



**MURIEL BOWSER**  
**MAYOR**

April 24, 2023

Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue, NW, Suite 504  
Washington, DC 20004

Dear Chairman Mendelson:

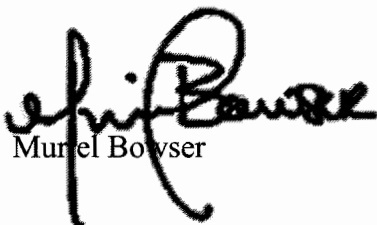
Enclosed for consideration and enactment by the Council of the District of Columbia is an emergency bill, the "Contract No. GAGA-2022-C-0259 with SodexoMagic, LLC Approval and Payment Authorization Emergency Act of 2023", along with the accompanying emergency declaration resolution.

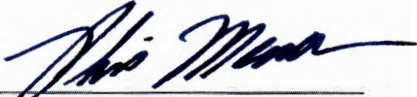
The legislation will approve Contract No. GAGA-2022-C-0259 with SodexoMagic, LLC, and Modification Nos. 1, 2, 3, 4, 5, 6, 7, and 8 thereto, and authorize payment under the contract and modifications for goods and services received and to be received for a District of Columbia Public Schools food service.

As always, my administration is available to discuss any questions you may have regarding this contract. In order to facilitate a response to any questions, please have your staff contact LaVeta Hilton, Deputy Chief Procurement Officer, Contracts and Acquisitions, District of Columbia Public Schools, at (202) 442-5136.

I urge the Council to take prompt and favorable action on the enclosed legislation.

Sincerely,

  
Muriel Bowser

  
Chairman Phil Mendelson  
at the request of the Mayor

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A BILL

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IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

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To approve, on an emergency basis, Contract No. GAGA-2022-C-0259 with SodexoMagic, LLC, and Modification Nos. 1, 2, 3, 4, 5, 6, 7, and 8 thereto, for food service management at the District of Columbia Public Schools, and to authorize payment for the goods and services received and to be received under that contract.

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA,

That this act may be cited as the “Contract No. GAGA-2022-C-0259 with SodexoMagic, LLC Approval and Payment Authorization Emergency Act of 2023”.

Sec. 2. Pursuant to section 451 of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51), and notwithstanding the requirements of section 202(a) of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-352.02(a)), the Council approves Contract No. GAGA-2022-C-0259 with SodexoMagic, LLC, and Modification Nos. 1, 2, 3, 4, 5, 6, 7, and 8 thereto, for food service management at the District of Columbia Public Schools, and authorizes payment in the total not-to-exceed amount of \$36,557,426.35 for goods and services received and to be received under the contract and modifications.

Sec. 3. Fiscal impact statement.

35           The Council adopts the fiscal impact statement of the Chief Financial Officer as  
36 the fiscal impact statement required by section 4a of the General Legislative Procedures  
37 Act of 1975, approved October 16, 2006 (120 Stat. 2038; D.C. Official Code § 1-  
38 301.47a).

39           Sec. 4. Effective date.

40           This act shall take effect following approval by the Mayor (or in the event of veto  
41 by the Mayor, action by the Council to override the veto), and shall remain in effect for  
42 no longer than 90 days, as provided for emergency acts of the Council of the District of  
43 Columbia in section 412(a) of the District of Columbia Home Rule Act, approved  
44 December 24, 1973 (87 Stat. 788; D.C. Official Code § 1-204.12(a)).



DISTRICT OF COLUMBIA  
PUBLIC SCHOOLS

OFFICE OF CONTRACTS AND ACQUISITIONS  
1200 First Street, NE, 11<sup>th</sup> Floor, Washington, DC 20002  
202-442-5112/ FAX 202-442-6105

Pursuant to section 202(c) of the Procurement Practices Reform Act of 2010, as amended, D.C. Official Code § 2-352.02(c), the following contract summary is provided:

**COUNCIL CONTRACT SUMMARY**

(Letter Contract/Retroactive Contract)

**Contract for Food Services Management Company (FSMC)**

(A) **Contract Number:** GAGA-2022-C-0259

**Proposed Contractor:** SodexoMagic LLC

**Contract Amount:** Not-to-Exceed amount: \$36,557,426.35

**Unit and Method of Compensation:** Requirements Contract with Fixed Unit Price CLINs

**Term of Contract:** July 5, 2022, through June 30, 2023

**Type of Contract:** Requirements with Fixed Price CLINs

**Source Selection Method:** Sole Source

(B) **For a contract containing option periods, the contract amount for the base period and for each option period. If the contract amount for one or more of the option periods differs from the amount for the base period, provide an explanation of the reason for the difference:**

**Base Period Current Not-to-Exceed Amount:** \$36,557,426.35

Base Period 7/1/2022-6/30/2023

**Option Year 001 Proposed Not-to-Exceed Amount:** N/A

**Explanation of difference from base period:** N/A.

(C) **The date on which the letter contract or emergency contract was executed:**

The Letter Contract ("Letter Contract") was executed by the District of Columbia Public Schools (DCPS) on July 1, 2022, with an effective date of July 1, 2022, through September 30, 2022.

Modification 01 to the Letter Contract was executed on July 1, 2022, to correct the Contract Number from GAGA-2016-C-0036A-2 to GAGA-2022-C-0259 and to change the start date of the period of performance to July 5, 2022.

Modification 02 to the Letter Contract was executed on September 30, 2022, to extend the Letter Contract from September 30, 2022, through October 31, 2022, and increase the amount of the Letter Contract from \$6,641,047.03 to \$10,389,749.57.

Modification 03 to the Letter Contract was executed on October 31, 2022, to extend the letter Contract Period of Performance from October 31, 2022, through December 15, 2022, and increase the amount of the Letter Contract from \$10,389,749.57 to \$16,755,487.08.

Modification 04 to the Letter Contract was executed on December 1, 2022, to extend the letter Contract Period of Performance from December 16, 2022, through December 22, 2022, without increase in the amount of the Letter Contract.

Modification 05 to the Letter Contract was executed on December 22, 2022, to extend the letter Contract Period of Performance from December 23, 2022, through January 13, 2023, without increase in the amount of the Letter Contract.

Modification 06 to the Letter Contract was executed on January 13, 2023, to extend the letter Contract Period of Performance from January 13, 2023, through February 15, 2023, and increase the amount of the Letter Contract from \$16,755,487.08 to \$18,278,713.00

Modification 07 to the Letter Contract was executed on February 9, 2023, to extend the letter Contract Period of Performance from February 15, 2023, through March 31, 2023, and decrease the amount of the Letter Contract from \$18,278,713.00 to \$18,278,487.08.

