

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of Contracting and Procurement

Pursuant to Section 202(c) of the Procurement Practices Reform Act of 2010, as amended, D.C. Official Code §2-352.02(c), the following contract summary is provided:

COUNCIL CONTRACT SUMMARY

(Standard and Multiyear)

(A) Contract Number: PO-GF-2024-C-0001-NJH

Proposed Contractor: Ellucian Company LLC

Contract Amount: Three Year is \$3,181,429.00.

Unit and Method of Compensation: US Dollars

Term of Contract: October 1st, 2024 through September 30th, 2027

Type of Contract: Multi-Year Contract (3 Years) based on Firm Fixed Price

Source Selection Method: Exempt from Competition; Sole Source

(B) For a contract containing option periods, the contract amount for the base period and for each option period. If the contract amount for one or more of the option periods differs from the amount for the base period, provide an explanation of the reason for the difference:

Multi-year Contract

1 st Year License, Subscription, and Software	\$ 526,088
1 st Year Managed Cloud Hosting Services	\$ 507,864
2 nd Year License, Subscription, and Software	\$ 510,842
2 nd Year Managed Cloud Hosting Services	\$ 533,256
3 rd Year License, Subscription, and Software	\$ 543,459
3 rd Year Managed Cloud Hosting Services	\$ 559,920
Total	\$ 3,181,429

(C) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:

Ellucian currently provides the University with its enterprise resource planning (ERP) system, Banner, primarily through its Student Information System (SIS) and Financial Management System (FMS) modules. The system was implemented in 2010 and has been a modern iteration of the traditional, disjointed mainframe system. To date, the Banner system has amassed millions of financial, student and some Human Resource records, all for the purpose of supporting the University's mission, goals, and objectives.

Switching to a new institutional ERP system would have severe impacts to the University's ability to continue operations, as the Banner system supports critical functionality across student support and financial management operations throughout the University.

Additionally, moving from a base-plus-option-year model to a multi-year contract provides the University with ongoing cost-savings, reduces administrative overhead, and promotes stability.

Current service provision, including subscription software licensing, application cloud hosting services, and perpetual software maintenance, are all necessary for continued quality system performance.

Ellucian is the owner of the Banner enterprise resource planning (ERP) system and currently hosts UDC's Banner environment via its cloud architecture. As part of that hosting relationship, Ellucian has continually provided maintenance support to UDC as well as management of subscription licenses.

Ellucian, as the owner of the University's established ERP system, is uniquely qualified to provide the requisite licensing, application hosting, and maintenance services described within the attached scope of work.

(D) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past performance components:

The Exempt from Competition Purchasing Process was utilized pursuant to D.C. Official Code §§2-354.13(4)(8)(15) and D.C.M.R. Title 8B Chapter 30 §§3005.2(f)(k)(s).

The Sole Source Purchasing Process was utilized pursuant to D.C. Official Code §§ 2-354.01(c) and 2-354.04 and D.C.M.R. Title 8B Chapter 30 §3019.

(E) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District. Include the identity of the protestor, the grounds alleged in the protest, and any deficiencies identified by the District as a result of the protest:

Not Applicable.

(F) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private sector contracts with requirements similar to those of the proposed contract:

Ellucian Company LLC is an established industry leader in ERP provision for institutions of higher education, having been in business for over fifty years, with over twenty-six hundred (2,600) customers supporting one million eight hundred thousand end users (1.8m). Ellucian leverages employee knowledge through the direct hiring of those with experience in the higher education field, while having simultaneously invested over one billion dollars (\$1b) in Research and Development over the last six years.

According to Dun and Bradstreet, Ellucian has over \$100m in annual sales, a Low Risk Category, and a Stable Rating Outlook. According to the Better Business Bureau, Ellucian Company LLC has an A-plus rating.

Prices provided by the Contractor are those provided to academic institutions that have implemented this technology and are consistent with current implementation pricing nationwide. Ellucian Company LLC, formerly known as SunGard Higher Education, Inc. and Ellucian Company L.P., designed its Banner solutions specifically with academic institutions in mind. Its in-depth knowledge of the unique requirements of education organizations in general and research universities, in particular, is unmatched.

The proposed Contractor does not have an outstanding debt with the District or Federal Government and is not in a delinquent status according to the Clean Hands certification dated August 9th, 2024, provided by the DC Office of Tax & Revenue and the Contractor's affidavit regarding the Federal Government.

(G) A summary of the subcontracting plan required under section 2346 of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.* ("Act"), including a certification that the subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount:

Not applicable.

(H) Performance standards and the expected outcome of the proposed contract:

The contractor shall provide the services required according to the contract specifications, delivery schedule, and dollar amount.

(I) The amount and date of any expenditure of funds by the District pursuant to the contract prior to its submission to the Council for approval:

Not applicable.

(J) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:

The UDC Chief Contracting Officer has certified that the proposed contract is within the appropriated budget authority for the agency fiscal year and is consistent with the financial plan and budget for the period of the contract in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02.

(K) A certification that the contract is legally sufficient, including whether the proposed contractor has any pending legal claims against the District:

The University of the District of Columbia's General Counsel has certified that the proposed contract is legally sufficient and that the proposed contractor has no pending legal claims against the District.

