19	Attend the Walk/Bike/Places conference (New Orleans)
<b>FY 2019*</b>		
Eric Shaw	\$74.13	Attend the C40 Land Use Planning Network Workshop (Chicago) (travel donated)
Eric Shaw	\$37.30	Attend the Big City Planning Directors Institute (Cambridge, MA) (travel donated)
David Maloney	\$2,847.24	Attend the 2018 PastForward Conference (San Francisco)
Kim Williams	\$2,309.47	Attend the 2018 PastForward Conference (San Francisco)
Kevin Storm	\$399.70	Attend an American Institutes of Architects meeting (Philadelphia)

Note: \* - Through 1/31/19

30. Please provide and itemize, as of January 31, 2019, the current number of When Actually Employed (WAE), term, and contract personnel within your agency. If your agency employs WAE or term personnel, please provide, in table format, the name of each employee, position title, the length of his or her term or contract, the date on which he or she first started with your agency, and the date on which his or her current term expires.

Name	Position Title	Length of Term	Hire Date	Term Expires	Term Appt.
Brockett, Anne	Hist. Pres. Specialist	13 months	10/01/18	09/30/19	X (MOU)

31. What efforts has your agency made in the past year to increase transparency? Explain.

During the past year, the Office of Planning has made efforts to increase transparency throughout the agency.

- Senior staff have met with numerous stakeholders to discuss their priorities and concerns and find opportunities to continue to collaborate.

- Added housing data from Planned Unit Developments to DC's Open Data portal and to DMPED's Affordable Housing Tracker.
- Continued to build out the maps and data function on the OP website, adding infographics and data reports, information on mapping services and links to downloadable maps. OP continues to support and enhance PropertyQuest and History Quest.
- Produced and posted a summary of its Crossing the Street projects to its website.
- Working with the Mayor's Office, released the draft of the Cultural Plan for public comment, which included a public event.
- Worked with DHCD on its FY 2018 Inclusionary Zoning report and will do the same in FY 2019.
- Issued the 2020 DC Historic Preservation Plan: Preserving for Progress, which explains the District's goals and recommended actions for historic preservation, with a clear and detailed description of specific targets for each year through 2020. The plan is available in print and online at <https://planning.dc.gov/page/preservation-planning>.
- Substantially expanded HistoryQuest DC, our widely praised interactive online GIS map that gives the public quick access to basic historical information on the city's buildings. Newly added data completes comprehensive coverage of the area east of the Anacostia River. Using HistoryQuest, residents and communities can explore information about their homes and neighborhoods, researchers can find building information easily, and OP can plan more effectively. HistoryQuest is online at <https://planning.dc.gov/node/1203082>.
- Expanded our series of Ward Heritage Guides, completing the Ward 6 guide and making substantial progress on guides for Wards 3 and 2. The guides present community history to a general audience, with information about historic properties and other sites of cultural interest. The guides promote interaction with community partners and awareness of sites important to neighborhood character, including sites not recognized by historic designation. The guides are online at <https://planning.dc.gov/node/917562>.
- Following on the implementation of the Notice Requirements for Historic Properties Amendment Act, OP launched three new direct links on the historic preservation page of its website, giving the public quick access to information on the HPRB and Old Georgetown Board preservation review processes. For the first time, this new capacity also allows ANCs and the public to download electronic copies of architectural plans submitted for review. Plans are posted to the website when submitted, to be available 21 days before the scheduled hearing. The direct links are at <https://planning.dc.gov/page/historic-preservation-office>.
- Improved our website to give the public clearer information about historic preservation inspections and our enforcement program. The updated website

section also includes direct links for quick access to request an HPO or DCRA inspection.

- Posted all reports for the Board of Zoning Adjustment and Zoning Commission on both the Office of Zoning website by case number and on the OP website under Project Review by Ward.
- Posted all Large Tract Review reports on the OP website by Ward.
- Produced an Anacostia Waterfront 15-year progress report (“Resurgence of the Anacostia Waterfront”), available at <https://reports.dcopdocs.com/home>.
- Public Space Activation guide was released in January 2019 to help activate and enliven the city’s public spaces.
- Food Policy Council held a dinner at the Arc which encouraged important dialogue among key Ward 8 stakeholders regarding food policy.
- Hired an engagement strategist to advise on optimal ways to connect with underrepresented communities across the city.

**32. What efforts will your agency be making to increase transparency? Explain.**

The Office of Planning will continue to make improvements to the services detailed above in the response to question #31. In addition, OP will undertake the following actions in FY 2019 that have a special focus on increasing transparency and public information.

- As noted in Question 39, one of the top priorities for the Office of Planning is to refine and improve its engagement practice to better meet residents where they are and to be best in class in public engagement. See Question 39 for more.
- Hired a Communications Officer in January who has already increased OP’s social media and news media presence and will be supporting our improved engagement practice.
- Publish a final Cultural Plan for the District of Columbia.
- With the Mayor’s office, OP’s State Data Center will work on Census 2020 planning, promotion, communication, and outreach.
- Launch a data visualization platform that provides demographic, socio-economic, real estate, and other planning systems data to present data from OP’s State Data Center and Geographic Information Systems team in a more effective and interactive way.
- Hold public engagement sessions on the Comprehensive Plan as appropriate. Continue to post Comp Plan information and updates on the PlanDC web site (<https://plandc.dc.gov/>).
- Continue to improve and expand HistoryQuest DC, including the completion of data refinement for an estimated 2,000 properties in the area between the Anacostia River and Rock Creek, and update the system for demolished and newly constructed buildings. <https://planning.dc.gov/node/1203082>

- Add conservation easements to the property data displayed in PropertyQuest DC, the widely used online GIS map tool that shows current zoning, historic preservation, ownership, and other data for DC properties.  
<https://propertyquest.dc.gov/>
- Complete heritage guides for Wards 2 and 3.
- Continue to prepare the District’s archaeological collections for archiving at the modernized Martin Luther King, Jr. Memorial Library and online public access and conclude a collections agreement plan with the library.
- Publish more research on our website relating to public parking/projections/etc. to help public better understand intent of regulations
- Begin process of producing “Urban Design Education” guidebooks.

**33. Please identify any legislative requirements that your agency lacks sufficient resources to properly implement. Explain.**

There are no legislative requirements for which the agency lacks sufficient resources to fully implement.

**34. Please identify any statutory or regulatory impediments to your agency’s operations.**

There are no statutory or regulatory impediments to OP's operations.

**35. Did your agency receive any FOIA requests in fiscal year 2018? If yes, did the agency file a report of FOIA disclosure activities with the Secretary of the District of Columbia? If available, please provide a copy of that report as an attachment. Also state here the total cost incurred by your agency for fiscal years 2018 and 2019 as stated in the reports.**

Please see the Office of Planning’s Annual FOIA Report for Fiscal Year 2018 attached. Total cost incurred for FY 2018 was approximately \$15,000, and approximately \$3,000 for FY 2019 through January 2019.

**36. For purposes CBE agency compliance purposes, what is your agency’s current adjusted expendable budget; how much has been spent with SBEs; and what percent of your agency’s expendable budget was spent with SBEs? Further, where SBEs were not available, how much has been spent with CBEs, and what percent of CBE spending, relative to your current expendable budget? How many CBE waivers (including dollar amount) did the agency submit? What efforts has the agency taken to reduce the number of CBE waivers submitted? What is the CBE spending goal for your agency per the DSLBD SBE Opportunities Guide (Green book)? Give this answer for fiscal years 2017, 2018 and 2019 (through January 31).**

	FY 2017	FY 2018	FY 2019*
Expendable budget	\$245,784	\$639,076	\$627,059
Spent with SBEs/%	\$139,254 (57%)	\$355,785 (56%)	\$76,443 (12%)

Spent with CBEs that are not SBEs	\$0	\$0	\$0
Waivers submitted	0	0	0
Spending goal	\$122,892	\$319,538	\$313,529

\*Note: As of 1/31/18

- 37. Please provide, as an attachment, a copy of your agency’s current annual performance plan as submitted to the Office of the City Administrator.**

Please see the Office of Planning’s FY 2019 Performance Plan attached.

- 38. (a) What are your agency’s key performance indicators and what has been your agency’s performance (for each of these KPIs) in fiscal year (or calendar year) 2017, 2018, and 2019 (through the first quarter).**

KPI	FY 2017	FY 2018	FY 2019*
% of GIS and State Data customers who have the data and analysis needed to fulfill their role in planning the city & influencing quality neighborhood outcomes	96.6%	95.9%	97.7%
Satisfaction rating given by the Director of the Capital Improvements Program re: the consistency and quality of OP’s contribution	100%	100%	--
% of OP small area plans approved by the Council or other neighborhood plans supported by the relevant ANCs	[no plans submitted]	100%	[no plans submitted]
Satisfaction rating given by head of Public Space Commission re: the consistency and quality of OP’s contribution	100%	100%	100%
% of stakeholder requests for planning assistance fulfilled	97.6%	98.9%	100%
% of OP’s neighborhood plans that receive recognition from professional associations (APA, ULI, etc.)	100%	[no applicable incidents]	[annual measure]
% of discretionary developments/projects initiated within neighborhood plan boundaries that are guided by OP’s small area or neighborhood plans	100%	100%	100%

KPI	FY 2017	FY 2018	FY 2019*
% of relevant ANCs that OP engages in small area or neighborhood planning initiatives	100%	100%	[no engagements]
% of historic property permit applications reviewed over the counter	96.5%	97.1%	98.0%
\$ of historic homeowner grants issued	\$284,362	[now a workload measure, not a KPI]	[now a workload measure, not a KPI]
% of historic landmark designations without owner objection	81.8%	94.1%	66.7%
% of DC government project reviews concluded with adverse effects resolved by consensus	99.4%	99.7%	100%
% of Development Review reports that meet the expectations of boards/commissions	95.2%	93.6%	91.8%
% of HP staff reports that meet the expectations of the HPRB Chair and the Mayor's Agent	100%	100%	100%
Average cases reviewed per zoning review staff	49.6	48.0	11.0
Average cases reviewed per historic preservation staff.	740.5	773.5	191.0
% of PUDs that exceed minimum requirements to further the Sustainable DC plan including the provision of green roofs or other features to help reduce storm water runoff, electric car charging stations or bike share facilities.	72.2%	88.9%	100%
% of historic preservation projects properly noticed after implementation of new regulations.	98.9%	97.2%	93.3%
# of affordable housing units approved by the Zoning Commission through Planned Unit Developments.	646	[now a workload measure, not a KPI]	[now a workload measure, not a KPI]

Note: \* - Through Q1

**(b) What KPIs have been dropped (or changed) since 2015? List each specifically and explain why it was dropped or changed.**

In FY 2015, OP dropped a KPI on “% change in transit ridership,” due to the difficulty in collecting from WMATA and Capital Bikeshare; a KPI on “Change in median single family home sales price,” due to the limited effect OP had on the measure; a KPI on “% change to citizens’ access to grocery stores and farmers markets,” due to the difficulty in tracking data.