Modification 08 to the Letter Contract was executed on March 8, 2023, to extend the letter Contract Period of Performance from March 31, 2023, through May 31, 2023 without increase in the amount of the Letter Contract.

**(D) The number of times the letter contract or emergency contract has been extended:**

The Letter Contract was extended seven times.

**(E) The value of the goods and services provided to date under the letter contract or emergency contract, including under each extension of the letter contract or emergency contract:**

The value of the goods and services provided to date under the Letter Contract is a not-to-exceed ("NTE") amount of \$18,278,487.08.



**(F) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:**

The contractor shall manage the overall District of Columbia Public Schools (DCPS) Food Service program (FSP) at assigned schools. The Contractor shall prepare, serve and account for meals. The services shall include management of the Schools Breakfast Program (SBP), including but not limited to, Breakfast in the Classroom, and other alternative program configurations; the National School Lunch Program (NSLP), the Summer Food Service Program (SFSP), the After School Supper Program, the After School Snack Program, the Fresh Fruit and Vegetable Program (FFVP), a la carte meals and items, adult meals and any other food service programs as required per the contract. The services are for the Base Period of Performance July 5, 2022, through June 30, 2023, with the budget authority in the amount not-to-exceed \$36,557,426.35.

**(G) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past performance components:**

This contract has been awarded as a Sole Source in accordance with DC Code, § 2-354.04, Sole source procurements.

**Technical Evaluation:**

N/A.

**Pricing Evaluation:**

Price deemed fair and reasonable based on historical data and market research using historical data.

**Certified Business Enterprise Preference Points:**

The contractor has committed to subcontracting.

**Contracting Officer's Independent Evaluation:**

This contract was awarded as a sole source using the contractor's performance evaluation.

**Contract Award:**

Due to this single supplier ability to fulfill the requirements, the DCPS contracting officer, in consultation with the Office of the Attorney General (OAG) determined that the awarding this Sole Source Contract to Sodexo Magic LLC is the most efficient way to satisfy this requirement. In addition, the contracting officer determined that the Contractor is responsible, and that the Contractor's proposed pricing is fair and reasonable.

- (H) **A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District. Include the identity of the protestor, the grounds alleged in the protest, and any deficiencies identified by the District as a result of the protest:**

The award of the contract was not protested.

- (I) **The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private sector contracts with requirements similar to those of the proposed contract:**

**Organization:** In 2006, SodexoMagic Operations LLC joined forces with Magic Food Provisions LLC to form Sodexo Magic, LLC, which has 4,895 employees. According to the Dun and Bradstreet report and the Contractor Condensed Consolidated Financial Statements (Unaudited) financial statements, DCPS believes Sodexo Magic, LLC has the financial capability to operate this Food Service Management program.

DCPS also determined Sodexo Magic, LLC can comply with existing commercial and governmental commitments, and that it possesses the necessary organizational, accounting, and operations experience, and technical skills to fulfill the requirements of this contract in accordance with the proposal.

**Financial Stability:** The Company has adequate financial resources to perform the requirements of this Sole Source Contract and the ability to obtain the necessary resources required to perform the requirements specified in this contract.

**Performance: On past or current government and private sector contracts:**

DCPS evaluated the Contractor's performance as satisfactory.

- (J) **A summary of the subcontracting plan required under section 2346 of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.* ("Act"), including a certification that the subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount:**

The contractor submitted a subcontracting plan.

**(K) Performance standards and the expected outcome of the proposed contract:**

The contractor shall adhere to the performance standards and expected outcomes of the contract. The contractor shall manage the overall District of Columbia Public Schools (DCPS) Food Service program (FSP) at assigned schools. School operations are not limited to weekdays and may include evenings and weekends. The Contractor shall prepare, serve, and account for meals. The services shall include management of the Schools Breakfast Program (SBP), including but not limited to, Breakfast In the Classroom, and other alternative program configurations; the National School Lunch Program (NSLP), the Summer Food Service Program (SFSP), the After School Supper Program, the After School Snack Program, the Fresh Fruit and Vegetable Program (FFVP), a la carte meals and items, adult meals and any other food service programs as required per the contract. The number of school sites under contract and/or locations of schools are subject to change over the contract term for a variety of reasons, including but not limited to modernization, consolidation, Contractor performance, and/or closure of school buildings.

The Contractor must conduct all program operations in accordance with all applicable Federal regulations, including, but not limited to, United States Department of Agriculture (USDA) 2 CFR Part 180, 2 CFR Part 200, and 7 CFR Parts 210, 220, 225, 226, 240, 245, 250, 3016.36, 3018.110(d), 3019.4, any Summer Food Service Program (SFSP) and Child Adult Care Food Program (CACFP) requirements, and Food and Nutrition Service (FNS) instructions, policies and memorandum, as applicable, in addition to all applicable state and local regulations, policies and procedures, including but not limited to the DC Healthy Schools Act (HSA) of 2010, as amended, the Healthy Hunger Free Kids Act (HHFKA) of 2010, as amended, and all State Agency memorandums and requirements. It is the duty of the Contractor to apprise itself with the requirements of DCPS Food Services and the District of Columbia Municipal Regulations 27 (DCMR 27).

**(L) The amount and date of any expenditure of funds by the District pursuant to the contract prior to its submission to the Council for approval:**

Letter Contract: Executed July 1, 2022, \$6,641,047.03

Modification No. 1: No change in amount

Modification No. 2: Executed September 20, 2022, Added \$3,748,702.47

Modification No. 3: Executed October 31, 2022, Added \$6,365,737.50

Modification No. 4: No change in amount

Modification No. 5: No change in amount

Modification No. 6: Executed January 13, 2023, Added \$1,523,226.00

Modification No. 7: Executed February 9, 2023, Decreased amount by \$226.00

Modification No. 8: No change in amount

**(M) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:**



The DCPS Budget Director has certified funds availability per the Statement of Appropriated Authority (SAA) in the amount of \$37,460,069.49 dated 3/2/2023.

- (N) **A certification that the contract is legally sufficient, including whether the proposed contractor has any pending legal claims against the District:**

A Memorandum of Legal Sufficiency is included.

- (O) **A certification that Citywide Clean Hands database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, either: (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District; or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code § 2-353.01(b):**

A certificate of clean hands dated 3/2/2023 is included.

- (P) **A certification from the proposed contractor that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:**

The contractor is current with its taxes pursuant to signed "Bidder/Offeror Certifications."

- (Q) **The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended; D.C. Official Code § 2-218.01 *et seq.*:**

SodexoMagic LLC is not a certified local, small, or disadvantaged business enterprise.

