

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Executive Office of Mayor Muriel Bowser**  
**Office of the Senior Advisor**



Response to FY2016 Performance Oversight Questions on  
Office of the Senior Advisor

**Beverly L. Perry**  
Senior Advisor to Mayor Muriel Bowser

Committee of the Whole  
Phil Mendelson, Chairman

Council of the District of Columbia

February 10, 2016

## Performance Oversight Hearing Questions for Fiscal Year 2016

1. Please provide, as an attachment to your answers, a current organizational chart for your agency with the number of vacant and filled FTEs marked in each box. Include the names of all senior personnel, if applicable. Also include the effective date on the chart.

**Please see attachment 1.**

2. Please provide, as an attachment, a Schedule A for your agency which identifies all employees by title/position, current salary, fringe benefits, and program office as of January 10, 2016. The Schedule A also should indicate any vacant positions in the agency. Please do not include Social Security numbers.

**Please see attachment 2.**

3. (a) For fiscal year 2015, please list each employee whose salary was \$110,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and/or bonus pay.

**N/A**

- (b) For fiscal year 2016, please list each employee whose salary is or was \$110,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and/or bonus pay as of the date of your response.

First Name	Last Name	Position Title	Salary	Overtime/Bonus Pay
Beverly	Perry	Senior Advisor	\$ 204,455.00	N/A
Maia	Estes	Director, Office of Policy and Legislative Affairs	\$ 144,200.00	N/A
Eugene	Kinlow	Director, Office of Federal and Regional Affairs	\$ 130,000.00	N/A
John	Coombs	Associate Director, Office of Policy and Legislative Affairs	\$ 113,300.00	N/A
Roberta	Downing	Deputy Director, Office of Federal and Regional Affairs	\$ 113,300.00	N/A

4. For fiscal year 2016 (to date), please list each employee separated from the agency with separation pay. State the amount and number of weeks of pay. Also, for each, state the reason for the separation.

N/A

5. Please list all pending lawsuits that name your agency as a party. Please identify which cases on the list are lawsuits that potentially expose the city to significant liability in terms of money and/or change in practices. The Committee is not asking for your judgment as to the city's liability; rather, we are asking about the extent of the claim. For those claims identified, please include an explanation about the issues for each case.

N/A

6. (a) In table format, please provide the following information for fiscal years 2015 and 2016 (to date), regarding your agency's use of cellular phones and mobile devices: (1) individuals (by name and title/position) authorized to carry and use such devices; (2) total annual expense (FY) for each individual's use; and (3) justification for such use (per person). If the list is more than one page in length, you may provide it as an attachment.