In FY 2016, OP dropped a KPI on “Use Walkscore to compare DC’s walkability to other US cities (remain in top ten),” due to the limited effect OP had on the measure.

In FY 2017, OP dropped several KPIs due to the limited effect OP had on the measures: “Change in retail indicators relative to the baseline, as measured by change in Gross Sales and Use Tax,” “Change in retail indicators relative to the baseline, as measured by change in Retail Trade Employment,” and “Positive change, in Change in District population.” OP dropped two KPIs due to the difficulty in tracking data: “# of users of OP spatial applications for accessing maps and data,” and “% of OP-responsible Comp Plan implementation items from the current plan and future amendments that are newly achieved during the fiscal year.” OP dropped these KPIs due to the unpredictable variability from year to year and plan to plan that causes the results to not be as meaningful as intended: “Develop facility plans, identify public-private partnerships or co-location opportunities, and conduct demographic analyses for targeted agencies (# of agencies),” “% of OP small area plans approved by the Council,” “% of plans completed in 18 months or less,” and “Cost of consultant services per plan completed.”

In FY 2018, OP changed the KPIs on “Dollar amount of historic homeowner grants issued” and “Number of affordable housing units approved by the Zoning Commission through Planned Unit Developments” to workload measures, at the advice of the executive.

**39. What are your top five priorities for the agency? Please provide a detailed explanation for how the agency expects to achieve or work toward these priorities in fiscal years 2018 and 2019.**

The Office of Planning has three main priorities to help achieve its mission:

- 1. Complete the Comprehensive Plan** amendment process by first articulating and gaining resident and stakeholder feedback for a high-level public engagement roll-out to determine shared values from previous comp plan outreach. Once DC Council passes the Framework Element, OP will release the remaining 24 elements and two chapters for public review prior to submitting to Council.

2. **Develop a housing systems analysis and plan** to help communities and decisionmakers better articulate what is needed for growth and affordability and to better target policies and resources. Use a housing systems plan as the first of a series of interacting systems plans, including transportation and civic infrastructure.
3. **Prioritize community planning**, starting with support for the Office of East of the River Coordination to help ensure residents have the opportunities, amenities, and services as any other part of the city. In addition, there are other areas of the District that would benefit from updated or new area planning efforts. Our tools for this work include not only Small Area Plans, but also design guidelines, vision frameworks, retail toolkits, and other tailored analysis and products.

In addition to these top three priorities, there are two additional priorities that we will be working on as the Comprehensive Plan effort frees up resources.

4. **Lead efforts to address our industrial land uses and opportunities.** The Ward 5 Works plan from 2014 provided an important framework for understanding this conflict and working to resolve the land use challenges through various means. In addition, the recent Cultural Plan highlights opportunities for improving our maker and creative spaces, which are becoming increasingly unaffordable. OP will work to review recommendations and opportunities to address these issues.
5. **Develop best in class engagement and data visualization practices** under the overarching goal of meeting residents where they are. Build on OP's existing engagement and data analysis practices by creating best practices fed by evaluation, templates, and playbooks, not only for OP but also for other District Government agencies. Find and test tools and methods to make sure we hear from more residents. Similarly, we will be creating data visualization and analysis products that are more digestible and useful to residents.



# OFFICE OF PLANNING - ORGANIZATION CHART

**Acting Director**  
**Andrew Trueblood**  
 9 FTE/o Vacant

**FTE Breakdown**

- Local: 71.5
- Federal: 3.5
- Capital: 1.0 (via I-D)\*

- SPR: --
- Other: --
- Total: 76

**Deputy Director**  
 Development Review &  
 Historic Preservation  
 Jennifer Steingasser

**Division**  
 Development Review  
 12 FTE/o Vacant

**Division**  
 Historic Preservation  
 18 FTE\*/o Vacant

**Deputy Director**  
 Citywide Strategy &  
 Analysis  
 Sakina Khan

**Division**  
 Citywide Planning  
 6 FTE/1 Vacant

**Division**  
 State Data Center  
 5 FTE/o Vacant

**Division**  
 GIS & IT  
 4 FTE/o Vacant

**Deputy Director**  
 Planning Engagement &  
 Design  
 Christopher Delfs

**Division**  
 Design  
 7 FTE/1 Vacant

**Division**  
 Neighborhood Planning  
 12 FTE/2 Vacant

Council Q1

February 2019

## Attachment Q2

OFFICE OF PLANNING - SCHEDULE A (as of February 1, 2019)				
Title	Vac			
	Status	Salary	Fringe	Department Name
Dep Dir, Citywide Strat & Analysis		\$140,675	\$30,245	Citywide Planning
Dep Dir, Plng Engagement & Design		\$144,895	\$31,152	Planning Engagement & Design
Historic Preservation Specialist		\$115,717	\$24,879	Historic Preservation
Assoc Dir, GIS & IT		\$154,572	\$33,233	GIS & IT
GIS Specialist		\$94,822	\$20,387	GIS & IT
Cartographer		\$112,764	\$24,244	GIS & IT
Development Review Specialist		\$92,093	\$19,800	Zoning
HP Inspector		\$83,287	\$17,907	Historic Preservation
Development Review Specialist		\$129,769	\$27,900	Zoning
Development Review Specialist		\$129,769	\$27,900	Zoning
Acting Director		\$180,841	\$38,881	Office of the Director
Lead Community Planner		\$115,821	\$24,902	Design
Community Planner		\$82,412	\$17,719	Neighborhood Planning
Education Outreach Program Mgr		\$103,905	\$22,340	Historic Preservation
Community Planner		\$136,743	\$29,400	Zoning
Community Planner		\$92,340	\$19,853	Design
Historic Preservation Specialist		\$129,769	\$27,900	Historic Preservation
Assoc Dir, Neighborhood Planning		\$123,000	\$26,445	Neighborhood Planning
Architectural Historian		\$106,858	\$22,974	Historic Preservation
Development Review Specialist		\$119,308	\$25,651	Zoning
Executive Assistant		\$70,831	\$15,229	Planning Engagement & Design
Staff Assistant		\$77,059	\$16,568	Operations
Community Planner		\$115,821	\$24,902	Citywide Planning
Community Planner		\$108,847	\$23,402	Citywide Planning
Assoc Dir, Design		\$139,462	\$29,984	Design
Historic Preservation Specialist		\$89,858	\$19,319	Historic Preservation
Community Planner		\$126,282	\$27,151	Neighborhood Planning
Dep Dir, Dev Review & HP		\$158,360	\$34,047	Zoning
Demographic Specialist		\$100,952	\$21,705	State Data Center
Assoc Dir, Development Review		\$135,184	\$29,064	Zoning
State Historic Preservation Officer		\$129,255	\$27,790	Historic Preservation
Community Planner		\$129,769	\$27,900	Neighborhood Planning
Visual Information Specialist		\$103,905	\$22,340	State Data Center
HP Inspector		\$102,268	\$21,988	Historic Preservation
Community Planner		\$106,858	\$22,974	Neighborhood Planning
Development Review Specialist		\$129,769	\$27,900	Zoning
Assoc Dir, State Data Center		\$137,263	\$29,511	State Data Center
IT Specialist		\$133,256	\$28,650	GIS & IT
Lead Community Planner		\$112,334	\$24,152	Neighborhood Planning
Community Planner		\$129,769	\$27,900	Neighborhood Planning
Community Planner		\$126,282	\$27,151	Citywide Planning
Community Planner		\$112,764	\$24,244	Neighborhood Planning
Historic Preservation Specialist		\$68,755	\$14,782	Historic Preservation
Senior Historic Preservation Spec		\$121,336	\$26,087	Historic Preservation
Assoc Dir, Operations		\$138,826	\$29,848	Operations
HR Manager		\$116,754	\$25,102	Office of the Director
Development Review Specialist		\$103,905	\$22,340	Development Review
Demographic Specialist		\$74,983	\$16,121	State Data Center
Community Planner		\$95,046	\$20,435	Neighborhood Planning
Historic Preservation Specialist		\$106,858	\$22,974	Historic Preservation
Development Review Specialist		\$122,795	\$26,401	Development Review
Executive Assistant		\$90,607	\$19,481	Office of the Director
Development Review Specialist		\$115,717	\$24,879	Development Review
Development Review Specialist		\$122,795	\$26,401	Development Review
Historic Preservation Specialist		\$68,755	\$14,782	Historic Preservation
Community Planner		\$126,282	\$27,151	Citywide Planning
Demographic Specialist		\$74,983	\$16,121	State Data Center
Executive Assistant		\$74,983	\$16,121	Zoning & HP
Archeologist		\$94,822	\$20,387	Historic Preservation
Historic Preservation Specialist		\$74,983	\$16,121	Historic Preservation
Community Planner		\$106,858	\$22,974	Planning Engagement & Design
Staff Assistant		\$68,755	\$14,782	Neighborhood Planning
Food Policy Director		\$118,246	\$25,423	Office of the Director
Staff Assistant		\$66,679	\$14,336	Historic Preservation
ATTORNEY ADVISOR		\$157,085	\$33,773	Office of the Director
HP Inspector		\$66,679	\$14,336	Historic Preservation
Policy Analyst		\$70,831	\$15,229	Citywide Planning
Lead Community Planner		\$119,308	\$25,651	Design
Public Affairs Specialist		\$98,794	\$21,241	Office of the Director
Lead Community Planner		\$115,821	\$24,902	Design
Historic Preservation Specialist		\$106,858	\$22,974	Historic Preservation
Chief of Staff		\$125,642	\$27,013	Office of the Director
Community Planner	V	\$106,858	\$22,974	Neighborhood Planning
Community Planner	V	\$82,412	\$17,719	Neighborhood Planning
Community Planner (Infrastructure)	V	\$82,412	\$17,719	Citywide Planning
Community Planner (Urban Design)	V	\$64,603	\$13,890	Design