- (R) **Other aspects of the proposed contract that the Chief Procurement Officer considers significant:**

N/A.

- (S) **A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:**

The Contractor is not debarred from providing services to the Government of the District of Columbia or the Federal Government according to the Office of Contracts and Procurement's Excluded Parties List and the Federal Government's Excluded Parties List.

- (T) Any determination and findings issues relating to the contract's formation, including any determination and findings made under D.C. Official Code § 2-352.05 (privatization contracts):**

The Contracting Officer determined that the awarding the Contract to SodexoMagic LLC is the most advantageous to the District after thorough review of previous contracts, historical data, and the Contract Administrator's evaluation of the contractor's performance.

- (U) Where the contract, and any amendments or modifications, if executed, will be made available online:**

DCPS will post copies of contract documents to the website,  
<https://dcps.dc.gov/node/974022>

- (V) Where the original solicitation, and any amendments or modifications, will be made available online:**

The original solicitation and any amendments were posted on the DCPS website,  
<https://dcps.dc.gov/node/974022>



Date of Notice: March 2, 2023

Notice Number: L0009259806

SODEXOMAGIC LLC  
PO BOX 352  
BUFFALO NY 14240-0352

FEIN: \*\*-\*\*\*5412  
Case ID: 1444306



### CERTIFICATE OF CLEAN HANDS

As reported in the Clean Hands system, the above referenced individual/entity has no outstanding liability with the District of Columbia Office of Tax and Revenue or the Department of Employment Services. As of the date above, the individual/entity has complied with DC Code § 47-2862, therefore this Certificate of Clean Hands is issued.

TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS, AND FEES  
CHAPTER 28 GENERAL LICENSE  
SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT  
D.C. CODE § 47-2862 (2006)  
§ 47-2862 PROHIBITION AGAINST ISSUANCE OF LICENSE OR PERMIT

Authorized By Melinda Jenkins

Branch Chief, Collection and Enforcement Administration

To validate this certificate, please visit [MyTax.DC.gov](http://MyTax.DC.gov). On the MyTax DC homepage, click the "Validate a Certificate of Clean Hands" hyperlink under the Clean Hands section.





# Statement of Appropriated Authority

Division of Contracts and Acquisitions  
1200 First Street NE, 9<sup>th</sup> Floor, Washington, DC 20002  
(202) 442-5112/Fax (202) 442-5634

1. Prepared by: Steven Lenz, Manager, Finance, Strategy, and Technology
2. FY23 Funding Certification Date(s):
  - 10/1/2022 – 6/30/2023
3. Summary of Proposed Procurement: To provide food services to DC Public Schools.
4. If contract has been awarded:
  - Contractor: SodexoMagic (Food Service Management Contract)
  - Contract Number: GAGA-2022-C-0259
  - RK Number: RK215683 for \$6,641,047.03
  - FY22 Contract Dates:
    - 7/1/22-9/30/2022

**Funding Information:**

AGENCY	FISCAL YEAR	AGENCY OBJECT	DCPS ATTRIBUTES <i>(Complete for all lines)</i>				INTER-AGENCY ATTRIBUTES <i>(Leave blank; DCFD, BST, or Core Team will complete when Buyer Agency BFA becomes available)</i>					AMOUNT
			FUND	INDEX <i>(include prefix letter)</i>	PCA <i>(include suffix letter)</i>	PROJ/PH Or GRANT/PH <i>(if applicable)</i>	FUND	INDEX <i>(include prefix letter)</i>	PCA <i>(include suffix letter)</i>	Grant Phase	PROJ / PH	
GAO	22	409	101	L1228	ZZ21L	(NO VALUE)						\$2,443,848.75
GAO	22	409	742	N1228	ZZ21I	000XCC, 22						\$2,328,506.50
GAO	22	409	743	O1228	ZZ21I	000XDZ, 22						\$913,414.45
GAO	22	409	767	Z1228	ZZ21I	000XSN, 22						\$280,359.66
GAO	22	409	771	B1228	ZZ21I	000HSA, 22						\$63,065.35
GAO	22	409	772	C1228	ZZ21I	000COC, 22						\$19,916.26
GAO	22	409	744	Q1228	ZZ21I	000XHD, 22						\$591,936.06
GAO	23	409	101	L1228	ZZ21L	(NO VALUE)						\$7,629,879.20
GAO	23	409	742	N1228	ZZ21I	000XCC, 23	8200	GE500	L1228	409	409	\$13,923,869.25
GAO	23	409	743	O1228	ZZ21I	000XDZ, 23	8200	GE500	B1228	409	409	\$5,543,762.80
GAO	23	409	767	Z1228	ZZ21I	000XSN, 23	8200	GE500	F1228	409	409	\$1,688,460.48
GAO	23	409	771	B1228	ZZ21I	000HSA, 23	111	23HSA	HW228	409	409	\$1,010,311.25
GAO	23	409	772	C1228	ZZ21I	000COC, 23	8200	GE500	C1228	409	409	\$119,945.28
GAO	23	409	761	V1228	ZZ21I	000FFV, 23	8200	GE500	V1228	409	409	\$902,794.20
											<b>Total:</b>	\$37,460,069.49

\*"A" denotes where funds will be an FY23 Advance.

\*\* Awaiting confirmation of inter-agency funding attributes

I hereby certify that the above referenced **Sodexo** contract is consistent with the applicable approved financial plan and budget for the District of Columbia Public Schools for Fiscal Year 2023. This funding obligation is subject to the availability of appropriations and Congressional approval.

Philip Speidel  
Philip Speidel  
Budget Officer

3/2/2023  
Date \_\_\_\_\_

Stephen Regis  
Stephen Regis  
OSSE Budget Officer

3/3/23  
Date \_\_\_\_\_

\*Program staff must create and get a "Funds Committed" requisition for the remainder of this contract in the first week of October to cover the certified amount above. All requests for funding will be held until the encumbrance is created.



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Office of the Attorney General



ATTORNEY GENERAL  
BRIAN L. SCHWALB

Commercial Division

**MEMORANDUM**

**TO:** Tommy Wells  
Director  
Office of Policy and Legislative Affairs

**FROM:** Robert Schildkraut  
Section Chief  
Government Contracts Section

**DATE:** March 28, 2023

**SUBJECT:** Approval of Contract Action for DCPS Food Service Program Management  
Contract Number: GAGA-2022-C-0259  
Contractor: SodexoMagic LLC  
Proposed Option Amount: NTE \$36,557,426.35

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This is to Certify that this Office has reviewed the above-referenced Contract and that we have found it to be legally sufficient, with the conditions that 1) the Certificate of Insurance be updated to reflect all required policies outlined in the contract, 2) the letter contract is added to the list of attachments incorporated into the contract by reference in section J, and 3) issue an administrative modification indicating the pricing stated in modifications # 0007 & # 0008 are the same as the number stated in modification # 0006. If you have any questions in this regard, please do not hesitate to call me at (202) 724-4018.