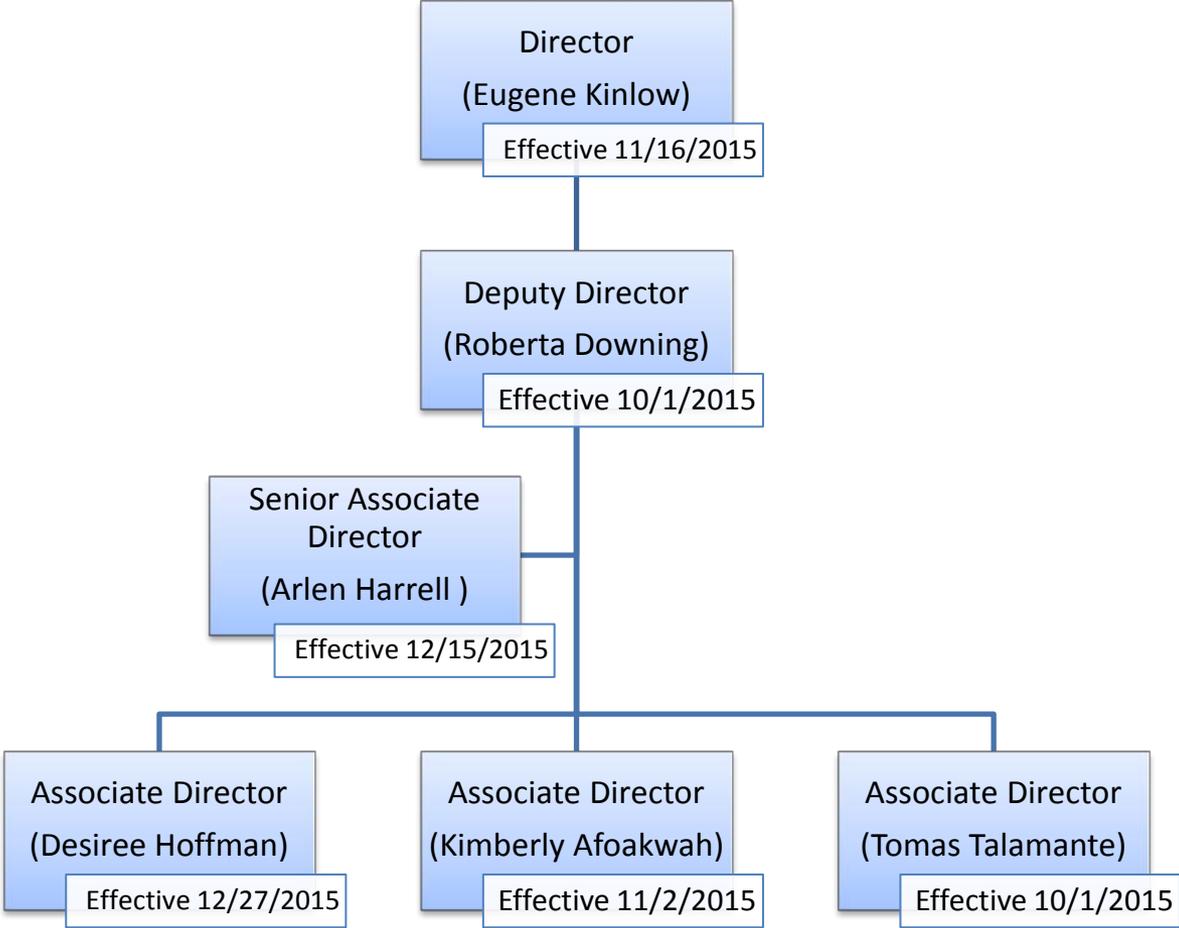
**Please see attachment 3.**

7. Please provide and itemize, as of January 10, 2016, the current number of When Actually Employed (WAE), term, and contract personnel within your agency. If your agency employs WAE or term personnel, please provide, in table format, the name of each employee, position title, the length of his or her term, the date on which he or she first started with your agency, and the date on which his or her current term expires.

First Name	Last Name	Position Title	Length of Term	Start Date	End Date
Erica	Mason	Staff Assistant	13 Months	2/17/2015	3/17/2016