Comp Source Group	FY 2017 Original Budget	FY 2017 Revised Budget	Budget Variance	FY 2017 Expenditures	Comments	FY 2018 Original Budget	FY 2018 Revised Budget	Budget Variance	FY 2018 Expenditures	Comments	FY 2019 Original Budget	FY 2019 Revised Budget	Budget Variance	FY 2019 Year-to-Date Expenditures	Comments
<b>LOCAL</b>															
0011 - REGULAR PAY - CONT FULL	\$6,643,464	\$6,486,592	(\$156,872)	\$6,486,441		\$6,957,510	\$7,036,489	\$78,979	\$7,126,057		\$7,675,429	\$7,675,429	\$0	\$2,463,335	
0012 - REGULAR PAY - OTHER	\$180,499	\$29,239	(\$151,260)	\$42,921		\$151,379	\$0	(\$151,379)	\$0		\$67,645	\$67,645	\$0	\$0	
0013 - ADDITIONAL GROSS PAY	\$0	\$14,619	\$14,619	\$14,618		\$0	\$40,789	\$40,789	\$40,789		\$0	\$0	\$0	\$56,871	
0014 - FRINGE BENEFITS - CURR	\$1,489,729	\$1,338,782	(\$150,947)	\$1,323,499		\$1,521,184	\$1,501,436	(\$19,748)	\$1,467,575		\$1,667,430	\$1,667,430	\$0	\$481,890	
0015 - OVERTIME PAY	\$71,000	\$19,000	(\$52,000)	\$18,005		\$71,000	\$26,611	(\$48,389)	\$19,797		\$20,000	\$20,000	\$0	\$2,732	
PERSONNEL SERVICES Total	\$8,384,692	\$7,888,232	(\$496,460)	\$7,885,484		\$8,701,073	\$8,601,325	(\$99,748)	\$8,654,218		\$9,430,504	\$9,430,504	\$0	\$3,005,028	
0020 - SUPPLIES AND MATERIALS	\$37,500	\$50,000	\$12,500	\$36,245		\$37,500	\$57,500	\$20,000	\$60,550		\$37,500	\$37,500	\$0	\$0	
0031 - TELEPHONE, TELEGRAPH, CHARGES	\$0	\$5,000	\$5,000	\$1,908		\$0	\$3,647	\$3,647	\$1,508		\$0	\$0	\$0	\$0	
0040 - OTHER SERVICES AND CHARGES	\$143,883	\$271,383	\$127,500	\$217,783		\$135,601	\$193,101	\$57,500	\$122,058		\$136,339	\$161,339	\$25,000	\$32,644	Includes \$25,000 to support the operations of the Food Policy Council
0041 - CONTRACTUAL SERVICES - OTHER	\$839,673	\$834,881	(\$4,792)	\$632,783	Most of year-end contracts unspent was from food policy project which began in June 2017 but was not completed until FY 2018	\$529,673	\$602,793	\$73,120	\$552,456		\$298,515	\$298,515	\$0	\$38,829	
0050 - SUBSIDIES AND TRANSFERS	\$0	\$284,362	\$284,362	\$284,362		\$200,000	\$317,857	\$117,857	\$317,857	Revised budget: +\$117,857 for Historic homeowner grant program rollover	\$275,000	\$304,149	\$29,149	\$7,500	Moved Food Policy ops support to 0040, added FY 2018 carryover from Historic homeowner grant
0070 - EQUIPMENT & EQUIPMENT	\$53,500	\$48,700	(\$4,800)	\$47,878		\$53,500	\$43,981	\$0	\$34,925		\$53,500	\$53,500	\$0	\$8,856	
NON-PERSONNEL SERVICES Total	\$1,076,556	\$1,494,326	\$424,570	\$1,220,959		\$956,274	\$1,218,879	\$272,124	\$1,089,354		\$800,854	\$855,003	\$54,149	\$87,829	
LOCAL FUND Total	\$9,459,248	\$9,382,558	(\$71,890)	\$9,106,443		\$9,657,347	\$9,820,204	\$172,376	\$9,743,572		\$10,231,358	\$10,285,507	\$54,149	\$3,092,857	
<b>FEDERAL GRANT</b>															
0011 - REGULAR PAY - CONT FULL	\$350,905	\$346,468	(\$4,437)	\$343,894		\$351,095	\$362,620	\$11,525	\$361,177		\$372,950	\$359,030	(\$13,920)	\$124,926	
0014 - FRINGE BENEFITS - CURR	\$76,146	\$77,774	\$1,628	\$80,348		\$75,134	\$85,781	\$10,647	\$85,383		\$80,184	\$81,312	\$1,128	\$27,754	
0015 - OVERTIME PAY	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$47	
PERSONNEL SERVICES Total	\$427,051	\$424,242	(\$2,809)	\$424,242		\$426,229	\$448,401	\$22,172	\$446,560		\$453,134	\$440,342	(\$12,792)	\$152,727	
0020 - SUPPLIES AND MATERIALS	\$0	\$0	\$0	\$0		\$0	\$400	\$400	\$0		\$37,500	\$37,500	\$0	\$0	
0041 - CONTRACTUAL SERVICES - OTHER	\$97,949	\$146,640	\$48,691	\$146,640		\$98,770	\$249,312	\$150,542	\$218,501	Revised budget: Increase from Historic Preservation Fund federal grant - unspent FY 2016 carryover	\$93,691	\$164,591	\$70,900	\$6,291	Revised budget: Increase from Historic Preservation Fund federal grant - unspent FY 2018 carryover
NON-PERSONNEL SERVICES Total	\$97,949	\$146,640	\$48,691	\$146,640		\$98,770	\$249,712	\$150,542	\$218,501		\$93,691	\$164,591	\$70,900	\$6,291	
Federal Grant Funds Total	\$525,000	\$570,882	\$45,882	\$570,882		\$524,999	\$698,113	\$172,714	\$665,061		\$546,825	\$604,933	\$58,108	\$159,018	
<b>PRIVATE GRANT</b>															
0040 - OTHER SERVICES AND CHARGES	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0	\$25,000	\$25,000	\$0	New grant for food policy work from the Kaiser Foundation
0041 - CONTRACTUAL SERVICES - OTHER	\$10,000	\$336,377	\$326,377	\$336,377	Revised budget: Increase from Kresge grant - unspent FY 2016 carryover	\$20,000	\$96,098	\$76,098	\$86,095	Revised budget: Increase from Kresge grant - unspent FY 2017 carryover	\$10,000	\$10,000	\$0	\$0	Placeholder for ArtPlace grant for playable art
NON-PERSONNEL SERVICES Total	\$10,000	\$336,377	\$326,377	\$336,377		\$20,000	\$96,098	\$76,098	\$86,095		\$10,000	\$96,098	\$0	\$0	

Attachment Q14

Comp Source Group	FY 2017 Original Budget	FY 2017 Revised Budget	Budget Variance	FY 2017 Expenditures	Comments	FY 2018 Original Budget	FY 2018 Revised Budget	Budget Variance	FY 2018 Expenditures	Comments	FY 2019 Original Budget	FY 2019 Revised Budget	Budget Variance	FY 2019 Year-to-Date Expenditures	Comments
Private Grant Funds Total	\$10,000	\$336,377	\$326,377	\$336,377		\$20,000	\$96,098	\$76,098	\$86,095		\$10,000	\$35,000	\$0	\$0	
<b>SPECIAL PURPOSE REVENUE</b>															
0040 - OTHER SERVICES AND CHARGES	\$100,000	\$175,000	\$75,000	\$124,533	Revised budget: Includes federal funds from NPS to hold a historic pres. youth event + funds from the Eisenhower Comm. to update the Nat. Register Nomination for the L'Enfant Plan.	\$200,000	\$250,000	\$50,000	\$94,758	Revised budget: Includes federal funds from the Eisenhower Commission to update the Nat. Register Nomination for the L'Enfant Plan. Will be spent in FY 2019.	\$200,000	\$200,000	\$0	\$9,738	
0041 - CONTRACTUAL SERVICES - OTHER	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		\$0	\$50,000	\$50,000	\$0	Includes federal funds from the Eisenhower Comm. to update the National Register Nomination for the L'Enfant Plan.
NON-PERSONNEL SERVICES Total	\$100,000	\$175,000	\$75,000	\$124,533		\$200,000	\$250,000	\$50,000	\$94,758		\$200,000	\$250,000	\$50,000	\$9,738	
SPEC PURPOSE REVENUE FUNDS	\$100,000	\$175,000	\$75,000	\$124,533		\$200,000	\$250,000	\$50,000	\$94,758		\$200,000	\$250,000	\$50,000	\$9,738	
<b>TOTAL OFFICE OF PLANNING</b>	\$10,094,248	\$10,464,817	\$370,569	\$10,138,235		\$10,402,346	\$10,864,415	\$462,069	\$10,589,486		\$10,988,183	\$11,175,440	\$187,257	\$3,261,613	

Agency Name

Annual Freedom of Information Act Report for Fiscal Year 2018
October 1, 2017 through September 30, 2018

FOIA Officer Reporting

PROCESSING OF FOIA REQUESTS

- 1. Number of FOIA requests received during reporting period
2. Number of FOIA requests pending on October 1, 2017
3. Number of FOIA requests pending on September 30, 2018
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2018

DISPOSITION OF FOIA REQUESTS

- 5. Number of requests granted, in whole
6. Number of requests granted, in part, denied, in part
7. Number of requests denied, in whole
8. Number of requests withdrawn
9. Number of requests referred or forwarded to other public bodies
10. Other disposition

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

- 11. Exemption 1 - D.C. Official Code § 2-534(a)(1)
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
Subcategory (A)
Subcategory (B)
Subcategory (C)
Subcategory (D)
Subcategory (E)
Subcategory (F)
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)

- 16. Exemption 6 - D.C. Official Code § 2-534(a)(6)
  - Subcategory (A).....
  - Subcategory (B).....
- 17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....
- 18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....
- 19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....
- 20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....
- 21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....
- 22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....

**TIME-FRAMES FOR PROCESSING FOIA REQUESTS**

- 23. Number of FOIA requests processed within 15 days.....
- 24. Number of FOIA requests processed between 16 and 25 days.....
- 25. Number of FOIA requests processed in 26 days or more.....
- 26. Median number of days to process FOIA Requests.....

**RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS**

- 27. Number of staff hours devoted to processing FOIA requests.....
- 28. Total dollar amount expended by public body for processing FOIA requests.....

**FEEES FOR PROCESSING FOIA REQUESTS**

- 29. Total amount of fees collected by public body.....

**PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA**

- 30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....

**QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT**

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

## Office of Planning FY2019

Agency Office of Planning Agency Acronym OP Agency Code BDO  
 Agency Performance POCs Christopher Deifs; Edward Giefer Agency Budget POCs Edward Giefer Fiscal Year 2019

To edit agency and POC information press your agency name (underlined and in blue above).