*Robert Schildkraut*

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**Robert Schildkraut**



**DISTRICT OF COLUMBIA**  
**PUBLIC SCHOOLS**

RESOURCE STRATEGY OFFICE, CONTRACTS AND ACQUISITIONS DIVISION  
1200 First Street, NE, 9<sup>th</sup> Floor, Washington, DC 20002  
202-442-5112 ☎ FAX 202-442-5634

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**LETTER CONTRACT**

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June 28, 2022

John E. White  
Senior Vice-President  
SodexoMagic, LLC  
9801 Washington Blvd.  
Gaithersburg, MD 20878

**Subject:** Letter Contract GAGA-2016-C-0036A-1  
**Contractor:** SodexoMagic LLC  
**Caption:** Food Services Management Company

This is a letter contract between the District of Columbia Public Schools (DCPS) Office of Resource Strategy (ORS), Contracts and Acquisition Division, on behalf of the Food and Nutrition Services Division (FNS), and SodexoMagic LLC (the "Contractor"), wherein the Contractor agrees to provide the services outlined in the contractor's service and price quote dated June 23, 2022, which will be incorporated to this Letter Contract, and the Definitive Contract.

The issuance and award of this letter contract, per the approved funding, will allow DCPS to start receiving services as required beginning July 1, 2022.

DCPS intends to definitize this letter contract within ninety-two (92) days from date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 92 days (September 30, 2022), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 92 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.

In the event of expiration of this letter contract, DCPS shall pay the Contractor for the services performed under this letter contract in an amount not to exceed \$6,641,047.03 per proposal dated June 23, 2022. In no event shall the amount paid under this letter contract, or any extension thereof exceed (50%) of the total definitized contract amount.

The duration of the definitized contract shall be from July 1, 2022, thru June 30, 2023, this letter contract shall merge with the definitized contract. DCPS shall pay the Contractor for services performed during the term of the definitized contract in an amount not to exceed \$36,557,275.29.

GAGA-2021-C-0036-A-1  
Food Services Management Company

This letter contract shall be subject to the Contractor's compliance with all District of Columbia Laws and Regulations concerning the Contractor's Affirmative Action Plan, First Source Employment Agreement, and compliance with District of Columbia Tax laws.

The timeframe below sets forth DCPS' intention in preparing the definitive contract as follows:

1. June 28, 2022 DCPS transmits letter contract to contractor for signature.
2. June 29, 2022 Contractor returns signed letter contract; by 12:00pm EDT. DCPS signs and awards the letter contract pursuant to funding to allow services to commence on July 1, 2022.
3. July 6, 2022 DCPS submits the Modification 33 to exercise the Sole Source Bridge, Contract Extension for Contractor review and signature if no comments.
4. July 7, 2022 Contractor returns the signed modification 33, for DCPS signature if no comments. The Contractor shall complete and submit attachments listed in the Section J.
5. TBD DCPS executes definitive contract (execute the bilateral modification) for the services upon receipt of the City Council approval, the Contractor compliance by the requisite District of Columbia agencies, and schedules Post Award Conference.

The Contractor shall submit invoices referencing the Purchase Order Number (TBD) and subject Contract Number (GAGA-2016-C-0036A-1) to the Contract Administrator (CA) for review and certification. The Contractor may contact the CA via email [Robert.laber@k12.dc.gov](mailto:Robert.laber@k12.dc.gov).

- 2) DCPS Accounts Payable Office, 1200 First Street, NE – 9th<sup>th</sup> Floor, Washington, DC 20002 (original invoice). Please create and submit payment requests in an electronic format through the DC Vendor Portal, <https://vendorportal.dc.gov>. The Contractor shall submit proper invoices monthly. To constitute a proper invoice, the Contractor shall enter all required information into the Portal after selecting the applicable purchase order number which is listed on the Contractor's profile.

Thank you for your interest in doing business with the DCPS. Please address questions and concerns via email to Zahra Hashmi, [zahra.hashmi@k12.dc.gov](mailto:zahra.hashmi@k12.dc.gov).

GAGA-2021-C-0036-A-1  
Food Services Management Company

**Approved and Accepted By:**

**SodexoMagic LLC**

**Contractor Representative Name:** Selena Cuffe

**Contractor Representative Title:** President

*Selena Y. Cuffe*

**Contractor Name, Title, and Authorized Signature**

6/29/2022

**Date**

**District of Columbia Public Schools**

*Laveta Hilton*

**Contracting Officer** Laveta Hilton

7/01/2022

**Date**





**DISTRICT OF COLUMBIA**  
**PUBLIC SCHOOLS**

RESOURCE STRATEGY OFFICE, CONTRACTS AND ACQUISITIONS DIVISION  
1200 First Street, NE, 9<sup>th</sup> Floor, Washington, DC 20002  
202-442-5112 ☎ FAX 202-442-5634

**LETTER CONTRACT MODIFICATION 01**

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July 1, 2022

John E. White  
Senior Vice-President  
SodexoMagic, LLC  
9801 Washington Blvd.  
Gaithersburg, MD 20878

**Subject:** Letter Contract GAGA-2016-C-0036A-1  
**Contractor:** SodexoMagic LLC  
**Caption:** Food Services Management Company  
**Modification No.:** 01

The Government of District of Columbia hereby make the below corrections to the above-subject Letter Contract Number pursuant to 27 DCMR, Section 2425 and 3600 as follows:

1. **Correct the Contract Number:**
  - a. **DELETE:** Contract Number GAGA-2016-C-0036A-1.
  - b. **REPLACE:** Contract Number GAGA-2022-C-0259.
2. **DELETE:** Services Period of Performance beginning July 1, 2022.  
**REPLACE:** Services Period of Performance beginning July 5, 2022.
3. **DELETE:**

The timeframe below sets forth DCPS' intention in preparing the definitive contract as follows:

1. June 28, 2022 DCPS transmits letter contract to contractor for signature.
2. June 29, 2022 Contractor returns signed letter contract; by 12:00pm EDT. DCPS signs and awards the letter contract pursuant to funding to allow services to commence on July 1, 2022.
3. July 6, 2022 DCPS submits the Modification 33 to exercise the Sole Source Bridge, Contract Extension for Contractor review and signature if no comments.