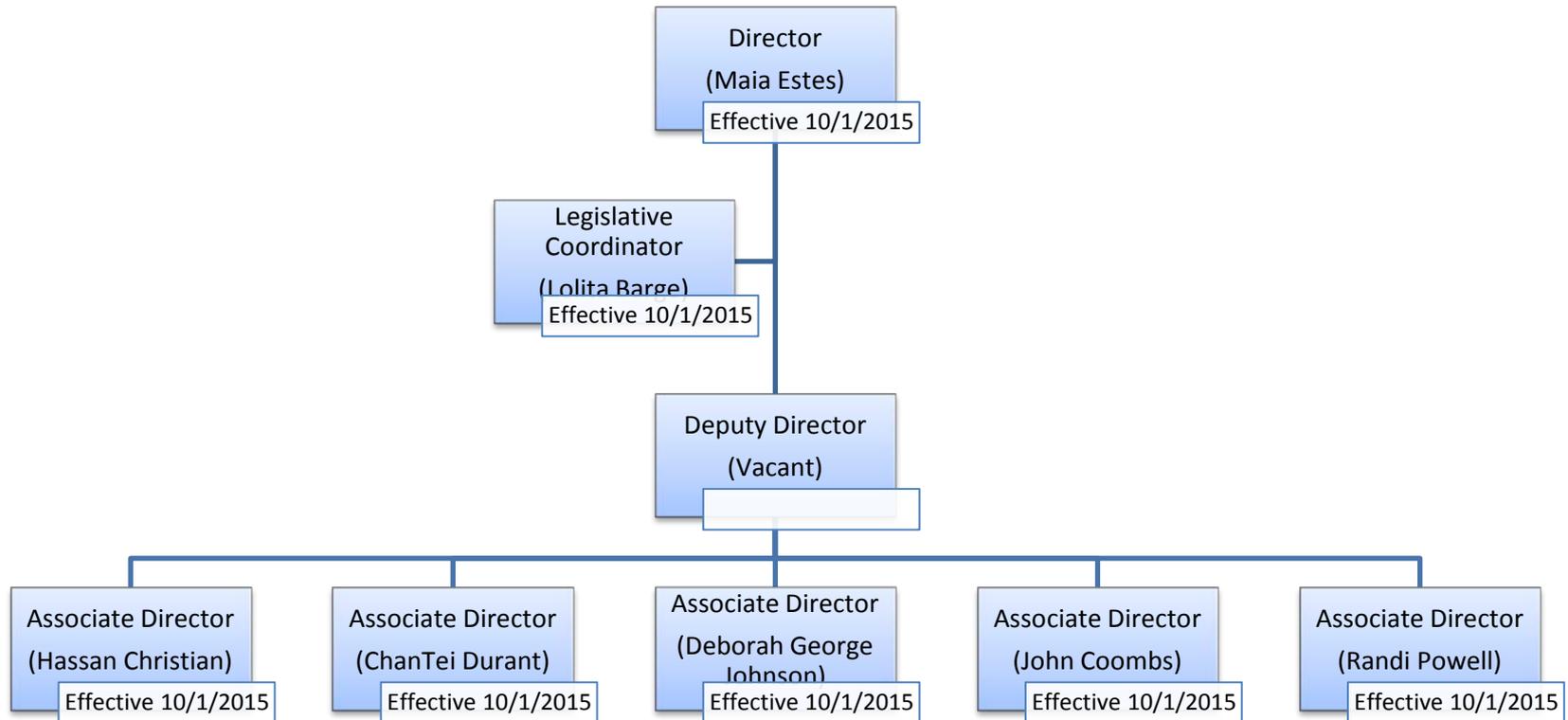
# Office of Federal and Regional Affairs



**FTE COUNT**

Budgeted	Actual	Vacancies	Details
6	6	0	N/A

# Office of Policy and Legislative Affairs



## FTE COUNT

Budgeted	Actual	Vacancies	Details
8	7	1	Deputy Director



**6. Fiscal years 2015 and 2016 agency use of cellular phones and mobile devices**

Office	First Name	Last Name	Title	Device	2015 Cost	2016 Cost	Annual Cost	Justification
OSA	Beverly	Perry	Senior Advisor	Phone	N/A	\$ 54.39	\$ 652.68	Senior Advisor to Mayor Bowser
OSA	Sean	Floyd	Chief of Staff	Phone	N/A	\$ 54.39	\$ 652.68	Chief of Staff to Senior Advisor
OSA	Erika	Mason	Special Assistant	Phone	N/A	\$ 54.39	\$ 652.68	Assists the senior advisor in day to day schedule management
				<b>Total</b>		<b>\$ 163.17</b>	<b>\$ 1,958.04</b>	

Office	First Name	Last Name	Title	Device	2015 Cost	Cost	Annual Cost	Justification
OPLA	Maia	Estes	Director	Phone	N/A	\$ 54.39	\$ 652.68	Office Director
OPLA	Vacant		Deputy Director	Phone	N/A	\$ 54.39	\$ 652.68	
OPLA	John	Coombs	Associate Director	Phone	N/A	\$ 54.39	\$ 652.68	On call for the Executive, Director, and members of the Council
OPLA	ChanTei	Durant	Associate Director	Phone	N/A	\$ 54.39	\$ 652.68	On call for the Executive, Director, and members of the Council
OPLA	Randi	Powell	Associate Director	Phone	N/A	\$ 54.39	\$ 652.68	On call for the Executive, Director, and members of the Council
OPLA	Hassan	Christian	Associate Director	Phone	N/A	\$ 54.39	\$ 652.68	On call for the Executive, Director, and members of the Council
OPLA	Deborah	George Johnson	Associate Director	Phone	N/A	\$ 54.39	\$ 652.68	On call for the Executive, Director, and members of the Council
OPLA	Lolita	Barge	Associate Director	Phone	N/A	\$ 54.39	\$ 652.68	On call for the Executive, Director, and members of the Council