### Agency's Operating Budget

[Lookup Your Agency's Operating Budget](#)

### 2019 Objectives

Strategic Objectives	Objective Number	Strategic Objective
	1	Provide data and analysis to support sound and integrated policy decisions that strengthen the District's fiscal stability, sustainability, and quality of life.
	2	Catalyze improvements in the urban design, economic vitality, and livability of District neighborhoods by creating excellent, context-sensitive plans.
	3	Increase the transparency and predictability of the planning process to better engage stakeholders and to enrich the dialogue around key planning tools and topics.
	4	Enhance the District's built environment by promoting high quality development through clarified regulations, mandatory and discretionary zoning reviews, historic preservation review processes, and technical assistance in planning and design.
	5	Create and maintain a highly efficient, transparent and responsive District government.

Add Strategic Objective

### 2019 Key Performance Indicators

Key Performance Indicators	Measure	New Measure/Benchmark Year	Directionality	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target	FY 2018 Actual	FY 2019 Target	FY 2019 Actual	FY 2019 Quarter
1 - Provide data and analysis to support sound and integrated policy decisions that strengthen the District's fiscal stability, sustainability, and quality of life. (2 Measures)															
Percent of Geographic Information Systems (GIS) and State Data customers (internal and external) who are satisfied with the maps and demographic data they received from OP staff, and that it will enable them to fulfill their role in planning the city and influencing quality neighborhood outcomes		<input type="checkbox"/>	Up is Better	95.94%	90%	96.3%	92%	98.3%	92%	96.6%	92%	95.9%	92%	97.7%	
	Satisfaction rating given by the Director of the Capital Improvements Program re: the consistency and	<input type="checkbox"/>	Up is Better	Not available	Not available	Not available	Not Available	Not Available	90%	100%	90%	100%	90%		Needs Data Update

Measure	New Measure/ Benchmark Year	Directionality	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target	FY 2018 Actual	FY 2019 Target	FY 2019 Quarter 1
quality of OP's contribution													
<b>2 - Catalyze improvements in the urban design, economic vitality, and livability of District neighborhoods by creating excellent, context-sensitive plans. (5 Measures)</b>													
Satisfaction rating given by head of Public Space Commission re: the consistency and quality of OP's contribution	<input type="checkbox"/>	Up is Better	Not available	Not available	Not Available	Not Available	Not Available	90%	100%	90%	100%	90%	100%
Percent of OP small area plans approved by the Council or other neighborhood plans supported by the relevant Advisory Neighborhood Commissions (ANCs)	<input type="checkbox"/>	Up is Better	Not available	90%	100%	92%	No applicable incidents	92%	No applicable incidents	92%	100%	92%	No applicable incidents
Percent of OP's neighborhood plans that receive recognition from professional associations (American Planning Association (APA), Urban Land Institute (ULI), etc.)	<input type="checkbox"/>	Up is Better	Not available	Not available	Not Available	Not Available	Not Available	50%	100%	50%	No applicable incidents	50%	Annual Measure
Percent of discretionary developments/projects initiated within neighborhood plan boundaries that are guided by OP's small area or neighborhood plans	<input type="checkbox"/>	Up is Better	Not available	Not available	Not Available	Not Available	Not Available	95%	100%	95%	100%	95%	100%
Percent of stakeholder requests for planning assistance fulfilled	<input type="checkbox"/>	Up is Better	Not available	Not available	Not Available	Not Available	Not Available	80%	97.6%	80%	98.9%	80%	100%
<b>3 - Increase the transparency and predictability of the planning process to better engage stakeholders and to enrich the dialogue around key planning tools and topics. (2 Measures)</b>													
Percent of relevant ANCs that OP engages in small area or neighborhood planning activities	<input type="checkbox"/>	Up is Better	Not available	Not available	Not Available	Not Available	Not Available	90%	100%	90%	100%	90%	No applicable incidents
Percent of customers OP engages who rate their interaction with OP as satisfactory or higher	<input type="checkbox"/>	Up is Better	Not available	Not available	Not Available	Not Available	Not Available	75%	96.1%	75%	97.4%	75%	Needs Data Update
<b>4 - Enhance the District's built environment by promoting high quality development through clarified regulations, mandatory and discretionary zoning reviews, historic preservation review processes, and technical assistance in planning and design. (9 Measures)</b>													
		Up is Better	91.42%	90%	95.5%	90%	96.7%	90%	96.5%	90%	97.1%	90%	98%



Measure	New Measure/ Benchmark Year	Directionality	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target	FY 2018 Actual	FY 2019 Target	FY 2019 Quarter 1
Percent of historic property permit applications reviewed over the counter	<input type="checkbox"/>												
Percent of historic landmark designations without owner objection	<input type="checkbox"/>	Up is Better	88.89%	85%	75%	85%	100%	85%	81.8%	85%	94.1%	85%	66.7%
Percent of DC government project reviews concluded with adverse effects resolved by consensus	<input type="checkbox"/>	Up is Better	100%	90%	100%	90%	100%	90%	99.4%	90%	99.7%	90%	100%
Percent of Development Revenue reports that meet the expectations of boards/commissions	<input type="checkbox"/>	Up is Better	93.6%	90%	93.2%	92%	94%	92%	95.2%	92%	93.6%	92%	91.8%
Average number of cases reviewed per historic preservation staff	<input type="checkbox"/>	Up is Better	878.33	600	797.5	600	870.2	600	740.5	600	773.5	600	66
Percent of Planning Unit Developments (PUDs) that exceed minimum requirements to further the Sustainable DC plan including the provision of green roofs or other features to help reduce storm water runoff, electric car charging stations or bike share facilities	<input type="checkbox"/>	Up is Better	83.33%	60%	100%	60%	82.4%	65%	72.2%	65%	88.9%	65%	100%
Average number of cases reviewed per zoning review staff	<input type="checkbox"/>	Up is Better	36	35	37.6	35	39.9	35	49.6	35	48	35	110
Percent of Historic Preservation staff reports that meet the expectations of the Historic Preservation Review Board Chair and the Mayor's Agent	<input type="checkbox"/>	Up is Better	Not available	Not available	Not Available	Not Available	Not Available	92%	100%	92%	100%	92%	100%
Percent of historic preservation projects properly noticed after implementation of new regulations	<input type="checkbox"/>	Up is Better	Not available	Not available	Not Available	Not Available	Not Available	90%	98.9%	90%	97.2%	90%	93.3%
5 - Create and maintain a highly efficient, transparent and responsive District government. (9 Measures)													
HR MANAGEMENT - Average number of	✓	Down is Better	Not available	Not available	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available	New Measure	Annual Measure

Measure	New Measure/ Benchmark Year	Directionality	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target	FY 2018 Actual	FY 2019 Target	FY 2019 Quarter 1
days to fill vacancy from post to offer acceptance (Updated by OCA)													
HR MANAGEMENT - Percent of eligible employees completing and finalizing a performance plan in PeopleSoft (Updated by OCA)	<input type="checkbox"/>	Up is Better	Not available	Not available	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available	98.6%	Not Available	Annual Measure
HR MANAGEMENT - Percent of eligible employee performance evaluations completed and finalized in PeopleSoft (Updated by OCA)	<input type="checkbox"/>	Up is Better	Not available	Not available	Not Available	Not Available	Not Available	Not Available	87.5%	Not Available	Waiting on Data	Not Available	Annual Measure
FINANCIAL MANAGEMENT - Quick Payment Act Compliance - Percent of OPA eligible invoices paid within 30 days (Updated by OCA)	<input type="checkbox"/>	Up is Better	Not available	Not available	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available	Waiting on Data	Not Available	Annual Measure
FINANCIAL MANAGEMENT - Percent of local budget de-obligated to the general fund at the end of year (Updated by OCA)	<input type="checkbox"/>	Down is Better	Not available	Not available	Not Available	Not Available	5.4%	Not Available	2.9%	Not Available	Waiting on Data	Not Available	Annual Measure
CONTRACTS AND PROCUREMENT - Average number of calendar days between requisition and purchase orders issued (Updated by OCA)	<input type="checkbox"/>	Down is Better	Not available	Not available	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available	Waiting on Data	Not Available	Annual Measure
CONTRACTS AND PROCUREMENT - Percent of Small Business Enterprise (SBE) annual goal spent (Updated by OCA)	<input type="checkbox"/>	Up is Better	Not available	Not available	Not Available	100%	162.1%	100%	113.3%	Not Available	Waiting on Data	Not Available	Annual Measure
IT POLICY AND FOIA COMPLIANCE - Percent of "open" data sets identified by the annual Enterprise Dataset Inventory published on the Open Data Portal - (Updated by OCA)	<input type="checkbox"/>	Up is Better	Not available	Not available	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available	94%	Not Available	Annual Measure
IT POLICY AND FOIA COMPLIANCE - Percent of FOIA Requests	<input type="checkbox"/>	Down is Better	Not available	Not available	4.5%	Not Available	44.4%	Not Available	12.7%	Not Available	Waiting on Data	Not Available	Annual Measure

Measure	New Measure/Benchmark Year	Directionality	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target	FY 2018 Actual	FY 2019 Target	FY 2019 Quarter 1
Processed in more than 25 business days - statute requirements allow 15 business days and a 10 day extension - (Updated by OCA)													