4. July 7, 2022 Contractor returns the signed modification 33, for DCPS signature if no comments. The Contractor shall complete and submit attachments listed in the Section J.
5. TBD DCPS executes definitive contract (execute the bilateral modification) for the services upon receipt of the City Council approval, the Contractor compliance by the requisite District of Columbia agencies, and schedules Post Award Conference.

The Contractor shall submit invoices referencing the Purchase Order Number (TBD) and subject Contract Number (GAGA-2016-C-0036A-1) to the Contract Administrator (CA) for review and certification. The Contractor may contact the CA via email [Robert.laber@k12.dc.gov](mailto:Robert.laber@k12.dc.gov).

**4. REPLACE:**

The timeframe below sets forth DCPS' intention in preparing the definitive contract as follows:

1. June 28, 2022 DCPS transmits letter contract to contractor for signature;
2. June 29, 2022 Contractor returns signed letter contract;
3. July 1, 2022 DCPS executes letter contract pursuant to funding to allow commencement of services (to begin on 7/5/22);
4. July 12, 2022 DCPS transmits definitive contract to Contractor review and signature;
5. July 15, 2022 Contractor returns signed definitive contract to DCPS;
6. July 19, 2022 DCPS transmits contract package to OAG for legal sufficiency;
7. August 3, 2022 DCPS transmits contract package to EOM for review;
8. August 17, 2022 EOM submits contract package to City Council for review and approval;
9. TBD City Council review and approval ends; and
10. TBD DCPS executes signed IFB/contract package, and schedules Post Award Conference

The Contractor shall submit invoices referencing the Purchase Order Number (TBD) and subject Contract Number (**GAGA-2022-C-0259**) to the Contract Administrator (CA) for review and certification. The Contractor may contact the CA via email [Robert.laber@k12.dc.gov](mailto:Robert.laber@k12.dc.gov).

All other terms and conditions of the Letter Contract Remain Unchanged.

**Approved and Accepted By:**

**SodexoMagic LLC**

**Contractor Representative Name:**

**Contractor Representative Title:**

*Selena Y. Cuffe*

Selena Cuffe, President

**Contractor Name, Title, and Authorized Signature**

7/5/2022

**Date**

**District of Columbia Public Schools**

*LaVeta Hilton*

**Contracting Officer**

7/5/2022

**Date**

**\*\* END of DOCUMENT \*\***

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# DISTRICT OF COLUMBIA PUBLIC SCHOOLS

RESOURCE STRATEGY OFFICE, CONTRACTS AND ACQUISITIONS DIVISION  
1200 First Street, NE, 9<sup>th</sup> Floor, Washington, DC 20002  
202-442-5112 or FAX 202-442-5634

## LETTER CONTRACT MODIFICATION 02

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September 29, 2022

John E. White  
Senior Vice-President  
SodexoMagic, LLC  
9801 Washington Blvd.  
Gaithersburg, MD 20878

**Subject:** Letter Contract GAGA-2022-C-0259  
**Contractor:** SodexoMagic LLC  
**Caption:** Food Services Management Company  
**Modification No.:** 02

The Government of District of Columbia hereby revises the Letter Contract and the Modification 01 to the above subject Letter Contract pursuant to 27 DCMR, Section 2425 and 3600 as follows:

A. LETTER CONTRACT:

1. **DELETE:** DCPS intends to definitize this letter contract within ninety-two (92) days from date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 92 days (September 30, 2022), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 92 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.

**REPLACE:** DCPS intends to definitize this letter contract within one hundred and twenty-three (123) days from date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 123 days (October 31, 2022), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 123 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.



2. **DELETE:** In the event of expiration of this letter contract, DCPS shall pay the Contractor for the services performed under this letter contract in an amount not to exceed \$6,641,047.03 per proposal dated June 23, 2022. In no event shall the amount paid under this letter contract, or any extension thereof exceed (50%) of the total definitized contract amount.

**REPLACE:** In the event of expiration of this letter contract, DCPS shall pay the Contractor for the services performed under this letter contract in an amount not to exceed \$10,389,749.57 per updated proposal dated August 30, 2022. In no event shall the amount paid under this letter contract, or any extension thereof exceed (50%) of the total definitized contract amount.

3. **DELETE:** The duration of the definitized contract shall be from July 1, 2022, thru June 30, 2023, this letter contract shall merge with the definitized contract. DCPS shall pay the Contractor for services performed during the term of the definitized contract in an amount not to exceed **\$36,557,275.29**.

**REPLACE:** The duration of the definitized contract shall be from July 1, 2022, thru June 30, 2023, this letter contract shall merge with the definitized contract. DCPS shall pay the Contractor for services performed during the term of the definitized contract in an amount not to exceed **\$36,557,426.35**.

B. LETTER CONTRACT MODIFICATION 01

1. August 17, 2022 Submitted the Council Package for OAG Review and Legal Sufficiency.
2. August 19, 2022 Received comments from the OAG. Extend the Letter Contract until October 31, 2022.
3. August 31, 2022 Submit the Letter Contract Modification 02 for contractor signature to extend the POP from September 30, 2022, thru October 31, 2022.
4. September 2, 2022 contractor returns the signed Modification 02 to the Letter Contract.
5. September 7, 2022 DCPS transmits the corrected Council Package for OAG Review and Legal Sufficiency.
6. September 13, 2022 DCPS submits the Council Package for EOM review.
7. September 20, 2022 EOM submits contract package to City Council for review and approval.
8. TBD City Council review and approval ends; and
9. TBD DCPS executes signed IFB/contract package, and schedules Post Award Conference.

B. LETTER CONTRACT MODIFICATION 02 Updated

- 1. September 29, 2022 Contractor returns the signed Modification 02 to the Letter Contract.
- 2. October 7, 2022 DCPS transmits the corrected Council Package for OAG Review and Legal Sufficiency.
- 3. October 14, 2022 DCPS submits the Council Package for EOM review.
- 4. October 20, 2022 EOM submits contract package to City Council for review and approval.
- 5. TBD City Council review and approval ends; and
- 6. TBD DCPS executes signed IFB/contract package, and schedules Post Award Conference.

The Contractor shall submit invoices referencing the Purchase Order Number (TBD) and subject Contract Number GAGA-2022-C-0259 to the Contract Administrator (CA) for review and certification. The Contractor may contact the CA via email [Robert.jaber@k12.dc.gov](mailto:Robert.jaber@k12.dc.gov).

All other terms and conditions of the Letter Contract Remain Unchanged.