(L) A certification that Citywide Clean Hands database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, either: (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District; or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code§ 2-353.01(b):

The Citywide Clean Hands database certified on August 9th, 2024 that the proposed contractor is current with its District taxes.

(M) A certification from the proposed contractor that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:

The proposed contractor has certified that it is current with its federal taxes.

(N) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended; D.C. Official Code§ 2-218.01 *et seq.*:

Ellucian Company LLC is an out-of-state registered corporation and has no status qualification as a Certified Local, Small Disadvantaged Business Enterprise.

(O) Other aspects of the proposed contract that the Chief Procurement Officer considers significant:

None.

(P) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:

The proposed contractor is not currently debarred from providing services or goods to the District or Federal Government according to the D.C. Office of Contracts & Procurement's Excluded Parties List and the Federal Government's System for Award Management.

(Q) Any determination and findings issues relating to the contract's formation, including any determination and findings made under D.C. Official Code §2-352.05 (privatization contracts):

None.

(R) Where the contract, and any amendments or modifications, if executed, will be made available online:

<https://www.udc.edu/procurement/capital-contract-awards/#ops>

(S) Where the original solicitation, and any amendments or modifications, will be made available online:

<https://www.udc.edu/procurement/sole-source-contract/>



Date of Notice: August 9, 2024

Notice Number: L0012374575

ELLUCIAN COMPANY LLC
4 COUNTRY VIEW RD
MALVERN PA 19355-1408

FEIN: **-***7548
Case ID: 13717101



CERTIFICATE OF CLEAN HANDS

As reported in the Clean Hands system, the above referenced individual/entity has no outstanding liability with the District of Columbia Office of Tax and Revenue or the Department of Employment Services. As of the date above, the individual/entity has complied with DC Code § 47-2862, therefore this Certificate of Clean Hands is issued.

TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS, AND FEES
CHAPTER 28 GENERAL LICENSE
SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT
D.C. CODE § 47-2862 (2006)
§ 47-2862 PROHIBITION AGAINST ISSUANCE OF LICENSE OR PERMIT

Authorized By Melinda Jenkins

Branch Chief, Collection and Enforcement Administration

To validate this certificate, please visit MyTax.DC.gov. On the MyTax DC homepage, click the “Validate a Certificate of Clean Hands” hyperlink under the Clean Hands section.

CERTIFICATE

To: The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
1350 Pennsylvania Avenue, NW
Washington, DC 20004

From: Avis Marie Russell
General Counsel

Re: Legal Sufficiency Certification – Approval of Multi-Year Contract No. PO-GF-2024-P-0001-NJH For Software Licensing, Application Hosting and Maintenance Services by And Between Ellucian Company LLC. And the Board of Trustees of The University of The District of Columbia (“Contract”)

Date: June 27, 2024

This is to certify that this Office has reviewed the above referenced Contract and it is legally sufficient subject to submission of any required materials and Council approval.

If you have any questions, please do not hesitate to contact me at (202) 274-5604.

By: *Avis Marie Russell*
Avis Marie Russell
General Counsel
University of the District of Columbia

TO: The Honorable Phil Mendelson
Chairman, Council of the District of Columbia

THRU: Paris Saunders *Paris Saunders*
Associate Chief Financial Officer, Education Cluster

FROM: Roy Layne *Roy Layne*
Chief Financial Officer, University of the District of Columbia

DATE: June 27, 2024

RE: Approval of Proposed Multiyear Contract between the University and
Ellucian Company LLC.

Conclusion:

The University of the District of Columbia (University) has the available funding to support the proposed multiyear contract between the University and Ellucian Company LLC. (Ellucian) in the amount of \$3,181,429.

Background:

The Board of Trustees (“Board”) of the University of the District of Columbia passed Resolution No. 2024-20 on June 4, 2024, which provided approval to a proposed multiyear contract in the amount of \$3,181,429 for software licensing, application hosting, and maintenance by Ellucian in support of the University’s Banner Enterprise Resource Planning system. The contract term would begin October 1, 2025, and end September 30, 2027.

The annualized costs of the contract with Ellucian are outlined below:

Description	FY 2025	FY 2026	FY 2027	Grand Total
Software Licenses & Subscriptions	\$ 526,088.00	\$ 510,842.00	\$ 543,459.00	\$ 1,580,389.00
Cloud Hosting Fees	\$ 507,864.00	\$ 533,256.00	\$ 559,920.00	\$ 1,601,040.00
Grand Total	\$ 1,033,952.00	\$ 1,044,098.00	\$ 1,103,379.00	\$ 3,181,429.00

Financial Impact:

The University has sufficient fund balance to support the proposed multiyear contract in the amount of \$3,181,429.00 subject to the approval of related budget authority for the University to expend its institutional funds in the FY 2025, FY 2026, and FY 2027 budget acts.

The University included sufficient funds for the contract in its proposed FY 2025 budget which was incorporated in the Fiscal Year 2025 Local Budget Act of 2024 (B25-0785), approved by the D.C. Council on June 12, 2024. The University will allocate funds for the contract in FY 2026 and FY 2027 as part of the annual budget development process.