2019 Operations

Operations

Operations Header	Operations Title	Operations Description	Type of Operations
<b>1 - Provide data and analysis to support sound and integrated policy decisions that strengthen the District's fiscal stability, sustainability, and quality of life. (8 Activities)</b>			
GIS & IT	Mapping Services	Provide mapping services to District agencies and the public.	Daily Service
STATE DATA CENTER	Demographic Services	Provide U.S. Census population and demographic data to District agencies and the public.	Daily Service
STATE DATA CENTER	Growth Forecasts	Provide District of Columbia Growth Forecasts on population, households, and employment.	Key Project
STATE DATA CENTER	INDICES	Produce INDICES, a 300-page snapshot of District government operations, every other year.	Key Project
Agencywide	Planning Pilots	Pilot planning tools to demonstrate the feasibility of new ideas or strategies in OP reports.	Daily Service
CITYWIDE PLANNING	Capital Planning	Provide long-range capital planning services for schools, parks, and other public facilities.	Key Project
Agencywide	Policy and Regulation Support	Provide policy assistance and regulation support to the Mayor's Office and partner agencies in key sectors such as housing, transportation, economic development, and public space.	Daily Service
Agencywide	Citywide Planning	Create studies and provide programmatic support to District agencies for citywide issues such as affordable housing, arts and culture, urbanism, industrial lands, sustainability, health, and the creative economy.	Key Project
<b>2 - Catalyze improvements in the urban design, economic vitality, and livability of District neighborhoods by creating excellent, context-sensitive plans. (7 Activities)</b>			
CITYWIDE PLANNING	Comprehensive Plan	Monitor and update the city's Comprehensive Plan to establish land uses and other overarching policies that guide growth and development.	Daily Service
CITYWIDE PLANNING	Comp Plan Updates and Amendments	Produce a full update to the Comp Plan every 12 years and an amendment every four years.	Key Project
NEIGHBORHOOD PLANNING	Poplar Point Redevelopment	Produce a Small Area Plan and work with the National Park Service to facilitate the transfer and improvement of Poplar Point.	Key Project
NEIGHBORHOOD PLANNING	Neighborhood Plans	Develop small area plans or other customized planning tools to address challenges and manage change at the neighborhood scale.	Daily Service
REVITALIZATION AND DESIGN	Revitalization And Design	Partner on planning and implementation efforts for Center City, coordinating with District and Federal Partners, businesses, and resident groups.	Key Project
Agencywide	Placemaking	Undertake placemaking projects to enliven and enrich properties, streets, neighborhoods, waterfronts, and the District.	Key Project
REVITALIZATION AND DESIGN	Design Support	Provide design services to OP divisions and District agencies and undertake analysis to provide design decision-making frameworks.	Daily Service
<b>3 - Increase the transparency and predictability of the planning process to better engage stakeholders and to enrich the dialogue around key planning tools and topics. (3 Activities)</b>			

Operations Header	Operations Title	Operations Description	Type of Operations
Agencywide	Education	Educate residents and other stakeholders regarding current planning policies and zoning regulations.	Daily Service
Agencywide	Best Practices	Develop and adopt new and effective methods to improve the quality of public participation and input.	Daily Service
Agencywide	Engagement	Conduct meaningful public engagement through active projects and ongoing community conversations in all eight wards.	Daily Service
<b>4 - Enhance the District's built environment by promoting high quality development through clarified regulations, mandatory and discretionary zoning reviews, historic preservation review processes, and technical assistance in planning and design. (9 Activities)</b>			
HISTORIC PRESERVATION	HPRB Staff Reports	Produce a staff report on each case before the Historic Preservation Review Board.	Daily Service
HISTORIC PRESERVATION	Homeowner Grants	Award targeted grants to help low and moderate-income homeowners with the cost of preserving their historic homes.	Daily Service
HISTORIC PRESERVATION	Historic Landmark Designations	Evaluate and recognize significant properties eligible for historic landmark designation.	Daily Service
DEVELOPMENT/ZONING REVIEW	Zoning Staff Reports	Produce a staff reports on each case before the Zoning Commission and Board of Zoning Adjustment.	Daily Service
HISTORIC PRESERVATION	Historic Preservation Reviews	Review conceptual design and permit applications for work on historically designated properties, or properties in historic districts, as an over-the-counter service.	Daily Service
HISTORIC PRESERVATION	Government Project Reviews	Review conceptual design and permit applications for District and federal government undertakings for compatibility with historic work on historically designated or eligible properties, or properties in historic districts.	Daily Service
DEVELOPMENT/ZONING REVIEW	Zoning Regulations Update	Work with the Office of Zoning, Office of the Attorney General, and the Department of Consumer and Regulatory Affairs (DCRA) to implement the new zoning regulations, and provide clarification through technical corrections and text amendments as necessary.	Key Project
DEVELOPMENT/ZONING REVIEW	Planned Unit Developments (PUDs)	Emphasize the provision of housing affordability, environmental sustainability, and design excellence for projects requesting additional density or development flexibility through the PUD process, while reviewing all proposed PUDs against the Comprehensive Plan, small area plans, and major policy initiatives.	Daily Service
HISTORIC PRESERVATION	Historic Preservation Planning	Produce and update short- and long-term, comprehensive historic preservation plans and studies, including the DC Historic Preservation Plan and Historic Preservation Element of the DC Comprehensive Plan, to guide efforts, preserve history and heritage, and establish goals.	Key Project

2019 Workload Measures

Measure	New Measure/Benchmark Year	Numerator Title	Units	FY 2014	FY 2015	FY 2016	FY 2017 Actual	FY 2018 Actual	FY 2019 Quarter 1
<b>1 - Citywide Planning (2 Measures)</b>									
Number of analyses conducted and studies produced	<input type="checkbox"/>	reports	reports			Not Available	112	109	27
Number of District agencies that have used OP research and analysis products to effectively support their work	<input type="checkbox"/>	agencies	agencies			Not Available	81	130	39
<b>1 - Demographic Services (1 Measure)</b>									
Number of requests for Census or other demographics information	<input type="checkbox"/>	requests	requests			302	266	172	55

Workload Measures - Operations

Measure	New Measure/ Benchmark Year	Numerator Title	Units	FY 2014	FY 2015	FY 2016	FY 2017 Actual	FY 2018 Actual	FY 2019 Quarter 1
<b>1 - Mapping Services (1 Measure)</b>									
Number of requests for mapping or geospatial services	<input type="checkbox"/>	requests	requests		223	156	111	31	
<b>1 - Policy and Regulation Support (1 Measure)</b>									
Number of public space applications submitted to OP for review	<input type="checkbox"/>	applications	applications		Not Available	914	1151	362	
<b>2 - Neighborhood Plans (2 Measures)</b>									
Number of requests for planning assistance or information received from civic organizations or other stakeholders	<input type="checkbox"/>	requests	requests		Not Available	329	187		Needs Data Update
Number of neighborhood plans or major projects delivered	<input type="checkbox"/>	Number of neighborhood plans or major projects	plans		Not Available	0	1	3	
<b>3 - Education (2 Measures)</b>									
Number of stakeholder engagement activities conducted by OP for purposes of education, dialogue, and/or feedback	<input type="checkbox"/>	activities	activities		Not Available	Not Available	35	1	
Number of persons attending/participating in stakeholder engagement activities conducted by OP	<input type="checkbox"/>	attendees	attendees		Not Available	Not Available	1554	45	
<b>4 - Government Project Reviews (2 Measures)</b>									
Number of historic preservation cases regarding District and federal government undertakings filed for State Historic Preservation Office review	<input type="checkbox"/>	cases	cases		Not Available	1131	841	165	
Number of archaeology cases regarding District and federal government undertakings filed for State Historic Preservation Office review	<input type="checkbox"/>	Cases filed	Cases		Not Available	Not Available	260	46	
<b>4 - Historic Landmark Designations (1 Measure)</b>									
Number of cases filed for historic landmark designation	<input type="checkbox"/>	cases	cases		Not Available	23	17	3	
<b>4 - Historic Preservation Reviews (1 Measure)</b>									
Number of permit applications submitted to Historic Preservation Office staff	<input type="checkbox"/>	applications	applications		5221	4832	5608	1528	
<b>4 - Homeowner Grants (1 Measure)</b>									
Dollar amount of historic homeowner grants issued	<input type="checkbox"/>	Dollars	Dollars	335,912	84,583	\$187,916	Not Available	\$117,857	\$3750
<b>4 - HPRB Staff Reports (1 Measure)</b>									

Measure	New Measure/ Benchmark Year	Numerator Title	Units	FY 2014	FY 2015	FY 2016	FY 2017 Actual	FY 2018 Actual	FY 2019 Quarter 1
Number of historic preservation cases submitted for Historic Preservation Review Board or U.S. Commission of Fine Arts review	<input type="checkbox"/>	cases	cases			Not Available	601	741	179
<b>4 - Planned Unit Developments (PUDs) (1 Measure)</b>									
Number of affordable housing units approved by the Zoning Commission through Planned Unit Developments	<input type="checkbox"/>	Units	Units			Not Available	Not Available	794	3
<b>4 - Zoning Staff Reports (2 Measures)</b>									
Number of cases filed for Zoning Commission review	<input type="checkbox"/>	Cases	Cases			Not Available	85	84	7
Number of cases filed for Board of Zoning Adjustment review	<input type="checkbox"/>	Cases	Cases			Not Available	341	304	58

2019 Initiatives

Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update
<b>Citywide Planning (1 Strategic Initiative)</b>			
Cultural Plan Implementation	Finalize and release the Cultural Plan in coordination with EOM by the second quarter. After completion of the cultural plan, assemble and facilitate the Implementation Steering Committee. Move forward the cultural plan recommendations through related planning efforts and partnerships. These include: amending the Arts and Culture element of the Comprehensive Plan; coordination with DCP, DPR and DPCS on master facility plans; and initiating partnership work with Culture 21. Undertake catalytic projects at the intersection of culture, health, housing and heritage including a creative placemaking program that links placemaking to improved health outcomes.	09-30-2019	
<b>Comp Plan Updates and Amendments (1 Strategic Initiative)</b>			
Develop Comp Plan amendments	Develop amendments to the Comprehensive Plan for the National Capital. District Elements. OP will draft all amended chapters (25 Elements) and maps by Q2. Following EOM review and approval, the amended chapters and maps will be shared for public review and introduced to the DC Council as legislation. The timing of legislative introduction is still to be determined but is estimated for late spring or fall of 2019.	09-30-2019	
<b>Demographic Services (1 Strategic Initiative)</b>			
Census 2020	While the EOM takes the lead on this citywide initiative, OP will conduct the 2020 Census Participant Statistical Areas Program, which allows participants to review and update selected area boundaries (census tracts and census block groups) for data tabulation, by the third quarter. Throughout the fiscal year, OP will assist in the development of a 2020 Census local campaign plan and strategy; provide oversight, monitoring and reporting on local government activities in collaboration with the Regional Census Office; and provide data analyses and technical assistance to local officials and stakeholders to support census effort.	09-30-2019	
<b>Engagement (1 Strategic Initiative)</b>			
Data visualization, tracking and reporting	Launch a data visualization platform by the end of the second quarter that provides demographic, socio-economic, real estate and other planning systems data. The platform will present data from OP's State Data Center and Geographic Information Systems in a more effective and interactive way. Coupled with reports and other tracking systems and publications, this platform will improve online information sharing with agency partners and the public.	03-31-2019	