**Approved and Accepted By:**

**SodexoMagic LLC**

Contractor Representative Name: Selena Cuffe

Contractor Representative Title: President

*Selena Y. Cuffe*  
Contractor Name, Title, and Authorized Signature

9/30/2022  
Date

**District of Columbia Public Schools**

*Laveta Hilton*  
Contracting Officer

9/30/2022  
Date

**\*\* END of DOCUMENT \*\***

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**DISTRICT OF COLUMBIA**  
**PUBLIC SCHOOLS**

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1200 First Street, NE, 9<sup>th</sup> Floor, Washington, DC 20002  
202-442-5112 or FAX 202-442-5634

**LETTER CONTRACT MODIFICATION 03**

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October 28, 2022

John E. White  
Senior Vice-President  
SodexoMagic, LLC  
9801 Washington Blvd.  
Gaithersburg, MD 20878

**Subject:** Letter Contract GAGA-2022-C-0259.  
**Contractor:** SodexoMagic LLC.  
**Caption:** Food Services Management Company.  
**Modification No.:** 03

The Government of District of Columbia hereby revises the Letter Contract and the Modification 02 to the above subject Letter Contract pursuant to 27 DCMR, Section 2425 and 3600 as follows:

**A. LETTER CONTRACT MODIFICATION 03:**

- 1. DELETE:** DCPS intends to definitize this letter contract within 123 days date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 123 days (October 31, 2022), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 123 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.
  
- REPLACE:** DCPS intends to definitize this letter contract within one hundred and sixty-eight (168) days from date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 168 days (December 15, 2022), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 168 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.

2. **DELETE:** In the event of expiration of this letter contract, DCPS shall pay the Contractor for the services performed under this letter contract in an amount not to exceed \$10,389,749.57 per proposal dated August 30, 2022. In no event shall the amount paid under this letter contract, or any extension thereof exceed (50%) of the total definitized contract amount.

**REPLACE:** In the event of expiration of this letter contract, DCPS shall pay the Contractor for the services performed under this letter contract in an amount not to exceed \$16,755,487.08 per estimated updated proposal dated October 28, 2022. In no event shall the amount paid under this letter contract, or any extension thereof exceed (50%) of the total definitized contract amount.

**B. LETTER CONTRACT MODIFICATION 03**

1. October 28, 2022 DCPS send Letter Contract Modification 03 for contractor signature.
2. October 28, 2022 The Contractor return signed Letter Contract Modification 03 for DCPS signature.
3. October 31, 2022 DCPS submits the signed Letter Contract Modification 03 to the Contractor.
4. November 7, 2022 DCPS submit revised/updated Council Package to OAG for Legal Sufficiency review and approval.
5. November 14, 2022 OAG sends Legal Sufficiency approval to DCPS.
6. November 18, 2022 DCPS sends the council package and the legal sufficiency approval to EOM review.
7. November 29, 2022 EOM submits contract package to City Council for review and approval.
8. TBD The City Council review and approval ends, and
9. TBD DCPS executes signed IFB/RFP and/or Contract Package and schedules post award Conference.

The Contractor shall submit invoices referencing the Purchase Order Number (TBD) and subject Contract Number GAGA-2022-C-0259 to the Contract Administrator (CA) for review and certification. The Contractor may contact the CA via email [Robert.laber@k12.dc.gov](mailto:Robert.laber@k12.dc.gov).

All other terms and conditions of the Letter Contract Remain Unchanged.



Approved and Accepted By:

SodexoMagic LLC

Contractor Representative Name: Selena Cuffe

Contractor Representative Title: President

*Selena Y. Cuffe*  
Contractor Name, Title, and Authorized Signature

10/31/2022  
Date

District of Columbia Public Schools

*Laveta Hilton*  
Contracting Officer

10/31/2022  
Date

**\*\* END of DOCUMENT \*\***

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**DISTRICT OF COLUMBIA  
PUBLIC SCHOOLS**

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1200 First Street, NE, 9<sup>th</sup> Floor, Washington, DC 20002  
202-442-5112 ☎ FAX 202-442-5634

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**LETTER CONTRACT MODIFICATION 04**

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November 30, 2022

John E. White  
Senior Vice-President  
SodexoMagic, LLC  
9801 Washington Blvd.  
Gaithersburg, MD 20878

**Subject:** Letter Contract GAGA-2022-C-0259.  
**Contractor:** SodexoMagic LLC.  
**Caption:** Food Services Management Company.  
**Modification No.:** 04

The Government of District of Columbia hereby revises the Letter Contract and the previously issued modifications to the above subject Letter Contract pursuant to 27 DCMR, Section 2425 and 3600 as follows:

**A. LETTER CONTRACT MODIFICATION 04:**

1. **DELETE:** DCPS intends to definitize this letter contract within 168 days date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 168 days (December 15, 2022), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 168 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.

**REPLACE:** DCPS intends to definitize this letter contract within one hundred and seventy-five (175) days from date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 175 days (December 22, 2022), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 175 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.

2. **REMAIN:** In the event of expiration of this letter contract, DCPS shall pay the Contractor for the services performed under this letter contract in an amount not to exceed \$16,755,487.08 per estimated updated proposal dated October 28, 2022. In no event shall the amount paid under this letter contract, or any extension thereof exceed (50%) of the total definitized contract amount.

B. LETTER CONTRACT MODIFICATION 04

1. November 30, 2022 DCPS send Letter Contract Modification 04 for contractor signature.
2. December 1, 2022 The Contractor return signed Letter Contract Modification 04 for DCPS signature.
3. December 1, 2022 DCPS submits the signed Letter Contract Modification 04 to the Contractor.
4. December 1, 2022 DCPS submit revised/updated Council Package to OAG for Legal Sufficiency review and approval.
5. December 2, 2022 OAG sends Legal Sufficiency approval to DCPS.
6. December 2, 2022 OAG and/or DCPS sends the council package and the legal sufficiency approval to EOM review.
7. December 6, 2022 EOM submits contract package to City Council for review and approval.
8. TBD The City Council review and approval ends, and
9. TBD DCPS executes signed IFB/RFP and/or Contract Package and schedules post award Conference.

The Contractor shall submit invoices referencing the Purchase Order Number (TBD) and subject Contract Number GAGA-2022-C-0259 to the Contract Administrator (CA) for review and certification. The Contractor may contact the CA via email [Robert.laber@k12.dc.gov](mailto:Robert.laber@k12.dc.gov).

All other terms and conditions of the Letter Contract Remain Unchanged.