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update
<b>Historic Preservation Planning (2 Strategic Initiatives)</b>			
Complete two public awareness projects exploring diversity in D.C. history	OP will complete a historic context and site inventory for D.C. LGBTQ history, and will complete an online 20th Century Civil Rights Heritage Trail as the nucleus of an improved interactive educational website for the D.C. African American Heritage Trail.	09-30-2019	
Complete GIS mapping for L'Enfant Plan	OP will complete Geographic Information System (GIS) mapping for the L'Enfant Plan, reflecting current conditions and identifying all contributing elements, for use in project reviews and in updating the historic landmark designation of the plan.	09-30-2019	
<b>Neighborhood Plans (1 Strategic Initiative)</b>			
Complete planning study in Deanwood	Conduct a public life study or similar planning activity in Deanwood to evaluate public spaces and identify opportunities to enhance economic vitality. Build on OP's past Small Area Plan work and recent creative placemaking efforts. Consider extending analysis into adjacent Parkside/Kenilworth neighborhood.	09-30-2019	
<b>Planned Unit Developments (PUDs) (1 Strategic Initiative)</b>			
Assist with innovative special plan zones and text	OP will work with District agencies, property owners, communities, and the Zoning Commission to draft new zones and text amendments that implement adopted plans and initiatives, as appropriate. These special zones and amendments will implement adopted small area plans, further housing initiatives and provide for design review.	09-30-2019	
<b>Planning Pilots (1 Strategic Initiative)</b>			
Partner with WMATA to develop guidance for WMATA-owned development sites	Collaborate with WMATA and the Office of the Deputy Mayor for Planning and Economic Development to create strategies and guidance for the redevelopment of WMATA-owned sites that will be released for private development. Guidance should ensure the development objectives and RFP processes for these sites help meet Comprehensive Plan policies, address citywide District goals, and enhance the communities where these transit-accessible sites are located.	09-30-2019	
<b>Zoning Regulations Update (1 Strategic Initiative)</b>			
Prepare year two assessment of the zoning regulations	After two years of using the revised zoning regulations, OP will work with the Office of Zoning, Office of Attorney General, and Department of Consumer and Regulatory Affairs throughout FY 2019 to make necessary changes and amendments to the text to clarify their intent, ensure they are easily understandable, and implement the Comprehensive and adopted Small Area plans. OP will prepare an assessment of the penthouse regulations, use regulations and review processes to the Zoning Commission.	09-30-2019	

2019 Initiative Updates

Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Explanation of Impact	Supporting Data	FY19 Reporting Quarter
<b>Assist with innovative special plan zones and text (1 Initiative Update)</b>							
Assist with innovative special plan zones and text	In Q1, OP submitted case "ZC 18-18," Northern Howard Road (NHR) scheduled for March 2019.	0-24%	High	None	To be determined.		Q1
<b>Census 2020 (1 Initiative Update)</b>							
Census 2020		0-24%	High	None	To be determined		Q1

Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Explanation of Impact	Supporting Data	FY19 Reporting Quarter
	In Q1, OP undertook several activities in preparation for the 2020 Census Local Campaign: Developed and submitted a budget enhancement request to cover the local cost of the 2020 Census campaign; held several meetings with non-profit organizations, census partnership specialists, and District agencies; held a work session with the Center for Civic Progress; and submitted to the EOM a list of recommended members for the government Complete Count Committee. Feedback from the Census on the Participant Statistical Area Program continues as the training period draws near. OP has developed a local Response Outreach Area Mapper to assist in identifying hard-to-survey areas. OP has assisted in the draft 2020 Census campaign plan and strategy.						
<b>Complete GIS mapping for L'Enfant Plan (1 Initiative Update)</b>							
Complete GIS mapping for L'Enfant Plan	In Q1, OP revised its schedule for this project, to now occur after all priority GIS work is completed for another project (the Comprehensive Plan update), estimated 3Q or 4Q.	0-24%	High	None	To be determined		Q1
<b>Complete planning study in Deanwood (1 Initiative Update)</b>							
Complete planning study in Deanwood	During Q1, OP had several coordination meetings with DSLBD, which has been allocated funds to conduct cultural plan activities in Deanwood, and provided technical advice on community engagement and project implementation.	0-24%	High	None	To be determined		Q1
<b>Complete two public awareness projects exploring diversity in D.C. history (1 Initiative Update)</b>							
Complete two public awareness projects exploring diversity in D.C. history	In Q1, OP re-engaged the contractor (this project started in FY 2018) and identified the 35 sites to complete the Civil Rights trail.	25-49%	High	None	To be determined		Q1
<b>Cultural Plan Implementation (1 Initiative Update)</b>							
Cultural Plan Implementation	In Q1, OP refined the Cultural Plan through the IQ process. Concurrently, OP created a graphically designed Plan in preparation for its planned public release in Q2. OP in partnership with DCCAH and OCTFME worked closely with the Budget Office to identify and coordinate the Plan's initial investments through the budget enhancement process. In total, nine budget enhancement requests were submitted for consideration in the FY20 budget. As part of the budget process, OP began preliminary implementation coordination with DHCD, DDOT, DSLBD, DCRA, HSEMA and DMPEP. OP incorporated key policies and recommendations from the Cultural Plan into draft amendments for the Comp Plan. Finally, OP has taken two key steps to lay the groundwork for implementation of the Cultural Plan by initiating a partnership with the United Cities and Local Governments Culture 21 program in addition to being awarded a second round of funding from the Kresge Foundation for a cultural convergence creative placemaking program.	75-99%	High	None	To be determined after release, and via implementation		Q1
<b>Data visualization, tracking and reporting (1 Initiative Update)</b>							
Data visualization, tracking and reporting		50-74%	High	None			Q1



Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Explanation of Impact	Supporting Data	FY19 Reporting Quarter
Data visualization, tracking and reporting	OP's State Data Center data visualization project is proceeding as planned. Seven dashboards covering topics such as population growth, education, income and poverty have been completed. The design is now being customized with assistance from OCTO. With continued progress, OP still anticipates launching the pilot platform in the second quarter.				To be determined		
<b>Develop Comp Plan amendments (1 Initiative Update)</b>							
Develop Comp Plan amendments	OP completed the first draft of all amended Elements and submitted them to DMPED for review. We are exploring a revised community engagement approach for 2019, which would involve a recap—this spring—of what priorities we have heard from the public; followed by more detailed engagement in the fall. The timing of legislation remains TBD.	0-24%	High	None	To be determined		Q1
<b>Partner with WMATA to develop guidance for WMATA-owned development sites (1 Initiative Update)</b>							
Partner with WMATA to develop guidance for WMATA-owned development sites	During Q1, OP had initial conversations with WMATA about options for the redevelopment of the parking lot located north of the Deanwood metro station. A meeting to discuss WMATA's broader real estate portfolio is pending.	0-24%	High	None	To be determined		Q1
<b>Prepare year two assessment of the zoning regulations (1 Initiative Update)</b>							
Prepare year two assessment of the zoning regulations	Q1 results: new zone names approved by the Zoning Commission in Dec 2018, changes to Measuring Floor Area Ratio and Building Height both approved in Nov 2018. OP is working with the Office of Zoning on special exception language for residential additions, and there is pending Zoning Commission action on Side Yards, Definitions of building types, and Amendments to Inclusionary Zoning.	0-24%	High	None	To be determined		Q1

**Internal: Unfinished 2018 Initiatives**

This year, the OCA is requesting updates on any unfinished initiatives from FY18. Updates will not be published, but will be used to report progress to the City Administrator and the Mayor as needed.

**Strategic Initiatives**

Title	Description	Complete to Date	Status Update	Explanation	Anticipated Completion Date	Add Initiative Update - Rolled Over Initiatives
<b>HISTORIC PRESERVATION (3 Strategic initiatives)</b>						
Complete Heritage Guides	In FY18, OP will complete its series of illustrated Heritage Guides for each of the city's eight wards, including a historical	75-99%	Finished the year by completing 90% of the Ward 3	The contractor (a sole proprietor) working on this project has taken ill this year and was not able to complete all requested assignments.	01-31-2019	

Title	Description	Complete to Date	Status Update	Explanation	Anticipated Completion Date	Add Initiative Update - Rolled Over Initiatives
	overview, discussion of preservation challenges and strategies as seen by the community, and information about sites of cultural and heritage significance.		guide and 60% of the Ward 2 guide.			
Develop 20th Century Civil Rights Heritage Trail	In FY18, OP will develop an online 20th Century Civil Rights Heritage Trail, which will create the nucleus of an improved interactive educational website for the District's entire African American Heritage Trail.	75-99%	From the consultant, OP now has draft write-ups complete for 65 (of 100) sites, and related images have been collected to illustrate the significance of the sites.	This initiative was not completed during the FY due to a late start by the contractor, as a result of an unexpected contracting delay.	02-28-2019	
Complete GIS mapping for L'Enfant Plan	In FY18, OP will complete GIS mapping for the L'Enfant Plan, reflecting current conditions and identifying all contributing elements for use in project reviews and in updating the historic landmark designation of the plan.	25-49%	In the 4th quarter OP's Historic Preservation Office began the required work by analyzing existing data sets to ensure that the schema and topology support effective mapping and analysis.	OP encountered unexpected difficulty in meeting the projected schedule for this project due to greater than anticipated commitment of agency GIS and historic preservation resources to the high-priority completion of draft revisions to the Comprehensive Plan update and release of the 2020 historic preservation plan.	01-31-2019	

Int: Unfinished 2018 Initiative Updates

Strategic Initiative Title	Anticipated completion date	New initiative created for FY19	No Longer an Initiative	Initiative Status Update	% Complete to date	Confidence in completion by anticipated completion date?	Status of Impact	Explanation of Impact	Supporting Data	FY19 Reporting Quarter
Develop 20th Century Civil Rights Heritage Trail	02-28-2019	<input type="checkbox"/>	<input type="checkbox"/>	In Q1, OP identified the final 35 sites for the heritage trail.	75-99%	High	None	To be determined		Q1
Complete GIS mapping for L'Enfant Plan	01-31-2019	<input type="checkbox"/>	<input type="checkbox"/>	In Q1, OP revised its schedule for this project to occur after all priority GIS work is completed for another project (the Comprehensive Plan update), now estimated 3Q or 4Q.	25-49%	High	None	To be determined		Q1
Complete Heritage Guides	01-31-2019	<input type="checkbox"/>	<input type="checkbox"/>	As of Q1, the Ward 3 guide is almost complete, and Ward 2 guide is 60% complete. These are the final heritage guides.	75-99%	High	None	To be determined		Q1

2019 Capital Projects

Capital projects - performance plans links	Project Number	Project Title	Owner Agency Acronym	Implementing Agency Acronym	Milestone Description	Fiscal Year Allotment
No capital projects - performance plans links found						

[Operating Budget](#)

Administrative Information

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**FY Performance Plan** Office of Planning FY2019 **Record ID#** 549

**Performance Plan ID** 549

Created on Dec. 26, 2017 at 4:23 PM (EST). Last updated by [Katz, Lia \(EOM\)](#) on June 18, 2018 at 1:51 PM (EDT). Owned by [Katz, Lia \(EOM\)](#).



**Testimony to the Committee of the Whole  
PR23-70, Director of the Office of Planning Andrew Trueblood  
Confirmation Resolution of 2019  
Thursday, February 28, 2019**

*Rebecca Miller on Behalf of the DC Preservation League*

Good afternoon, Chairman Mendelson and members of the Committee. My name is Rebecca Miller and I am Executive Director of the DC Preservation League (DCPL), Washington's citywide nonprofit dedicated to the preservation and protection of the historic and built environment of our Nation's Capital. I thank you for the opportunity to provide DCPL's comments on the confirmation of Andrew Trueblood to the position of Director of the Office of Planning.

DCPL met with Acting Director Trueblood in early January to discuss the organization's history, its advocacy work, and other educational and outreach initiatives to preserve, protect and enhance the irreplaceable historic resources of our city. DCPL has had a longstanding, positive working relationship with the Historic Preservation Office (HPO), and we hope that under Mr. Trueblood's leadership this relationship will continue.

We were encouraged at the meeting by Mr. Trueblood's affinity for alleys. There was discussion about activating alleys by encouraging the adaptive reuse of alley structures for use by businesses or residential units. Obviously not every alley structure is suitable for one type of use or another, but given the Mayor's goals of adding 35,000 new units, why not explore the opportunities? DCPL also expressed its willingness to work with OP to achieve housing goals with the caveat that these goals can't be met by just shoehorning all possible units into historic districts.

DCPL was pleased that Mr. Trueblood did not dismiss our desire to pursue incentives for historic preservation. The city has made historic preservation a matter of public policy for the last 40 years, and touts its historic status as a cultural tourism draw and driver of tax revenue. Abatements and other tax incentives have been offered to developers in the city for decades. It's high time that the city look at opportunities to encourage the owners in its 36 neighborhood historic districts to restore or enhance their properties.

Although not discussed in our meeting, I would be remiss if I did not relay the great concern expressed to DCPL about Mr. Trueblood's 2009 Master's thesis that focused on the Height of Buildings Act. Mr Trueblood concluded on page 151 of the document that:

*"Additional height of three to four stories in Washington, DC could serve to improve the downtown environment and contribute financially toward improving the City. As importantly, it would serve as a relief valve on development pressure, as the core reaches complete build*

*out. Without such relief, the fiscal and urban vitality losses to the District and the metro area will start to become even more apparent, with more expensive space, increased dispersion and greater travel costs and distances. The suggested policy change would help avoid some of these while still protecting the skyline as it stands."*

DC did a full review of the Height Act under the past Administration. Proposed changes were met with substantial public opposition before local and federal review agencies. In the end, only the occupancy of penthouses was adjusted. Even today, data produced by Cushman & Wakefield show a 13.8% Class A office vacancy rate as of the end 2018; and with buildings at the Wharf and Capital Crossing coming online this year, that number will likely grow. Expansion to NOMA and Ivy City has happened because of the horizontal nature of the city. We don't need planning to grow taller, we need planning for growing smarter and greener.

DCPL hopes that Mr. Trueblood in his capacity as the Director of the Office of Planning will champion historic preservation as a proven vital tool in the economic development and resurgence of Washington's historic neighborhoods, downtown and main streets. The adaptive reuse of historic buildings can and should continue in both designated and undesignated areas of the city as part of a deliberate program to build healthy, equitable and resilient communities throughout our city.

Thank you for your attention.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Office of Planning**



**Public Roundtable on  
PR23-70, the “Director of the Office of Planning Andrew Trueblood  
Confirmation Resolution of 2019”**

**Testimony of  
Andrew Trueblood  
Acting Director, DC Office of Planning**

**Before the  
Committee of the Whole  
Council of the District of Columbia  
The Honorable Phil Mendelson, Chairman**

**The Council of the District of Columbia  
John A. Wilson Building  
Room 500  
1350 Pennsylvania Avenue, NW  
Washington, DC 20004**



February 28, 2019

Thank you, Chairman Mendelson, Councilmembers, and staff, for holding this hearing today. As a proud resident of Ward 6, I am honored to have been nominated by Mayor Muriel Bowser to lead the Office of Planning. I welcome the opportunity to discuss my background, experience, and vision for the agency.

**BACKGROUND**

First, I'd like to discuss my background. I hold a Masters in City Planning from MIT and a Bachelors from Princeton University's Woodrow Wilson School of Public and International Affairs. While at MIT, I worked with Professor Larry Vale to research public housing in the United States, including the Ellen Wilson Dwelling on Capitol Hill. I also researched alley dwellings, the building height limit, and affordable housing finance in DC. While focusing much of my studies on the District, I also had the opportunity to work on planning projects around the world in the Scottish Highlands; Florence, Italy; Mumbai, India; and Shenzhen, China as well as an affordable housing proposal in Linden, Massachusetts.



I have spent almost my entire career in DC and in public service on issues directly or indirectly related to planning. My first job in the District was a public interest fellowship at the DC Housing Authority (DCHA) in the Office of Planning and Development. I worked on the first round of the New Communities Initiative in Northwest One, including community engagement as well as support of the master plan. I also assisted with the planning, infrastructure, and financing for various redevelopment projects. I represented DCHA on major District policy development groups, including Inclusionary Zoning, green building, and the Comprehensive Housing Strategy Task Force.

I have also worked in the federal government starting at the U.S Department of Treasury's Community Development Financial Institutions fund, where I worked on New Markets Tax Credit and stood up the Capital Magnet Fund for affordable housing finance. After Dodd-Frank Wall Street Reform passed, I had the opportunity to help stand up a new federal agency, the Consumer Financial Protection Bureau, which was led by Elizabeth Warren. I created a team to use data analytics to model consumer risk and help the agency deploy its examiners to





various traditional and nontraditional financial institutions, including mortgage companies, payday lenders, debt collectors, and student loan servicers.

In 2013, because I wanted a stronger and more direct connection to my community, I came back to DC Government, joining the Office of the Deputy Mayor for Planning and Economic Development (DMPED) as the Deputy Chief of Staff. While in that role, I improved DMPED's data capacity and transparency and worked on affordable housing initiatives, including an Affordable Housing Needs Assessment with the Urban Institute.

I was fortunate to have the opportunity to join Mayor Bowser's transition committee, where I staffed the Open and Good Government and Full Democracy committee, which was focused on technology, transparency, and statehood. When the Mayor took office, I became Chief of Staff at DMPED, where I focused on agency operations, interagency coordination, policy development, special projects, and affordable housing.

In that role, I was charged with implementing the vision of the Mayor and goals of the Deputy Mayor. Examples include working on Our RFP, creating an Economic Intelligence team, assisting with term sheet negotiations for the St. Elizabeths



Entertainment and Sports Arena, structuring the Yelp corporate attraction, setting up the framework for the Inclusive Innovation Incubator, marshaling the team and resources for the #ObviouslyDC campaign, and directing our efforts around the Economic Strategy and Opportunity Zones. I also led the Autonomous Vehicles Working Group, the Office to Affordable Housing Task Force, and worked on the Affordable Housing Strike Force. Many of these efforts have focused on achieving greater inclusivity in the District.

During my time at DMPED, I worked closely with numerous agency directors, staff across the District Government and countless residents and stakeholders.

Since joining DMPED, I was able to work directly with three different planning directors and support various Office of Planning efforts. So when the Mayor asked me to serve as Interim Director of Planning in November, I was excited to hit the ground running.

### **THE IMPORTANCE OF PLANNING IN THE DISTRICT**

I was excited to join the Office of Planning, in part because planning has an important history and place in DC Government. Washington, DC, is truly a city of plans. Familiar names like L'Enfant, McMillan, and Olmsted helped shape the city



we live in today. More recent plans, such as the WMATA Metrorail plan, the Downtown plan and the Anacostia Waterfront plan still drive the physical and social attributes of our city. I have enjoyed the opportunity to once again review these and the numerous other plans at OP since I began at the agency. I see how they lay foundations for our city, but also how some have fallen short of ensuring we achieve the city we want. As the Director of the Office of Planning, I will work to support the Mayor and the District to build on and learn from these plans to move toward a future that is both vibrant and inclusive.

In recent years, I have seen much debate, strong and varied views, and a number of concerns about the challenges that the District is experiencing from its growth and change and how to address them. The Mayor's Inaugural Address included a bold call to action for us to think differently and to take on some of these seemingly intractable challenges. For example, while the District is a clear and recognized leader in affordable housing programs and investment, we see there is more to do. The Mayor called on the region to produce 240,000 additional housing units by 2025, with the District contributing a significant 36,000 of those units. This will help absorb the demand and create housing price stability, especially for



the middle-income households. At the same time, we will need to ensure our affordable housing programs continue to work to meet the needs of the lowest income residents.

The Mayor has said that the District, as one jurisdiction in a larger metropolitan area, cannot solve our big issues alone. High-level issues like housing and transportation require regional coordination and action in order to achieve our goals. We have already seen success with WMATA funding and strong forward momentum on housing coordination. OP is a critical agency for working with regional partners to ensure we can grow equitably and address critical concerns around housing and transportation. Since starting in November, I have chaired the Metropolitan Washington Council of Governments (MWCOC) Planning Directors Technical Advisory Committee to discuss housing and I have weighed in at MWCOC's Transportation Planning Board for the importance of coordinating housing and transportation planning. I have worked hand in hand with Director Donaldson from the Department of Housing and Community Development who co-chairs the complementary housing committee.



Over the last four months, I have worked to improve engagement with stakeholders and residents. I have already begun talking to and meeting with interested parties, in order to begin hearing about their ideas and hopes for the future and to discuss how OP can best engage moving forward. Through these engagements, I have come to believe that, while various stakeholders may have strong and passionate disagreements about how to address our challenges, we share many fundamental DC values, from equity to vibrance to stewardship of our natural and fiscal resources.

To plan for a future that lives up to our values and positive vision, we need to have honest and difficult conversations about what growth means and how the District will change. Learning about residents' positive vision for the District's future is one way we will start these conversations. Through strong engagement and dialogue, as well as alignment with the Mayor's bold vision, we can work to further realize our values and see a future that is prosperous for all residents.

### **OFFICE OF PLANNING'S PRIORITIES**

Since taking my current role in November 2018, I have focused on ensuring the operations of OP are working smoothly through clear direction and empowered



management. I have also worked to advise on long-term thinking, while continuing to deliver products and analysis in the short term. I have worked with the incredible senior team at OP to develop three top priorities for the next year.