**Approved and Accepted By:**

**SodexoMagic LLC**

**Contractor Representative Name: Selena Cuffe**

**Contractor Representative Title: President**

*Selena Y. Cuffe*  
**Contractor Name, Title, and Authorized Signature**

12/1/2022  
**Date**

**District of Columbia Public Schools**

*Laveta Hilton*  
**Contracting Officer**

12/1/2022  
**Date**

**\*\* END of DOCUMENT \*\***

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# DISTRICT OF COLUMBIA PUBLIC SCHOOLS

RESOURCE STRATEGY OFFICE, CONTRACTS AND ACQUISITIONS DIVISION  
1200 First Street, NE, 9<sup>th</sup> Floor, Washington, DC 20002  
202-442-5112 ☎ FAX 202-442-5634

## LETTER CONTRACT MODIFICATION 05

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December 22, 2022

John E. White  
Senior Vice-President  
SodexoMagic, LLC  
9801 Washington Blvd.  
Gaithersburg, MD 20878

**Subject:** Letter Contract GAGA-2022-C-0259  
**Contractor:** SodexoMagic, LLC  
**Caption:** Food Services Management Company  
**Modification No.:** 05

The Government of District of Columbia hereby revises the Letter Contract and the previously issued Modifications to the above subject Letter Contract pursuant to 27 DCMR, Section 2425 and 3600 as follows:

A. LETTER CONTRACT MODIFICATION 05:

1. **DELETE:** DCPS intends to definitize this letter contract within 175 days date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 175 days (December 22, 2022), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 175 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.

**REPLACE:** DCPS intends to definitize this letter contract within one hundred ninety-seven (197) days from date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 197 days (January 13, 2023), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 197 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.

2. **REMAIN:** In the event of expiration of this letter contract, DCPS shall pay the Contractor

for the services performed under this letter contract in an amount not to exceed \$16,755,487.08 per estimated updated proposal dated October 28, 2022. In no event shall the amount paid under this letter contract, or any extension thereof exceed (50%) of the total definitized contract amount.

**B. LETTER CONTRACT MODIFICATION 05**

- 1. December 22, 2022 DCPS exercises unilateral modification to extend LC during holiday period (to prevent lapse in contract period).
- 2. December 23, 2022 DCPS submits revised/updated Council Package to OAG for Legal Sufficiency review and approval.
- 3. December 30, 2022 OAG sends Legal Sufficiency approval to DCPS.
- 4. December 30, 2022 OAG and/or DCPS sends the council package and the legal sufficiency approval to EOM review.
- 5. December 30, 2022 EOM submits contract package to City Council for review and approval.
- 6. TBD The City Council review and approval ends, and
- 7. TBD DCPS executes signed IFB/RFP and/or Contract Package and schedule post award Conference.

The Contractor shall submit invoices referencing the Purchase Order Number (TBD) and subject Contract Number GAGA-2022-C-0259 to the Contract Administrator (CA) for review and certification. The Contractor may contact the CA via email [Robert.jaber@k12.dc.gov](mailto:Robert.jaber@k12.dc.gov).

All other terms and conditions of the Letter Contract remain unchanged.

**District of Columbia Public Schools**

*Laveta Hilton*  
**Contracting Officer**

12/22/2022  
**Date**

**\*\* END of DOCUMENT \*\***





**DISTRICT OF COLUMBIA**  
**PUBLIC SCHOOLS**

RESOURCE STRATEGY OFFICE, CONTRACTS AND ACQUISITIONS DIVISION  
1200 First Street, NE, 9<sup>th</sup> Floor, Washington, DC 20002  
202-442-5112 or FAX 202-442-5634

**LETTER CONTRACT MODIFICATION 06**

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January 13, 2023

John E. White  
Senior Vice-President  
SodexoMagic, LLC  
9801 Washington Blvd.  
Gaithersburg, MD 20878

**Subject:** Letter Contract GAGA-2022-C-0259  
**Contractor:** SodexoMagic LLC  
**Caption:** Food Services Management Company  
**Modification No.:** 06

The Government of District of Columbia hereby revises the Letter Contract and the previously issued Modifications to the above subject Letter Contract pursuant to 27 DCMR, Section 2425 and 3600 as follows:

A. LETTER CONTRACT MODIFICATION 06:

1. **DELETE:** DCPS intends to definitize this letter contract within 175 days date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 175 days (December 22, 2022), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 175 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.  
  
**DELETE:** The time extension that was exercised via Unilateral Modification Number 05 which extended the time from December 22, 2022, to January 3, 2023.  
  
**REPLACE:** DCPS intends to definitize this letter contract within two hundred thirty (230) days from date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 230 days (February 15, 2023), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 230 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.



2. **Delete:** In the event of expiration of this letter contract, DCPS shall pay the Contractor for the services performed under this letter contract in an amount not to exceed \$16,755,487.08 per estimated updated proposal dated October 28, 2022. In no event shall the amount paid under this letter contract, or any extension thereof exceed (50%) of the total definitized contract amount.

**Replace:** In the event of expiration of this letter contract, DCPS shall pay the Contractor for the services performed under this letter contract in an amount not to exceed \$18,278,713. In no event shall the amount paid under this letter contract, or any extension thereof exceed (50%) of the total definitized contract amount.

B. LETTER CONTRACT MODIFICATION 06

1. January 13, 2023 DCPS send Letter Contract Modification 06 for contractor signature.
2. January 13, 2023 The Contractor return signed Letter Contract Modification 06 for DCPS signature.
3. January 13, 2023 DCPS submits the signed Letter Contract Modification 06 to the Contractor.
4. January 13, 2023 DCPS submit revised/updated Council Package to OAG for Legal Sufficiency review and approval.
5. January 13, 2023 OAG sends Legal Sufficiency approval to DCPS.
6. January 13, 2023 OAG and/or DCPS sends the council package and the legal sufficiency approval to EOM review.
7. January 19, 2023 EOM submits contract package to City Council for review and approval.
8. TBD The City Council review and approval ends, and
9. TBD DCPS executes signed IFB/RFP and/or Contract Package and schedules post award Conference.

The Contractor shall submit invoices referencing the Purchase Order Number (TBD) and subject Contract Number GAGA-2022-C-0259 to the Contract Administrator (CA) for review and certification. The Contractor may contact the CA via email [Robert.laber@k12.dc.gov](mailto:Robert.laber@k12.dc.gov).

All other terms and conditions of the Letter Contract Remain Unchanged.



**Approved and Accepted By:**

**SodexoMagic LLC**

**Contractor Representative Name: Selena Cuffe**

**Contractor Representative Title: President**

*Selena Y. Cuffe*  
**Contractor Name, Title, and Authorized Signature**

1/13/2023  
**Date**

**District of Columbia Public Schools**

*Laveta Hilton*  
**Contracting Officer**

1/13/2023  
**Date**

**\*\* END of DOCUMENT \*\***

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**DISTRICT OF COLUMBIA**  
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1200 First Street, NE, 9<sup>th</sup> Floor, Washington, DC 20002  
202-442-5112 ☎ FAX 202-442-5634

**LETTER CONTRACT MODIFICATION 07**

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February 8, 2023

John E. White  
Senior Vice-President  
SodexoMagic, LLC  
9801 Washington Blvd.  
Gaithersburg, MD 20878

**Subject:** Letter Contract GAGA-2022-C-0259  
**Contractor:** SodexoMagic LLC  
**Caption:** Food Services Management Company  
**Modification No.:** 07

The Government of District of Columbia hereby revises the Letter Contract and the previously issued Modifications to the above subject Letter Contract pursuant to 27 DCMR, Section 2425 and 3600 as follows:

**A. LETTER CONTRACT MODIFICATION 07:**

**1. DELETE:** DCPS intends to definitize this letter contract within 230 days date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 230 days (February 15, 2023), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 230 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.

**REPLACE:** DCPS intends to definitize this letter contract within two hundred seventy-four (274) days from date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 274 days (March 31, 2023), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 274 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.

2. **REMAIN:** In the event of expiration of this letter contract, DCPS shall pay the Contractor for the services performed under this letter contract in an amount not to exceed \$18,278,487.08 per estimated updated proposal dated October 28, 2022. In no event shall the amount paid under this letter contract, or any extension thereof exceed (50%) of the total definitized contract amount.

B. LETTER CONTRACT MODIFICATION 07

1. February 8, 2023 DCPS send Letter Contract Modification 07 for contractor signature.
2. February 9, 2023 The Contractor return signed Letter Contract Modification 07 for DCPS signature.
3. February 10, 2023 DCPS submits the signed Letter Contract Modification 07 to the Contractor.
4. February 13, 2023 DCPS submit revised/updated Council Package to OAG for Legal Sufficiency review and approval.
5. February 15, 2023 OAG sends Legal Sufficiency approval to DCPS.
6. February 17, 2023 OAG and/or DCPS sends the council package and the legal sufficiency approval to EOM review.
7. February 21, 2023 EOM submits contract package to City Council for review and approval.
8. TBD The City Council review and approval ends, and
9. TBD DCPS executes signed IFB/RFP and/or Contract Package and schedules post award Conference.

The Contractor shall submit invoices referencing the Purchase Order Number (TBD) and subject Contract Number GAGA-2022-C-0259 to the Contract Administrator (CA) for review and certification. The Contractor may contact the CA via email [Robert.jaber@k12.dc.gov](mailto:Robert.jaber@k12.dc.gov).

All other terms and conditions of the Letter Contract Remain Unchanged.

**Approved and Accepted By:**

**SodexoMagic LLC**

**Contractor Representative Name:**

**Contractor Representative Title:**

*Yshona Y. Cuffe*  
**Contractor Name, Title, and Authorized Signature**

2/15/2023  
**Date**

**District of Columbia Public Schools**

*Laveta Hilton*  
**Contracting Officer**

2/15/2023  
**Date**

**\*\* END of DOCUMENT \*\***

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**DISTRICT OF COLUMBIA**  
**PUBLIC SCHOOLS**

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1200 First Street, NE, 9<sup>th</sup> Floor, Washington, DC 20002  
202-442-5112 or FAX 202-442-5634

**LETTER CONTRACT MODIFICATION 08**

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March 9, 2023

John E. White  
Senior Vice-president  
Sodexo Magic, LLC  
9801 Washington Blvd  
Gaithersburg, MD  
20878

**Subject:** Letter Contract GAGA-2022-C-0259  
**Contractor:** Sodexo Magic LLC  
**Caption:** Food Services Management Company  
**Modification No.:** 08

The Government of District of Columbia hereby revises the Letter Contract and the previously issued Modifications to the above subject Letter Contract pursuant to 27 DCMR, Section 2425 and 3600 as follows:

**A. LETTER CONTRACT MODIFICATION 08:**

**1. DELETE:** DCPS intends to definitize this letter contract within two hundred seventy-four (274) days from date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 274 days (March 31, 2023), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 274 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.

**REPLACE:** DCPS intends to definitize this letter contract within three hundred thirty-four (334) days from date of award of this letter contract, at which time this letter contract shall merge with the definitized contract. Before expiration of the 334 days (May 31, 2023), the Contracting Officer may authorize an additional period in accordance with Section 2425.9, 27 DCMR (1988) of the District procurement regulations. If DCPS does not definitize this contract within 304 days from the date of award of this letter contract or any extension thereof, this letter contract shall expire.

1. **REMAIN:** In the event of expiration of this letter contract, DCPS shall pay the Contractor for the services performed under this letter contract in an amount not to exceed \$18,278,487.08 per estimated updated proposal dated October 28, 2022. In no event shall the amount paid under this letter contract, or any extension thereof exceed (50%) of the total definitized contract amount.

B. LETTER CONTRACT MODIFICATION 08

1. March 8, 2023 DCPS send Letter Contract Modification 08 for contractor signature.
2. March 8, 2023, The Contractor returns signed Letter Contract Modification 08 for DCPS signature.
3. March 9, 2023, DCPS submits the signed Letter Contract Modification 08 to the Contractor.
4. March 9, 2023 DCPS submit revised/updated Council Package to OAG for Legal Sufficiency review and approval.
5. March 15, 2023, OAG sends Legal Sufficiency approval to DCPS.
6. March 16, 2023, OAG and/or DCPS sends the council package and the legal sufficiency approval to EOM review.
7. March 28, 2023, EOM submits contract package to City Council for review and approval.
8. April 4, 2023, The City Council review, and approval ends, and
9. TBD DCPS executes signed IFB/RFP and/or Contract Package and schedules post award Conference.

The Contractor shall submit invoices referencing the Purchase Order Number (TBD) and subject Contract Number GAGA-2022-C-0260 to the Contract Administrator (CA) for review and certification. The Contractor may contact the CA via email [Robert.Laber@k12.dc.gov](mailto:Robert.Laber@k12.dc.gov).

All other terms and conditions of the Letter Contract Remain Unchanged.

**Approved and Accepted By:**

**Sodexo Magic LLC**

**Contractor Representative Name: Selena Cuffe**

**Contractor Representative Title: President**

*Selena Y. Cuffe*  
**Contractor Name, Title, and Authorized Signature**

3/10/2023

**Date**

**District of Columbia Public Schools**

*LaVeta Hilton*  
**Contracting Officer**

3/13/2023

**Date**

**\*\* END of DOCUMENT \*\***

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