First and foremost, we know that the Comprehensive Plan amendment process is critical to complete. There is a great deal of interest among numerous stakeholders in addressing the uncertainties of its completion. I will continue to work with Council to support them in passing the framework element with all due speed. This is a critical path item which must be done prior to the Office of Planning completing and sharing a draft of the remaining 24 elements and two maps. While waiting for Council's action, OP has continued to review the numerous public and agency amendments and plans to re-engage the community this Spring with a broad readout of the values and themes we have seen during the review process. This will help us prepare an updated Introduction Element and pave the way for public review of the remaining Comp Plan elements prior to final submission to Council.

While we continue to focus on the Comprehensive Plan, OP must also work on other critical planning efforts. Housing is the top of these. At her Inaugural, the



Mayor issued a bold goal of producing 36,000 more housing units by 2025 and to ensure that all parts of the District are part of this effort. Toward this end, OP is developing a housing systems analysis and plan in conjunction with our housing agency counterparts. This will support regional efforts with the Metropolitan Washington Council of Governments, where we are working to support the Mayor's call for the region to produce 240,000 units by 2024. It will also help inform a community discussion about how all parts of the city will be a part of our growth, both in overall housing and in affordable housing. This analysis will help guide where the District can create more affordable housing in high opportunity areas and preserve existing affordable housing. In addition, it will address the growing need to produce "missing middle" housing and homeownership opportunities. The housing analysis will help us quantify and understand both where opportunities are geographically as well as what types of changes to policies and regulations will be necessary to achieve the outcomes we need.

The third priority is a focus on community planning. In conjunction with the new Office of East of the River Services, we plan to both support the implementation of existing plans as well as to update or create new community plans in



neighborhoods that are facing change or that are facing ongoing barriers to vibrancy. In addition, there are other areas of the District that would benefit from updated or new area planning efforts. Our tools for this work include not only Small Area Plans, but also design guidelines, vision frameworks, retail toolkits and other tailored analysis and products. We find these efforts can often help a community better understand its goals, challenges and opportunities and better align stakeholders and the District government. They often help address concerns and provide a framework for a positive path forward.

There are two additional areas of focus that we will begin ramping up as the Comprehensive Plan effort abates.

First, we will be picking up efforts around our industrial land uses and opportunities. As our landlocked city continues to grow, this space is increasingly contested. The Ward 5 Works plan from 2014 provided an important framework for understanding this conflict and working to resolve the land use challenges through various means. In addition, the Cultural Plan highlights opportunities for improving our maker and creative spaces, which are often in industrial areas and





becomingly increasingly unaffordable. OP will look to help move forward recommendations and find other opportunities to address these issues.

Our final focus area is about our internal practices. Specifically, we will work to make our engagement and data visualization practices best in class, under the overarching goal of better meeting residents where they are. OP has long had engagement and data analysis practices that are critical for our work. But we can be more intentional about developing, refining and documenting these, not only for OP but also for the District Government more broadly. We have already started creating data visualization and analysis products that are more accessible, digestible, and interesting.

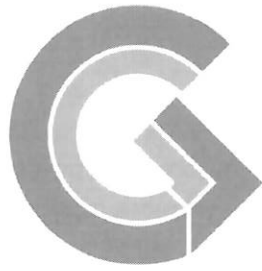
We are also looking to improve our engagement methods to ensure as many stakeholders as possible participate in our efforts. We will be evaluating new tools and strategies to make sure we hear from more residents. One opportunity for this type of engagement work will be Census 2020. OP has been working closely with the Mayor's office to help achieve the Mayor's goal of improved response rates throughout the city, especially targeting hard to reach neighborhoods.



## **CONCLUSION**

I want to thank the Committee for this opportunity to discuss my background and qualifications. I look forward to working with you, Chairman Mendelson, and the members of the Committee and am now happy to answer questions you may have.





# **GREATER GREATER WASHINGTON**

The Washington, DC region is great >> and it can be greater.

**Testimony by David Alpert, Executive Director  
PR23-70, Director of the Office of Planning Andrew Trueblood  
Confirmation Resolution of 2019  
February 28, 2019**

Dear Chairman Mendelson and members of the Council,

Good afternoon. I am David Alpert, Executive Director of Greater Greater Washington, a volunteer-driven, nonprofit organization which operates a media site focused on transportation, housing, and public policy in the Washington region, and which advocates for an inclusive, diverse, growing Washington, DC region where all people can choose to live in walkable urban communities.

I am very enthusiastic about Mayor Bowser's choice of Andrew Trueblood to lead the DC Office of Planning. The agency's leadership did a very poor job of engaging with the community during the previous term, and already in a short time Director Trueblood has turned that around, meeting soon after his appointment with a whole host of community leaders, organizational stakeholders, and people on all sides of some of our current debates.

Director Trueblood can only be successful thanks to the work of his agency and the other hard-working and capable people within it. We appreciate the hard work our public employees do every day to make this a better city for residents, workers, and visitors.

One common refrain I have heard from all sides of our current debates is that the Office of Planning hasn't actually done all that much planning in recent years.

I am therefore very heartened that Director Trueblood has made it one of his top three priorities, in addition to the Comprehensive Plan and housing systems plan, to reinvigorate neighborhood planning. As the table in my testimony shows, OP completed 27 plans from 2002 to 2009 (almost half in 2008), but only 15 from 2010 to 2017. Of those, 24 of the 27 plans done in the 2000s were official Small Area Plans or the like, which go to the council, while only six of 15 in the 2010s were. Most of the 2010s-era plans are smaller in scope as well.

Our neighborhoods are eager for planners to come help them think through the challenges they face, be it housing affordability, attracting retail, placemaking, and more.

Director Trueblood is uniquely well positioned to give the Office of Planning the kind of role it ought to play in the city of coordinating master planning efforts across sectors. As someone who has served in other parts of the government and has a close relationship with the mayor and her top staff, he can ensure that the Office of Planning gets to do the planning it ought to. I hope this will lead to more decisions throughout the government being made with the benefit of thoughtful and proactive planning, though we have a ways to go on that front.

Director Trueblood has a deep understanding of a wide range of issues. He demonstrated that clearly at a recent forum we held with him, where he spoke to members of our community on issues such as arts and cultural space, ways to make small, affordable lots more available, and helping people build wealth through homeownership.

Already, after just a short time as interim and then acting director, the Office of Planning has a new relevance in the city and I perceive a new energy among its employees. It has a set of clear goals which, if achieved, will meaningfully improve the lives of District residents.

I think we all agree that the District needs thoughtful planning. I am confident Director Trueblood is the right person to lead the agency in the years to come.

Thank you, and I am happy to answer any questions you may have.

## OP plans 2006-2017

Plan	Year	Ward	Council
Takoma Central District Plan	2002	4	Yes
Master Plan for Reservation 13	2002	6	Yes
Mt. Vernon Triangle Action Agenda	2003	6	No
Columbia Heights Public Realm Framework Plan	2004	1	No
H Street NE Strategic Development Plan	2004	6	Yes
DUKE Plan (Howard area)	2005	1	Yes
Georgia Avenue After Small Area Plan	2006	1,4	Yes
Boathouse Row Planning Study	2006	6	No
Northwest One Redevelopment Plan	2006	6	Yes
Lincoln Heights & Richardson Dwellings New Communities Revitalization Plan	2006	7	?
Shaw Neighborhood Investment Fund Plan	2008	2*	Yes
Columbia Heights Neighborhood Investment Fund Plan	2008	1	Yes
Logan Circle Neighborhood Investment Fund Plan	2008	2	Yes
Bloomingdale Eckington Neighborhood Investment Fund Plan	2008	5	Yes
Brookland Edgewood Neighborhood Investment Fund Plan	2008	5	Yes
Anacostia Neighborhood Investment Fund Plan	2008	8	Yes
Kennedy Street Corridor Revitalization Plan	2008	4	Yes
Upper Georgia Avenue Land Development Plan	2008	4	Yes
Benning Road Corridor Redevelopment Framework Plan	2008	6,7	Yes
Pennsylvania Avenue SE Corridor Land Development Plan	2008	6	Yes
Park Morton Redevelopment Plan	2008	1	Yes
Deanwood Strategic Development Plan	2008	7	Yes

Riggs Road and South Dakota Avenue Area Development Plan	2009	4	Yes
Chinatown Cultural Development Small Area Plan	2009	2	?
Brookland CUA Metro Station Small Area Plan	2009	5	Yes
Florida Avenue Market Small Area Plan	2009	5,6	Yes
Bellevue Small Area Plan	2009	8	Yes
Mt. Pleasant Revitalization Plan	2010	1	Yes
Mt. Vernon Square District Priority Projects List	2010	2	No
Conn Ave/UDC Commercial Corridor Enhancement Study	2011	3	No
Central 14 <sup>th</sup> Street Vision Plan and Revitalization Strategy	2012	4	Yes
Maryland Avenue SW Plan	2012	6	No
St. Elizabeths Master Plan	2012	8	Yes
Walter Reed Army Medical Center Small Area Plan	2013	4	Yes
Mid-City East Small Area Plan	2013	5	Yes
Ward 5 Industrial Land Transformation Study	2013	5	No
CHASE (Congress Heights, Anacostia, & St. Elizabeths) Action Agenda	2014	8	No
Van Ness Commercial District Action Strategy	2016	3	No
Southeast Boulevard Planning Study	2015	6	No
Southwest Neighborhood Plan	2015	6	Yes
Adams Morgan Vision Framework	2016	1	No
Sustainable Congress Heights (incomplete)	2016	8	No
PLACE Project (incomplete)	2016	7,8	No
Buzzard Point Vision Framework & Design Review Guide	2017	6	No

1 **DRAFT COMMITTEE PRINT**  
2 Committee of the Whole  
3 March 19, 2019

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9 A PROPOSED RESOLUTION

10  
11 23-70

12  
13 IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

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15 \_\_\_\_\_  
16  
17  
18 To confirm the appointment of Andrew Trueblood as the Director of the District of  
19 Columbia Office of Planning.

20  
21 RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That  
22 this resolution may be cited as the “Director of the Office of Planning Andrew Trueblood  
23 Confirmation Resolution of 2019”.

24  
25 Sec. 2. The Council of the District of Columbia confirms the appointment of:

26 Andrew Trueblood  
27 351 L Street, SE  
28 Washington, D.C. 20003  
29 (Ward 6)

30  
31 as the Director of the Office of Planning, established by Mayor’s Order 83-25, dated  
32 January 3, 1983, and in accordance with section 2 of the Confirmation Act of 1978,  
33 effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), to serve at the  
34 pleasure of the Mayor of the District of Columbia.

35 Sec. 3. This resolution shall take effect immediately.